

Planning & Zoning Committee
PLANNING MEETING
County Administration Building – 3rd Floor Conference Room
May 10th, 2019
7:45 A.M.

PRESENT: Supervisors Tom Egan – Chairman, Maribeth Gabert, Robert Keller, Brian Defferding, Ben Joas. Jerry Bougie – Planning Director, Brian O'Rourke – Land Use Planner, Cary Rowe – Zoning Administrator, Maryanne Mueller – Corporation Counsel, Sue Ertmer – County Clerk, Cory Zibung – Code Enforcement Officer.

1. Approval of minutes from March 26th (Public Hearing), April 5th (Deliberative), April 5th (Planning Meeting), April 26th (Viewing), April 30th (Public Hearing).

R. Keller stated that the April 5th deliberative minutes have T. Egan being excused, but calling the meeting to order, therefore those minutes will need to be amended.

Motion to approve all minutes except the April 5th deliberative by R. Keller.
Seconded by B. Defferding. Motion carried 5-0.

There was no further discussion of this item.

2. Committee review and action to forward Town Zoning Changes to County Board.

* This item was taken 4th.

C. Rowe provided a memo recommending forwarding a Town of Nepeuskun zoning change for Lienweber to County Board.

Motion to forward the Town of Nepeuskun zoning change for Lienweber to County Board by R. Keller. Seconded by M. Gabert. Motion carried 5-0.

C. Rowe provided a memo recommending forwarding a Town of Clayton zoning change for Domke to County Board.

Motion to forward the Town of Clayton zoning change for Domke to County Board by B. Joas. Seconded by B. Defferding. Motion carried 5-0.

C. Rowe provided a memo recommending a Town of Nepeuskun zoning change for shoreland areas that have been removed from County Zoning jurisdiction to County Board.

Motion to forward the Town of Nepeuskun zoning change to County Board by B. Joas. Seconded by R. Keller. Motion carried 5-0.

There was no further discussion of this item.

3. Committee discussion of adoption of Sawyer Creek Letter of Map Revision (LOMR).

* This item was taken 2nd.

C. Rowe provided a copy of a letter from the Federal Emergency Management Agency. The letter states that the County is now being required to adopt the floodplain/flood storage map that the City developed, or Winnebago County would be removed from the National Flood Insurance Program (NFIP). He stated that prior to the County previously denying the City of Oshkosh floodplain study, both FEMA and the DNR were asked, multiple times, as to whether or not the County was mandated to adopt the study, and if so, provide documentation verifying such. There was no response from FEMA and the DNR never provided a firm "yes" or "no". The flood study will be on the Committee's July agenda.

R. Keller inquired as to whether or not the County could appeal FEMA's mandate that the County adopt the study.

M. Mueller indicated that the cost would be too significant to be able to justify an attempt to appeal.

There was no further discussion of this item.

4. Discussion on proposed Memo of Understanding for GIS services for Lower Fox River/Green Bay Superfund site.

* This item was taken 3rd.

M. Mueller provided a proposed Memorandum of Understanding for Winnebago County to provide GIS services for the DNR for the previously mentioned Superfund site project. She expressed concerns that the memo does not provide an end date for the services or the ability for the County to opt out of the memo. This memo will be on a future County Board meeting agenda and she wanted to provide some history of the project as well as concerns regarding the memo before they take a formal vote of approval/denial.

* R. Keller was excused after discussion of this item.

There was no further discussion of this item.

5. Discussion on POWTS Ordinance regarding Holding Tanks.

C. Zibung discussed making an ordinance amendment that would allow owners located within an existing sanitary district where the ability to connect to a sewer line is not readily available, to be allowed to install a holding tank. Currently the ordinance does not allow an owner to install a holding tank if they are located within an existing sanitary district.

There was a consensus among the Committee for staff to initiate an ordinance amendment.

There was no further discussion of this item.

6. Discuss need for printed viewing packets.

* Peggy Heise was present for this item.

P. Heise inquired as to whether or not the Committee would still like staff to provide a hard copy of the viewing packets during the viewing, to which they do.

There was no further discussion of this item.

Motion to adjourn by B. Defferding. Seconded by M. Gabert. Motion carried 4-0.

Brian P. O'Rourke, AICP – Recording Secretary