



## PARK VIEW HEALTH CENTER COMMITTEE MINUTES

Date/Time: Thursday, May 19, 2022, 3:30 P.M.

Location: Park View Health Center, Multipurpose Room

Present: PV Committee Members

Supervisor Koby Schellenger, Chair  
Supervisor Maribeth Gabert  
Supervisor Morris Cox  
Supervisor Michael Norton, Secretary  
Supervisor Bob Poeschl, Vice Chair

Administration:

Jessica Gilson, Q.A. & Infection Control  
Ashley Paul, Director of Nursing  
Doug Petraszak, Financial Services Manager  
Acienda Yang, Administrative Coordinator

Via Zoom: Larry Lautenschlager

### 1. Call to Order

The meeting was called to order at 3:34 p.m. by Supervisor Koby Schellenger, Chair. It was verified the meeting was properly noticed.

### 2. Approval of PVHC Minutes

Supervisor Michael Norton moved for approval of the May 9, 2022 PVHC Committee Meeting Minutes. Supervisor Bob Poeschl seconded the motion.

*Resolved: Motion carried by voice vote, 5-0.*

### 3. Public Forum

Larry Lautenschlager appeared on zoom and spoke regarding sign on bonuses, transfer of 6 CNAs FTE to 6 Hospitality Aides FTE.

### 4. Administrator's Report

(a) Training Center Update - Ashley Paul, Director of Nursing, provided update on status of the Park View Health Center Ancillary Training Center.

(b) COVID-19 Update - Ashley Paul, Director of Nursing, reported on the current COVID-19 status within the facility.

### 5. Discussion / Action: Park View Health Center Differentials

Ashley Paul, Director of Nursing, spoke about the pay differentials for certain scheduling circumstances and its effect on Park View Health Center. Park View Health Center is seeking to adjust differentials as well as ensure consistency throughout departments. Supervisor Bob Poeschl moved for approval of PVHC Differentials. Supervisor Michael Norton seconded the motion.

*Resolved: Motion carried by voice vote, 5-0.*

### 6. Discussion / Action: Park View Health Center Pre-Shift Commitment Incentive

Ashley Paul, Director of Nursing, spoke about the pre-shift commitment incentive proposal. Park View Health Center does not have existing incentive program that incentivizes the nursing department to pick up additional shifts during periods of critical staffing levels. With an incentive program, it'll encourage nursing department staff to pick up additional shifts above and beyond their full time equivalent. Supervisor Michael Norton moved for approval of PVHC Pre-Shift Commitment Incentive. Supervisor Bob Poeschl seconded the motion.

*Resolved: Motion carried by voice vote, 5-0.*

7. **Discussion / Action: Park View Health Center Emergency Staffing Incentive**

Ashley Paul, Director of Nursing, spoke about the emergency staffing incentive proposal. Park View Health Center has experienced a continual staffing decrease since the beginning of the COVID-19 pandemic and continues to experience critical staffing levels. With emergency staffing incentives, Park View Health Center can maintain a certain level of staffing to ensure quality care is provided to residents of Winnebago County. Supervisor Bob Poeschl moved for approval of PVHC Emergency Staffing Incentive. Supervisor Maribeth Gabert seconded the motion.

*Resolved: Motion carried by voice vote, 5-0.*

8. **Discussion / Action: Table of Organization Change: Transfer of 6 CNAs FTE to 6 Hospitality Aides**

Ashley Paul, Director of Nursing, spoke about the request to change the Table of Organization. Transfer of 6 CNAs FTE to 6 Hospitality Aides FTE. Hospitality Aides have provided great support to the residents and neighborhood needs, alleviating some duties from the nursing department. Supervisor Maribeth Gabert moved for approval of Table of Organization Change: Transfer of 6 CNAs FTE to 6 Hospitality Aides FTE. Supervisor Bob Poeschl seconded the motion.

*Resolved: Motion carried by voice vote, 5-0.*

8. **Suggested Topics for the Next Meeting**

Update on PVHC staffing  
PVHC Purchase Offer

9. **Future Meeting Date(s)**

The next PVHC Committee meeting is scheduled for Thursday, June 16, 2022, at 3:30 p.m., at Coughlin Center, and will be available via zoom as well.

10. **Adjournment**

Supervisor Bob Poeschl moved for adjournment and Supervisor Michael Norton seconded the motion.

*Resolved: Motion carried by voice vote, 5-0.*

Meeting adjourned at 5:23 p.m.

*Respectfully submitted by:  
Acienda Yang, Administrative Coordinator*

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Supervisor Koby Schellenger, Chair – PVHC Committee

Date