

WINNEBAGO COUNTY BOARD OF SUPERVISORS--PERSONNEL & FINANCE
COMMITTEE

DATE: Thursday, July 2, 2009
TIME: 8:00 a.m.
PLACE: Personnel Conference Room
PRESENT: David Albrecht
Jeanette Diakoff
Claud Thompson
Stan Kline
Bill Roh

ALSO PRESENT: Karon Kraft, Director of Human Resources
Chuck Orenstein, Finance Director
Mark Harris, County Executive
Mike Elder, Director of Facilities
Barb Spanbauer, Accountant
Bill Tedlie, Chief Deputy
Rob Way, Director of Parks
Bill Topel, Human Services Director
Ellen Shute, Administrative Services Division Mgr
Tom Davies, Land and Water Conservation Director
Laura Forbes, Purchasing Agent
Paul Eisen, County Board Supervisor

1. Stan Kline called the meeting to order at 8 a.m.
2. David Albrecht moved to approve the minutes of the June 4, 2009 meeting, seconded by Bill Roh. Carried 5-0.
3. Budget Transfer – Facilities \$35,500. For building structure and systems analysis of the Oshkosh B’Gosh building. Claud Thompson was concerned about spending this money at this time with no offer to purchase and no idea of an asking price. He said the cost seems excessive. David Albrecht said we were doing this to get an idea if we should proceed to the next level. Mark Harris said he attended the Facilities meeting and the committee won’t go further until the building is checked out and we have more information. Thompson said he would like more information on what an inspector does. Mike Elder said six firms will be doing the inspection, HVAC, electrical, etc. and a full blown asbestos assessment on the flooring, walls, ceiling tiles, etc. David Albrecht moved for approval, seconded by Jeanette Diakoff. Carried 5-0.
4. Budget Transfer – Finance \$7,000. This pertains to the implementation of accounting standard GASB #45, which relates to post-employment health insurance benefits. The finance department seeks to hire a consultant to do an actuarial analysis of post retirement health liabilities. The cost of such services would be approximately \$11,000. This liability was first thought to apply only to retirees but the liability also applies to current employees who are assumed to be future retirees. David Albrecht moved for approval, seconded by Bill Roh. Carried 5-0.

5. Budget Transfer – Land & Water Conservation \$2,566. The LWCD received an additional staff support grant from the DATCP/DNR SWRM grant. Bill Roh moved for approval, seconded by David Albrecht. Carried 5-0.
6. Budget Transfer – PVHC \$1,430. Park View Health Center requested that a grant of \$1,430 be accepted from the Appleton Cardiology Associates Community Foundation Fund for the purchase of a bariatric trapeze for resident needs. David Albrecht moved for approval, seconded by Claud Thompson. Carried 5-0.
7. Budget Transfer – Parks Department, \$11,873. Acceptance of a donation from the Wisconsin Quarter Horse Association to go towards installation of new electrical facilities at three locations on the grounds. Jeanette Diakoff moved for approval, seconded by Bill Roh. Carried 5-0.
8. Budget Transfer – Sheriffs \$4,700. A food cutter brought from the old jail has failed and a new one needs to be purchased. David Albrecht moved for approval, second by Jeanette Diakoff. Carried 5-0.
9. Resolution: Amend the Table of Organization for the Winnebago County Human Services Department. Propose to eliminate two positions no longer necessary and increase a third position to 75%. Stan Kline asked if HR was in favor. Karon Kraft stated that since one position was vacant for a year why do we need to increase the other one. Bill Topel said we have work for the 50% person and that person has been working extra hours already. Jeanette Diakoff moved for approval, seconded by Bill Roh. Carried 4-1.
10. Special pay adjustment in accordance with the administrative salary plan. Mike Elder asked for a special pay adjustment for his Maintenance Supervisor. Karon Kraft stated that he had been hired below the mid-point. Bill Roh moved for approval, seconded by Claud Thompson. Carried 5-0.
11. Approval for a 5 year copier contract. Laura Forbes said the county is removing some 60 pieces of equipment and replacing with multi-function copiers. Claud Thompson said he would like to see a memo go to Department Heads telling them to encourage their employees to not use color when they make copies. David Albrecht moved for approval, seconded by Claud Thompson. Carried 5-0.
12. Approve excess committee days from April 15, 2008 through April 30, 2009. A report of County Board members' billings for attendance of unauthorized committee meetings from April 15, 2008 through April 30, 2009 was distributed to the committee for approval. Claud Thompson moved for approval, seconded by Bill Roh. Carried 5-0.
13. David Albrecht moved to approve the Resolution for Commendation for Bradley Ludwig, seconded by Bill Roh. Carried 5-0.
14. Bill Roh moved to approve the Resolution for Commendation for Laverne Pomplun, seconded by Claud Thompson. Carried 5-0.
15. Bill Roh moved to approve the Resolution for Commendation for Ron Powers, seconded by Claud Thompson. Carried 5-0.
16. Claud Thompson moved to disallow the claim of AT&T and refer the claim to Corporation Counsel, seconded by Bill Roh. Carried 5-0.
17. Bill Roh moved to disallow the claim of Badgerland Express LLC and refer the claim to Corporation Counsel, seconded by Claud Thompson. Carried 5-0.
18. Bill Roh moved to disallow the claim of Christie Pattie, Jade Petri, Samuel Petri and Elijah Ferrell and refer the claim to Corporation Counsel, seconded by Claud Thompson. Carried 5-0.

19. Claud Thompson moved to disallow the claim of Jared Pelski and refer the claim to Corporation Counsel, seconded by Bill Roh. Carried 5-0.
20. Bill Roh moved to disallow the claim of John and Ann Terzynski and refer the claim to Corporation Counsel, seconded by David Albrecht. Carried 5-0.
21. Report from the Director of Human Resources. Karon Kraft gave a hand-out on temporary help for the past 18 months. Karon also gave a hand-out on grant-funded positions and a preliminary table of organization for Human Services showing the proposed changes that long term care will create.
22. The next scheduled meeting of the Personnel & Finance Committee is Thursday, August 6, 2009 at 8:00 a.m.
23. Bill Roh moved to convene into Closed Session pursuant to exemption provided in section 19.85(1)(e), Wis. Stats., for the purpose of deliberating or negotiation the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically the discussion of collective bargaining strategies at 9:47 a.m. Motion seconded by Claud Thompson. Roll call vote: Albrecht, aye; Diakoff, aye; Thompson, aye; Kline, aye; Roh, aye. Motion carried 5-0.
24. At 11:37 a.m. David Albrecht made a motion to reconvene to open session, seconded by Bill Roh. Roll Call vote: Albrecht, aye; Diakoff, aye; Thompson, aye; Kline, Roh, aye. Motion carried 5-0.
25. Jeanette Diakoff moved to adjourn the meeting at 11:38 a.m., seconded by David Albrecht. Carried 5-0.

Submitted by,
Kathy Rumlow