

## PARK VIEW HEALTH CENTER COMMITTEE MINUTES

Date/Time: Tuesday, March 5, 2019, 3:45 p.m.

Location: Park View Health Center Board Room

Present: PV Committee Members  
Supervisor Tom Ellis, Chair  
Supervisor Maribeth Gabert, Vice-Chair  
Supervisor Shiloh Ramos  
Supervisor Bill Wingren

Administration  
Marleah Keuler Grahek, Administrator  
Tom Geske, Financial Services Manager

Excused: Supervisor Larry Lautenschlager, Secretary

### 1. Call to Order

The meeting was called to order at 3:53 p.m. by Tom Ellis, Chair. It was verified the meeting was properly noticed.

### 2. Approval of PVHC Minutes

- Supervisor Wingren moved and Supervisor Gabert seconded to approve the February 5, 2019 PVHC Committee Meeting minutes. Supervisor Wingren noted that going forward we should identify in the meeting minutes who moved for approval and who seconded items.

*Resolved: Motion carried by voice vote, 4-0.*

### 3. Public Forum – None.

### 4. Discussion: Ancillary Building

The plans for an ancillary building on PVHC grounds, currently in the 5-year capital plan, were reviewed. The building would serve multiple needs for Park View:

- A garage to store PVHC's three vehicles that are currently kept outside in the elements would be one of the needs. Damage to two of PVHC's vehicles was sustained this winter due to a snow plow incident.
- Storage space continues to be an issue within the current Park View building. There has been an increase in equipment needs correlated to the increase of resident acuity, as well as bariatric needs. Many of these items are large, such as bed frames, mattresses, and recliners, that are rotated in and out from storage as the resident population changes, furthering the space limitations of the building.
- There are training area needs. The Multi-Purpose Room, which is the current training area being utilized for staff training, is not conducive to the needs of the facility. The room is in constant demand between resident/family gatherings, practitioner clinics, staff meetings, new employee orientation and staff trainings. New regulations have placed a heavy emphasis on staff competency, training, and testing, which will further the need for a designated training space. Park View also has the desire to initiate its

own State-approved CNA Training Program. This would require space to fit required equipment and training set-up, which the current building does not have.

Shiloh recommended this proposed project be presented at an upcoming County Board meeting. Marleah with follow-up with Mike Elder as far as next steps.

**5. Financial Report**

The Financial Report through February 2019 was distributed and discussed.

**6. Administrator's Report**

- Census report through February 2019 was reviewed.
- Information regarding the Governor's state budget in relation to the aging services field was distributed. The Governor is calling for a 2.5% rate increase for skilled nursing facilities, among other benefits to the aging services field. Information on the Governor's signed executive order to create a Task Force on Caregiving was also distributed. It was noted that 29 nursing facilities have closed since 2016, and 9 of those occurred already in 2019.

**7. Suggested Topics for the Next Meeting**

- Ancillary Building Discussion

**8. Future Meeting Date(s)**

The next PVHC Committee meeting is scheduled for April 2, 2019, at 3:45 p.m., in the PVHC Board Room.

**9. Adjournment**

Supervisor Gabert moved for adjournment, and Supervisor Ramos seconded the motion.

*Resolved: Motion carried by unanimous voice vote, 4-0.*

Meeting adjourned at 4:25 p.m.

*Respectfully submitted by:  
Marleah Keuler Grahek, Administrator*

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Tom Ellis, Chair – PVHC Committee

Date