

PARK VIEW HEALTH CENTER COMMITTEE MINUTES

Date/Time: Tuesday, June 2, 2020, 3:45 p.m.

Location: Coughlin Center Conference Room

Present: PV Committee Members
Supervisor Tom Ellis, Chair
Supervisor Maribeth Gabert, Vice-Chair
Supervisor Shiloh Ramos

Administration
Marleah Keuler Grahek, Administrator
Tom Geske, Financial Services Manager
Facilities & Property Management
Mike Elder, Facilities & Property Management Director

Excused: Supervisor Bill Wingren
Supervisor Larry Lautenschlager

1. Call to Order

The meeting was called to order at 3:49 p.m. by Supervisor Tom Ellis, Chair. It was verified the meeting was properly noticed.

2. Approval of PVHC Minutes

Supervisor Maribeth Gabert moved for approval of the May 5, 2020 PVHC Committee Meeting Minutes. Supervisor Shiloh Ramos seconded the motion.

Resolved: Motion carried unanimously by voice vote, 3-0.

3. Public Forum – No one from the public was in attendance.

4. Discussion and Action: Approve budget transfer of \$699,000 from the PVHC Fund Balance to the PVHC Ancillary Building Project Fund.

Following discussion, which included project details of the building and the estimated cost from Mike Elder, Facilities & Property Manager Director, and Marleah Keuler Grahek, Administrator, a motion was made by Supervisor Gabert with a second by Supervisor Ramos to approve the budget transfer of \$699,000 from the PVHC Fund Balance to the PVHC Ancillary Building Project Fund.

Resolved: Motion carried unanimously by voice vote, 3-0.

5. Discussion and Action: Approve a change to the PVHC Table of Organization to add 1.0 FTE CNA Coordinator role and delete 1.0 CNA.

Following discussion, a motion was made by Supervisor Gabert with a second from Supervisor Ramos to approve a change to the PVHC Table of Organization to add 1.0 FTE CNA Coordinator position and delete 1.0 CNA position.

Resolved: Motion carried unanimously by voice vote, 3-0.

6. Discussion: Neighborhood Range Hood Project Update

Bids for the project are due this week. More discussion at the next meeting.

7. Discussion: COVID-19 Update

Marleah Keuler Grahek, Administrator, stated May 11th had been the last time there was a positive case at PVHC, in which a staff person had tested positive for COVID-19. There were no other positives as a result of the May 11th positive test, after which all residents and PVHC staff were tested.

As of this morning, there was notification that another staff person has tested positive. Again, as was done in the May 11th situation, all residents and PVHC staff are being tested.

8. Discussion: Parkside Two Transition from Locked to Secured Neighborhood

Continuing to await word from the architect.

9. Financial Report

Financial Services Manager Geske presented the Financial Report through the end of May 2020.

10. Administrator's Report

- Administrator Keuler Grahek, presented the Census Report for May 2020.

11. Suggested Topics for the Next Meeting

- Neighborhood Range Hood Project
- COVID-19 Update
- Parkside Two Transition from Locked to Secure Neighborhood

12. Future Meeting Date(s)

The next PVHC Committee meeting is scheduled for July 7, 2020, at 3:45 p.m., at the Coughlin Center, Conference Room A.

13. Adjournment

Chair Tom Ellis moved for adjournment and Supervisor Maribeth Gabert seconded the motion.

Resolved: Motion carried unanimously by voice vote, 3-0.

Meeting adjourned at 4:15pm.

Respectfully submitted by:

Marleah Keuler Grahek, Administrator

Supervisor Tom Ellis, Chair – PVHC Committee

Date