

## PARK VIEW HEALTH CENTER COMMITTEE MINUTES

Date/Time: Tuesday, July 5, 2016, 3:45 p.m.

Location: Park View Health Center Board Room

Present: PV Committee Members  
Tom Ellis, Chair  
Maribeth Gabert, Vice-Chair  
Larry Lautenschlager, Secretary  
Bill Wingren

Administration  
Marleah Keuler, Administrator  
Tom Geske, Director of Financial Services

Guests: Mike Elder, Director of Facilities and Property Management  
Michael Norton, Winnebago County Board Supervisor

Excused: Shiloh Ramos  
Kathy Glander, Administrative Coordinator

### 1. Call to Order

The meeting was called to order at 3:46 p.m. by Tom Ellis, Chair. It was verified the meeting was properly noticed.

### 2. Approval of PVHC Minutes

It was moved and seconded to approve the June 7, 2016 PVHC Committee meeting minutes.

*Resolved: Motion carried by unanimous voice vote, 4-0.*

### 3. Public Forum – None.

### 4. Communications

- The PVHC Newsletter was distributed to the committee members.
- It was announced that PVHC Fair Week is July 24-30<sup>th</sup>.
- There is outside work being completed to solve drainage issues.
- The new Director of Social Wellness is in her position as of last week.

### 5. Nurse Call System Update

Vendor will be sending the software for staff training. Initiation of the system updates remain scheduled for the end of July or early August.

### 6. Financial Report

- The income statement through June 2016 was distributed and discussed.
- A comparison of Private Pay Rates from area nursing facilities was distributed for review.

### 7. Administrator's Report

- The census report through June 2016 was distributed and discussed.

### 8. Long-Term Care Workforce Crisis Presentation

The Committee viewed a PowerPoint presentation regarding trends in long-term care staffing issues.

**9. Suggested Topics for the Next Meeting**

- Nurse Call System Update
- Discussion & Action: 2017 Private Pay Rates

**10. Future Meeting Date(s)**

The next PVHC Committee meeting is scheduled for Tuesday, August 2, 2016, at 3:45 p.m., in the PVHC Board Room.

**11. Adjournment**

A motion to adjourn the meeting was made and seconded.

*Resolved: Motion carried by unanimous voice vote, 4-0.*

The meeting was adjourned at 4:32 p.m.

*Respectfully submitted by:  
Marleah Keuler, Administrator*

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Tom Ellis, Chair – PVHC Committee

Date