

## PARK VIEW HEALTH CENTER COMMITTEE MINUTES

Date/Time: Tuesday, March 1, 2016, 3:45 p.m.

Location: Park View Health Center Board Room

Present: PV Committee Members  
Tom Ellis, Chair  
Maribeth Gabert, Vice-Chair  
Dr. Shiloh Ramos at 3:53 pm  
Bill Wingren

Administration  
Tom Geske, Director of Financial Services  
Kathy Glander, Administrative Coordinator

Excused: Marleah Keuler, Administrator  
Larry Lautenschlager, Secretary

Guests: Mike Elder, Director of Facilities and Property Management

### 1. Call to Order

The meeting was called to order at 3:45 p.m. by Tom Ellis, Chair. It was verified the meeting was properly noticed.

### 2. Approval of PVHC Minutes

It was moved and seconded to approve the February 9, 2016 PVHC Committee meeting minutes.

*Resolved: Motion carried by unanimous voice vote, 3-0.*

### 3. Public Forum – None.

### 4. Communications

A \$15,000 carryover to cover some additional fire caulking will be presented at Thursday morning's Personnel and Finance Committee.

### 5. Discussion and Action: Director of Social Wellness Position

There was discussion regarding the proposed changes to the Activity and Social Services Table of Organization, including a title change from Director of Activity/Social Services to Director of Social Wellness, with the focus being placed on Social Services. As a result, the interim Lead Activity Specialist would be changed to a permanent position, focusing on Activities. The Lead Activity Specialist would be supervised by the renamed Director of Social Wellness position. There would be no budgetary implications in making the changes.

It was moved and seconded to approve the Director and Lead Activity Specialist position changes.

*Resolved: Motion carried by unanimous voice vote, 3-0.*

### 6. Wi-Fi Implementation Update

Public Wi-Fi for residents and their families/visitors will be implemented and functioning as of Friday, April 1<sup>st</sup>. Testing has been completed and final checks are being done.

### 7. Nurse Call System Replacement Update

There was discussion regarding the two bids that came back for the replacement of the nurse call system.

**8. Financial Report**

The income statement through February 2016 was distributed and discussed.

**9. Administrator's Report**

- The census report through February 2016 was distributed and discussed.

**10. Suggested Topics for the Next Meeting**

- Discussion and Action: Nurse Call System Replacement Bid
- Wi-Fi Implementation Update

**11. Future Meeting Date(s)**

The next PVHC Committee meeting is scheduled for Tuesday, April 5, 2016, at 3:45 p.m., in the Park View Board Room.

**12. Adjournment**

A motion to adjourn the meeting was made and seconded.

*Resolved: Motion carried by unanimous voice vote, 4-0.*

The meeting was adjourned at 4:20 p.m.

*Respectfully submitted by:*

*Kathy Glander, Administrative Coordinator*

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Tom Ellis, Chair – PVHC Committee

Date