

PARK VIEW HEALTH CENTER COMMITTEE MINUTES

Date/Time: Tuesday, February 9, 2016, 3:45 p.m.

Location: Park View Health Center Board Room

Present: PV Committee Members
Tom Ellis, Chair
Larry Lautenschlager, Secretary
Dr. Shiloh Ramos at 3:49 pm
Bill Wingren

Administration
Marleah Keuler, Administrator
Tom Geske, Director of Financial Services
Kathy Glander, Administrative Coordinator

Excused: Maribeth Gabert, Vice-Chair

Guests: Mike Elder, Director of Facilities and Property Management
Patty Francour, Director of Information Systems

1. Call to Order

The meeting was called to order at 3:47 p.m. by Tom Ellis, Chair. It was verified the meeting was properly noticed.

2. Approval of PVHC Minutes

It was moved and seconded to approve the January 5, 2016 PVHC Committee meeting minutes.

Resolved: Motion carried by unanimous voice vote, 3-0.

3. Public Forum – None.

4. Communications

The State Annual Survey of PVHC was completed. From the healthcare standpoint, PVHC was deficiency-free for a second year in a row. The Life Safety Code portion of the survey also went well. Nancy Xiong, Director of Nursing, and the PVHC team were commended for their efforts in maintaining quality of care.

5. Discussion and Action: Wi-Fi at Park View

There was discussion regarding setting up Wi-Fi at Park View for residents and visitors. Patty Francour, Director of Information Systems, noted there was testing recently, and there is good Wi-Fi coverage using the current, existing system, except for the area surrounding the administrative offices.

It was moved and seconded to approve the implementation of the existing infrastructure plan in setting up Wi-Fi at Park View.

Resolved: Motion carried by voice vote, 4-0.

6. Nurse Call System Replacement Update

Bids are due back by next week Wednesday, 2/17/16.

7. Thomas A. Plein Foundation Endowment Fund for Park View Update

The Thomas A. Plein Foundation Endowment Fund for Park View was approved by the County Board of Supervisors. All the agreement signatures have been obtained. A contact person in the Fox Valley will be provided in the near future for setting up a donation schedule and handling any other business regarding the fund.

8. Financial Report

The income statement through January 2016 was distributed and discussed.

9. Administrator's Report

- The census report through January 2016 was distributed and discussed.
- The committee was apprised of changes in regards to the Director of Social/Activity Services position vacancy. The changes will need approval by the PVHC Committee, then the Personnel and Finance Committee, and lastly the Winnebago County Board of Supervisors.

The position changes will be put to a committee vote at next month's meeting.

10. Suggested Topics for the Next Meeting

- Nurse Call System Replacement Update
- Wi-Fi Implementation Update
- Director of Social Wellness – Discussion and Action

11. Future Meeting Date(s)

The next PVHC Committee meeting is scheduled for Tuesday, March 1, 2016, at 3:45 p.m., in the Park View Board Room.

12. Adjournment

A motion to adjourn the meeting was made and seconded.

Resolved: Motion carried by unanimous voice vote, 4-0.

The meeting was adjourned at 4:10 p.m.

Respectfully submitted by:

Kathy Glander, Administrative Coordinator

Tom Ellis, Chair – PVHC Committee

Date