

WINNEBAGO COUNTY BOARD OF SUPERVISORS--PERSONNEL & FINANCE COMMITTEE

DATE: Thursday, December 3, 2009

TIME: 8:00 a.m.

PLACE: Personnel Conference Room

PRESENT: Stan Kline  
Jeanette Diakoff  
Claud Thompson  
David Albrecht  
Ronald Eichman

ALSO PRESENT: Mark Harris, County Executive  
Karon Kraft, Director of Human Resources  
Teri Bolssen, General Accounting Supervisor  
Ellen Shute, Administrative Services Division Manager  
Jerry Bougie, Planning Zoning & GIS Director

1. Stan Kline called the meeting to order at 8 a.m.
2. Jeanette Diakoff moved to approve the minutes of the Nov. 19, 2009 meeting, seconded by David Albrecht. Carried 5-0.
3. Budget Transfer-Airport, \$50,000. This proposal was withdrawn because it did not have committee approval.
4. Budget Transfer – Human Services, \$1,075,000. The budget transfer accepts \$1,050,000 in CIP II state funding to be used to offset client placement costs and transfers \$25,000 in unspent various expense accounts to cover additional costs in travel expenses. Claud Thompson moved for approval, seconded by Ron Eichman. Carried 5-0.
5. Budget Transfer – Park View Health Center, \$5,000. This proposal was withdrawn because it did not have committee approval.
6. Budget Transfer – Planning and Zoning, \$85,000. The transfer offsets a decline in revenue. Jerry Bougie said that \$68,000 will come from the contingency fund and \$17,000 from unspent departmental expense account funds. Jeanette Diakoff moved for approval, seconded by Ron Eichman. Carried 5-0.
7. Budget Transfer – Various Departments. The transfer covers projected wage and benefit overruns for 2009 for the following departments. David Albrecht moved for approval, seconded by Claud Thompson. Carried 5-0.
  - Airport, \$40,000.
  - Child Support, \$6,500.
  - Coroner, \$3,225.
  - Finance, \$7,350.
  - General Services, \$5,600.
  - Human Resources, \$1,400.
  - Parks, \$48,100.
  - Planning Department, \$23,600.
  - Public Health, \$33,200.
  - Purchasing Dept., \$3,900.
  - Register of Deeds, \$5,050.
  - Sheriff's Office, \$100,000.

8. Resolution: Amend Chapter 14, Section F of the Handbook of Employment Policies Covering Appointed Non-represented Employees of Winnebago County (Separation of Benefits). Several employees of Winnebago County are retiring from service with Winnebago County in order to take similar jobs at the new Lakeside Health Care District as a result of amendments to state law. The resolution would allow employees with 18 or more years of continuous county service and taking jobs with the Lakeside Health Care District a 50-percent payout of their unused sick leave balance as of Dec. 31, 2005, at their Dec. 31, 2005 rate of pay. David Albrecht moved for approval, seconded by Claud Thompson. Carried 5-0.
9. 2010 Unclassified Position Pay Schedule. Karon Kraft presented the salary schedule for the unclassified positions with wages unchanged. Kraft suggested that the year, 2010, be removed from the "Unclassified Positions Pay Schedule". Ron Eichman moved to delete the 2010 designation, seconded by Jeanette Diakoff. Carried 5-0. Ron Eichman moved to approve the schedule without wage increases, seconded by Jeanette Diakoff. Carried 5-0.
10. Claud Thompson moved to approve the Resolution for Commendation for Dennis Bradley, seconded by David Albrecht. Carried 5-0.
11. Claud Thompson moved to approve the Resolution for Commendation for Nancy Gagnow, seconded by David Albrecht. Carried 5-0.
12. Claud Thompson moved to approve the Resolution for Commendation for Richard Graeber, seconded by David Albrecht. Carried 5-0.
13. Claud Thompson moved to approve the Resolution for Commendation for Charles Pavlak, seconded by David Albrecht. Carried 5-0.
14. Report from the Director of Human Resources. Karon Kraft handed out a health plan comparison sheet showing insurance benefits comparable counties are offering their employees. Kraft also shared an email that she received from Associated Financial Group, which confirms what was discussed at last month's meeting. That the county would not be affected by the new ruling to enroll dependents to age 27 until Oct. 1, 2010, the start of the county's health insurance plan year.
15. The next scheduled meeting of the Personnel & Finance Committee is Thurs., Jan. 7, 2010 at 8 a.m.
16. Ron Eichman moved to convene into Close Session pursuant to exemption provided in section 19.85(1)(e), Wis. Stats., for the purpose of deliberating or negotiation the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically the discussion of collective bargaining strategies at 9:10 a.m. Motion seconded by David Albrecht. Roll call vote: Diakoff, aye; Thompson, aye; Kline, aye; Albrecht, aye; Eichman, aye. Motion carried 5-0.
17. At 9:35 a.m. Ron Eichman made a motion to reconvene to open session, seconded by Jeanette Diakoff. Roll call vote: Diakoff, aye; Thompson, aye; Kline, aye; Albrecht, aye; Eichman, aye. Motion carried 5-0.
18. Two presentations were given on voluntary employee benefit programs. Tyge Olson, retirement plans specialist, and James T. Mattera, director of institutional sales, from the International City/County Management Association (ICMA-RC) gave the first presentation. ICMA-RC is dedicated to the public sector retirement market. Brett Rettenmund and Jill Manion of Aflec gave the second presentation. Their services look to protect an employees' cash flow and retirement income through various insurance policies.
19. David Albrecht moved to adjourn the meeting at 10:30 a.m., seconded by Ron Eichman. Carried 5-0.

Submitted by,  
Joan Lowe