

PARKS & RECREATION COMMITTEE MEETING MINUTES

Name of Committee: Parks & Recreation Committee
Date of Meeting & Time: Monday, December 17, 2018 at 1:30 P.M.
Place of Meeting: JP Coughlin Center Volunteer Rm.
625 E Cty Rd Y.
Oshkosh WI

Present: Jerry Finch, Steve Binder, Larry Lautenschlager, Mike Norton, Tom Konetzke.
Also present: Winnebago County Parks - Rob Way, Vicky Redlin, and Tom McInnis,
ECWRPC – Trish Nau.

1. Call to order – meeting called to order by Chairman Finch at 1:30 p.m..
2. Approval of Agenda – Chairman Finch called for a motion to approve the agenda. Steve Binder moved to approve. Mike Norton seconded. Motion carried 5-0.
3. Approval of November 19, 2018 Minutes – Chairman Finch called for a motion to approve the November minutes. Mike Norton moved to approve. Larry Lautenschlager seconded. Tom Konetzke asked for clarification on item #7 amount of tax on the Stroud property. It is approximately \$250 per year. Motion carried 5-0.
4. Public Comment Relevant to Parks Related Matters - none
5. Status Report on Updating of Parks Department's 5-Year Open Space Plan – Trish Nau from ECRPC went over the plan so far and provided handouts of the current survey results. Only 8 responses have come in so far and the public meeting attendance was only a couple of people so marketing this online survey is very important. A hard copy of the survey was provided along with copies and post cards marketing it. The survey seeks to put a positive spin on responses. The plan itself is complete but for the public comment section which the survey will address and the Goals & Visioning section. A worksheet was handed out to members to bring back at the next meeting relating to this final section. The survey info will be at the User Group meeting in January. The final draft should be ready for approval in March. Trish is comparing this plan with several other plans she has done recently for other municipalities within the County to find where these plans can fit together.
6. Market Status of 770 E. County Road Y South Parcel – Rob asked the Committee if it could demonstrate some consensus as to whether or not it would be inclined to have the Parks Department pursue the prospect of having the County seek to purchase the Netzer's south 20 acre parcel should the Netzer - Burke arrangements not go through. Steve Binder would like to offer \$310,000 for the property with an offer asap so that if the current offer from the Burke family falls through the County would be the next offer in line. Rob stated that there is no change in the reasons for acquiring the property, (safety, parking, access, control of borders and a more permanent community garden site) from what was previously discussed. Jerry Finch stated that he will support putting in an offer if there is significant money spent in the northern end of the County as well. A question was put forth as to where the funding for the property purchase would come from to which Rob replied that it would most likely be derived from the County's reserve funds. Rob added that this time around it would require a 2/3 of the County Board votes for approval. If a presentation before the Board is required it would probably take place at the March special orders meeting.

That would put a County Board vote on the agenda in April. Rob will also discuss this matter with the County Executive before taking any steps.

7. 2019 - 2023 Parks Proposed CIP List – Rob went over the enclosed CIP listing for 2019-2023 which would be included in the County Exec’s plan going forward. The two items included for 2019 are the top of list as far as importance goes. Rob went over the list item by item. All of the dollar amounts are educated guesses using past bids and specs from organizations such as Rettler Corp., and the Hwy. Department.. Prices may rise if gas prices go up in future years as well.
8. Reallocation of Playground Surfacing Funds into Stadium Development Capital Improvements Account – Rob explained the need to transfer an amount from the playground surfacing project fund to cover an overage for ad-ons in the Stadium Development Project budget. He also provided a copy of the invoice from Pfeiffer Construction who completed the stadium project. Vicky Fitzgerald is differing from the past Finance Director in that she advises only transferring the amount needed between accounts and leaving the balance in the playground project account. The retainage amount was \$12,000 and the amount of add-ons totaled \$30,000. Therefore it is necessary to transfer \$18,000 from the playground fund to the stadium project fund. The stadium project was done very well and there were many instances of the construction company going above and beyond to provide a good product.
9. Parks Director’s Updates: Update on Stroud Lease; and, DOT response to North County Dog Park Property Option(s) – Rob reported that the Stroud lease is being discussed and the property owner is not in a rush to get it moving. Expect something coming for approval a couple of months into next year. The DOT is reviewing options for the property parcel that the County is interested in for a north county dog park. Word has not been received as of yet on what their decision is.
10. Committee Chairman’s Updates: none
11. Committee Member’s Updates: Steve Binder asked about the Waukau Dam spillway issues and suggested that LWCD take a look and make up a plan as there may be grant dollars available. Also are the main park signs being replaced. Signage is being updated in 2020 when the expo signage will be updated. Tom M. is having this crew rehab the current signs over the winter. Mike Norton – none. Larry Lautenschlager – none. Tom Konetzke questioned who did the rehab on the Waukau spillway previously. The work was done by the Highway Dept..
12. Staff Updates: Tom McInnis reported that fall shut down has taken place and the preventive maintenance programs put in place helped preserve the mowers this year. Crews are working on the WIOUWASH maintenance and plan to be done before any snowmobiles are using it. There are currently about 20 pieces of temperature sensitive equipment stored in the Butler Building. Vicky reported that the user group meeting is January 5, 2019 at 9:30 a.m. in the south wing of the Expo Building. Events open to the public are done for the year. PGI has indicated that 2021 will be the year that they bring their international convention to the expo center.
13. Next Meeting Date and Future Agenda Items: January 21, 2019 @ 1:30 p.m.
14. Adjournment – Chairman Finch called for a motion to adjourn. Tom Konetzke moved to adjourn. Steve Binder seconded. Motion carried 5-0. Meeting adjourned 2:50 p.m..

Respectfully Submitted
Vicky Redlin
Program Manager