

Planning & Zoning Committee
PLANNING MEETING
County Administration Building – 3rd Floor Conference Room

May 6th, 2022
7:45 A.M.

* Meeting held in person & via Zoom

PRESENT: Supervisors John Hinz, Tom Egan, Maribeth Gabert, Shanah Zastera, Howard Miller. Brian O'Rourke – Land Use Planner, J. Bougie – Planning Director, Daniel Lefebvre – Code Enforcement Officer.

1. Approval of minutes from March 29th (Public Hearing), April 8th (Planning Meeting), April 27th (Viewing), and April 27th (Public Hearing), 2022.

Motion to approve the minutes by M. Gabert. Seconded by T. Egan. Motion carried 5-0.

2. Informational report from staff on current and upcoming projects.
 - a. A-1 rezoning project
 - b. Subdivision ordinance rewrite project
 - c. Other

B. O'Rourke provided a background and history of the A-1/Farmland Preservation Plan (FPP), and indicated the Department had begun a County-wide rezoning project of those A-1 properties not included in the recently revised FPP map. A letter explaining the rezoning will be sent to all owners in the next week.

There was a consensus of the Committee to wait and send the letter in late summer as farmers are busy at this time of year and we may not get a level of response that this project will require.

B. O'Rourke provided a background of the subdivision ordinance re-write project that begin in early summer, with the intent to be completed and adopted by County Board by the end of 2022.

J. Bougie provided a handout that details the structure and organization of the Planning, Zoning and G.I.S. Department. The handout also provides a list of the various ordinances and programs the department enforces and implements.

3. Committee review and action on amendment request for Conditional Use 2017-CU-4250 – Michels Road and Stone INC (formerly P & Q Oshkosh LLC) – East of 1687 Old Knapp Rd, Town of Nekimi.

B. O'Rourke explained the proposed amendment; Michels wishes to construct two loading docks at the existing site, as they currently load the vehicles that are to be shipped out at a different location.

Motion to approve the proposed Conditional Use Permit amendment by T. Egan.
Seconded by Howard Miller. Motion carried 5-0.

4. Committee review and action to forward town zoning ordinance amendment to County Board.

B. O'Rourke read a memo written by Cary Rowe, Zoning Administrator, that recommended forwarding a Town of Winchester zoning change for Olson to County Board.

Motion to forward a Town of Winchester zoning change for Olson to County Board by M. Gabert. Seconded by H. Miller. Motion carried 5-0.

Motion to adjourn by M. Gabert. Seconded by H. Miller. Motion carried 5-0.

Brian P. O'Rourke, AICP – Recording Secretary