

## PARK VIEW HEALTH CENTER COMMITTEE MINUTES

Date/Time: Tuesday, May 14, 2019, 3:45 p.m.

Location: Park View Health Center Board Room

Present: PV Committee Members  
Supervisor Tom Ellis, Chair  
Supervisor Maribeth Gabert, Vice-Chair  
Supervisor Bill Wingren

Administration  
Marleah Keuler Grahek, Administrator  
Tom Geske, Financial Services Manager  
Kathy Glander, Administrative Coordinator

Excused: Supervisor Larry Lautenschlager, Secretary  
Supervisor Shiloh Ramos

### 1. Call to Order

The meeting was called to order at 3:45 p.m. by Supervisor Tom Ellis, Chair. It was verified the meeting was properly noticed.

### 2. Approval of PVHC Minutes

Supervisor Maribeth Gabert moved and Supervisor Bill Wingren seconded to approve the April 2, 2019 PVHC Committee Meeting Minutes.

*Resolved: Motion carried unanimously by voice vote, 3-0.*

### 3. Public Forum – None.

### 4. Discussion: Hospice in the Nursing Home

David Chapman, Ascension Hospice Account Executive, presented “Hospice in the Nursing Home.” The committee was provided a folder of information regarding their hospice program.

### 5. Fundraising Event Permit Discussion and Approval: Plant Sale to Benefit Residents

The PVHC Plant Sale, with proceeds to benefit the Resident Needs Fund, was presented to the committee for approval.

It was moved and seconded to approve the 2019 1<sup>st</sup> Annual Plant Sale fundraising permit.

*Resolved: Motion carried unanimously by voice vote, 3-0.*

### 6. Discussion: Ancillary Building

At their recent meeting, the Facilities and Property Management Committee discussed the possibility of an ancillary building at PVHC. They recommended further analysis of options by an architect. Mike Elder, Facilities and Property Management Director, and Marleah Keuler Grahek, PVHC Administrator, will meet with Mark Harris, County Executive, regarding the funding options of PVHC reserve or the general fund for design planning this year.

### 7. Financial Report

Tom Geske, Financial Services Manager, provided for review and discussion the financial report as of April 2019.

### 8. Administrator's Report

- The Census Report as of April 2019 was presented to the committee. There was an explanation of resident transfers to and from the hospital.

- PVHC's annual State Survey concluded as of late morning today. PVHC was citation-free in terms of health codes.
- There was an update on the Transportation Aide position and services. It has become a vital role and service for our residents.
- It is National Nursing Home Week this week. Various activities for residents and staff are planned including the unveiling of the two triobikes, as well as the winning neighborhood in the Bike Naming Contest.
- Marleah provided the committee with handouts from the annual Wisconsin Association of County Homes conference. One was a LeadingAge WI Nursing Homes and Legislative Update; the other was the Wisconsin Counties Association 2019-21 State Biennial Budget Highlights with information concerning long-term care.

**9. Suggested Topics for the Next Meeting**

None at this time.

**10. Future Meeting Date(s)**

The next PVHC Committee meeting is scheduled for June 4, 2019, at 3:45 p.m., in the PVHC Board Room.

**11. Adjournment**

Supervisor Gabert moved for adjournment, and Supervisor Wingren seconded the motion.

*Resolved: Motion carried unanimously by voice vote, 3-0.*

Meeting adjourned at 4:40 p.m.

*Respectfully submitted by:*

*Kathy Glander, Administrative Coordinator*

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Supervisor Tom Ellis, Chair – PVHC Committee

Date