

## Planning & Zoning Committee

### Planning Meeting

May 6, 2016

Present: Supervisors Egan, Thompson, Kriescher, Gabert, and Keller.  
Jerry Bougie and Cary Rowe.

1. Minute Approval – March 24, March 29, April 4 and April 27, 2016.

Zoning Administrator stated that the viewing on March 24 was cancelled because the committee had not yet been reappointed so there were no minutes to approve. Motion by Kriescher, seconded by Keller, to approve March 29, April 4, and April 27, 2016, minutes as presented. Motion carried 5-0.

2. Committee review and action to forward town zoning changes to County Board for the Town of Poygan and Town of Utica.

Committee reviewed memo and recommendation from Zoning Administrator regarding approval of the Town of Utica's zoning changes. Motion by Kriescher, seconded by Gabert to forward the Town of Utica's zoning changes to County Board for action. Motion carried 5-0. Committee reviewed memo and recommendation from Zoning Administrator regarding approval of the Town of Poygan's zoning changes. Motion by Kriescher, seconded by Keller to forward the Town of Poygan's zoning changes to County Board for action. Motion carried 5-0.

3. Committee review and action to forward town zoning ordinance amendments to County Board for the Town of Wolf River.

Committee reviewed memo and recommendation from Zoning Administrator regarding approval of the Town of Wolf River's zoning ordinance text amendments. Motion by Kriescher, seconded by Gabert to forward the Town of Wolf River's zoning ordinance text amendments to County Board for action. Motion carried 5-0.

4. Discussion on changes in department services for former Town of Menasha (new Village of Fox Crossing).

Jerry Bougie explained the impacts on the Planning & Zoning Department as a result of the incorporation of the Town of Menasha to the Village of Fox Crossing. Impacts included were authority over shoreland, wetland, floodplain, zoning and subdivision regulation being shifted over to the Village of Fox Crossing. The recent incorporation effective April 20<sup>th</sup>, 2016, only includes the west side of the Town of Menasha at this time. It is understood the east side of the Town of Menasha will be incorporated at a later date. Tax listing services provided by the Tax Lister Division of the department were also discussed. It was noted that the incorporation may have a potential budgetary impact on the Tax Lister Division and Jerry will update committee as more information is made available.

Motion by Kriescher, seconded by Gabert to adjourn the meeting. Motion carried 5-0. Meeting adjourned at 8:29 am.

Cary A. Rowe

Recording Secretary