

## Planning & Zoning Committee

### Planning Meeting

August 5, 2016

Present: Supervisors Thompson, Kriescher, Gabert, and Keller. Dean Kaderabek, Candace Bauer, Eric Rasmussen and Cary Rowe. Guest present.

Excused: Egan

1. Approval of minutes from June 28<sup>th</sup> (Public Hearing), July 8 (Deliberative and Planning meetings) and July 22 (Viewing), 2016.

Committee reviewed minutes as presented. Motion by Gabert, seconded by Keller, to approve June 28<sup>th</sup> (Public Hearing), July 8 (Deliberative and Planning meetings) and July 22 (Viewing), 2016, minutes as presented. Motion carried 4-0-1 (Egan excused).

2. Discussion and committee action to forward Chapter 27 County Shoreland Zoning Ordinance to Public Hearing.

Zoning Administrator summarized the new proposed shoreland zoning code as mandated by the DNR. Counties are required to adopt the new ordinance by October 1, 2016. Zoning Administrator stated that the zoning department used the DNR's model ordinance which was most recently revised April 27, 2016. The most significant changes relate to non-conforming structures and impervious surfaces. Eric Rasmussen and Candace Bauer noted the language regarding non-conforming structures was already being enforced since it is already contained in state statutes. Zoning Administrator also advised committee that town approval or denial is advisory only since this is a state mandated code. Motion by Keller, seconded by

Gabert to forward the proposed shoreland zoning code to public hearing. Motion carried 4-0-1 (Egan excused).

3. Committee review on proposed 2017 Department Budget.

Cary Rowe summarized the Planning, Zoning and Tax Listing Division budgets. A reduction in revenue totaling around \$9000 is being projected in the Zoning Divisions budget to account for the incorporation of the Town of Menasha (now Village of Fox Crossing). Additionally, the Tax Listing Division budget still includes processing of tax bills for the Village of Fox Crossing (formally Town of Menasha). Dean Kaderabek summarized the Land Records Division budget. Significant expenses include the purchase of a new truck to replace a 16-year old truck in the Zoning Division, new software and maintenance of existing software. Overall budgetary impact is minimal due to completion of a scanning project.

4. Review and committee action to forward Town of Winneconne Zoning changes to County Board.

Committee reviewed memo from Zoning Administrator regarding the following town zoning changes and voted as shown below:

- a. Beiser – Town Zoning Change (Tax ID No: 030-0135-03)  
Motion by Keller, seconded by Gabert, to move to County Board for approval. Motion carried 4-0-1 (Egan excused).
- b. Quigley – Town Zoning Change (Tax ID No: 030-0256-01)  
Motion by Gabert, seconded by Keller, to move to County Board for approval. Motion carried 4-0-1 (Egan excused).
- c. Dorn – Town Zoning Change (Tax ID No: 030-0432-03)  
Motion by Keller, seconded by Gabert, to move to County Board for approval. Motion carried 4-0-1 (Egan excused).
- d. Roland – Town Zoning Change (Tax ID No: 030-0183-03)  
Motion by Gabert, seconded by Keller, to move to County Board for approval. Motion carried 4-0-1 (Egan excused).

- e. Robert N Wolff Rev Trust – Town Zoning Change (Tax ID Nos: 030-0258-06, 030-0258-07, 030-0258-08 & 030-0258-09)  
Motion by Keller, seconded by Gabert, to move to County Board for approval. Motion carried 4-0-1 (Egan excused).

Motion by Keller, seconded by Gabert to adjourn the meeting. Motion carried 4-0-1 (Egan excused). Meeting adjourned at 9:03 am.

Cary A. Rowe

Recording Secretary