

## PARKS COMMITTEE MEETING MINUTES

Name of Commission,

Board or Committee: Parks & Recreation Committee

Date & Time of Meeting: Tuesday December 1, 2009 at 2:00 P.M.

Place of Meeting: Coughlin Building (Volunteer Room)  
625 E. County Rd. Y, Oshkosh WI

Present: Jerry Finch, Mike Norton, Nancy Barker, Arlene Schmuhl, Tom Konetzke.

Also present: Rob Way, Vicky Redlin, Loren Dieck, Bob Lohry – Winnebago County Parks, Mary Krueger – Winnebago County Treasurer

1. Call to order – Meeting called to order by Chairman Finch at 2:00 p.m..
2. Approval of November 2, 2009 Minutes – Chairman Finch called for a motion to approve the November 2, 2009 meeting minutes. Arlene Schmuhl moved to approve the 11/2/09 minutes. Tom Konetzke seconded with the correction of the word ‘of’ changed to ‘if’ in item #8. Motion carried 5-0.
3. Public Comments – none

\*Note – As a courtesy to Mary Krueger, the County Treasurer, the Committee Chairman elected to take-up discussion on one issue listed within Agenda Item #7 – the Breezewood Property topic. Mary Krueger explained the tax issue with the Breezewood property. As per County Ordinance, since it is a foreclosed property someone has to pay the overdue taxes of \$9,120.00. The P&F Committee voted to approve the transfer of this amount from the undesignated fund to the Parks fund and for it to then be transferred to the County Clerk’s fund to cover the amount due. The property is 1.72 acres and as was voted on by the Parks Committee in July ’09, is to be used in the future for additional parking for the WIOUWASH trail only. Rob Way explained that the demolition of the buildings on the property and the creation of a parking lot will be done in phases over several years. Mary also stated that as long as the house exists on the property there are garbage collection fees of \$127.00 and a septic fee of \$5.00 assessed by the Town of Vinland annually that will have to be paid. Rob stated that since the future parking lot will be used for State Rec Trail improvements there may be grant money available from the WDNR to fund the project. A resolution will be brought before the County Board by the P&F Committee at the December meeting to approve the fund transfer. Mary will have the resolution worded to include the word ‘only’ for the use of the facility so that the property is for parking for the WIOUWASH only. Rob Way will report back to the Committee on cost estimates for demolition of the buildings and other improvements that will be needed in the future as well as any risk management issues that may arise in the meantime and a time table for the project.

4. Approval of Ordinance Change to Address Fireworks, Rocketry and RC Aircraft Flying Activities on Park Properties - Mike Norton moved to approve the changes to Section 19.01 and 19.18 of the Winnebago County ordinances as submitted. Tom Konetzke seconded. Motion carried 5-0.
5. Approval of Budget Transfer Requesting \$4,500 from General Fund to Expand Width of Garage Door at Parks Workshop – This item was pulled from the agenda since the P&F Committee must approve it and their agenda has already been posted for this month. The Committee asked that it be taken out of the 2009 budget if possible instead of going to the General Fund. Rob felt it was likely that since the final billing from the navigational aids contractor came in slightly lower than the amount expected, the department may still have sufficient funds within the ’09 Budget.
6. Capital Improvement Needs within Parks System – Rob Way went over the potential needs for future infrastructure within the next 5 years for the capital budget. He addressed trends, necessities, accessibility, safety and hazards, aesthetic considerations, public input, and budgetary constraints/ROI for assessing and prioritizing the items mentioned. The first topics for consideration concern the Expo Center facilities. An overview of needed items and some ‘wish list’ items was given for Committee consideration. Rob mentioned that he would summarize his presentation in outline form and mail it out to the members within the next week. Next month the

Community Park will be the topic for future infrastructure and capital equipment needs. Jerry Finch indicated that he felt it would be appropriate to have the County Executive and the County Board Chairman at the meeting to make them aware of the considerable volume of needs that exist within the Parks System. Arlene Schmuhl excused 3:45 p.m..

7. Parks Director's Updates: County's Social Networking Policy, Trail Bench Update, Mascoutin Trail Utility Easement.

Rob reported that currently the County has no policy regarding social networking but that the IS Dept. is considering taking up the topic as they move towards revamping the county website.

The commemorative bench wording is still being considered by the Town of Clayton; Rob had been expecting contact from the Town of Clayton representative early this week.

The Mascoutin Trail Utility Crossing easement has been delayed by WP&L. This subject may be brought back to the committee at a later date.

A meeting took place between the Winnebago County Holstein Breeders Assoc. and Rob Way and Vicky Redlin to discuss the issues that occurred during their event. Rob has sent them a letter telling them that the 5 year state show cannot be accommodated at the Expo in the future. The holding of next year's regional show and their outstanding damage/excessive clean up fee is still being discussed. Rob stated that the invoice for the damages/excessive clean up will not be voided.

The P&F Committee will be issuing at transfer for approval at the next County Board meeting for \$8,000.00 in wages as a measure to forestall any potential overage in that account. There will also be a substantially larger transfer to cover fringe benefits which are completely handled by the Finance Dept. and not projected by the individual departments themselves.

8. Committee Chairman's Updates: - Chairman Finch stated that there will be a joint meeting with the F&P Committee regarding the long over due Expo Bldg. HVAC project Thursday Dec. 10, 2009 at 9:00 a.m. at the Knapp St. facility.
9. Committee Member's Updates: Mike Norton questioned the open gate in the Park View fence. Mike also requested that Chairman Finch pursue holding a joint meeting with the IS Committee regarding the updating of the County website so that the Parks Dept. may utilize it for marketing purposes sooner rather than later. He felt the meeting should take place sometime within the next several months.
10. Staff Updates: - Vicky Redlin reminded the Committee of the Parks User Group Meeting taking place Thursday Dec. 3 at 6:00 p.m. at the Expo Bldg. South Wing. If more than three Committee members plan on attending please let Rob know so that he can have the agenda posted prior to the meeting. Bob Lohry brought forth a request from the Snowmobile Alliance for bill #406. The Committee asked that he forward the bill to Stan Kline of the Legislative Committee along with a contact at the Alliance.
11. Future Agenda Items: Parks infrastructure, projections for Breezewood property costs and issues, wording for commemorative bench.
12. Next Meeting Date – Dec. 10, 2009 at 9:00 a.m. at the Knapp St. facility in conjunction with the F&P Committee. Regular meeting – January 4, 2010 at 2:00 p.m..
13. Adjournment – Chairman Finch called for a motion to adjourn. Mike Norton moved to adjourn. Nancy Barker seconded. Motion carried 4-0. Meeting adjourned at 4:37 p.m..

Respectfully Submitted,  
Vicky Redlin  
Asst. Expo Mgr.