



PARK VIEW HEALTH CENTER COMMITTEE MINUTES

Date/Time: Thursday, July 14th, 2022, 3:30 P.M.

Location: Coughlin Center, Conference Room A

Present: PV Committee Members
Supervisor Koby Schellenger, Chair
Supervisor Bob Poeschl, Vice Chair
Supervisor Morris Cox
Supervisor Michael Norton, Secretary
Supervisor Bob Poeschl, Vice Chair
Supervisor Maribeth Gabert

Administration:
Jessica Gilson Interim DON
Doug Petraszak Business Office Manager

Public Attendance: None

1. Call to Order

The meeting was called to order at 3:30 p.m. by Supervisor Koby Schellenger, Chair. It was verified the meeting was properly noticed.

2. Approval of PVHC Minutes

Supervisor Morris Cox moved for approval of the May 16, 2022 PVHC Committee Meeting Minutes. Supervisor Michael Norton seconded the motion.

Resolved: Motion carried by voice vote, 4-0.

3. Public Forum

No public comment

4. Financial Report

Doug Petraszak, Business Office Manager, reported on the current Financial Status Report of Park View Health Center.

5. Administrator's Report

(a) COVID-19 Update - Jessica Gilson, Interim DON, reported on the current COVID-19 status within the facility.

(b) Facility Census Update - Jessica Gilson, Interim DON, provided update on status of the Park View Health Center current census, admissions, discharges and waiting list numbers.

(c) Staffing Update - Jessica Gilson, Interim DON, reported on the current open staffing FTE and Positions within Park View

(d) Survey Update - Jessica Gilson, Interim DON, provided update of no recent survey activity within Park View.

(e) Training Center Update - Jessica Gilson, Interim DON, provided update on status of the Park View Health Center Ancillary Training Center.

6. Information and Discussion – Budget Submission – Therapeutic Wellness Transition

Tim Lauren and Elizabeth Pupeter, staff from the activity department, spoke about the Budget Submission regarding the transition of the Activity Department to the Therapeutic Wellness Department along with a pay grade adjustment and answered committee member questions.

7. Information and Discussion – Budget Submission – RN Quality Assurance Supervisor Transition

Jessica Gilson, Interim DON, spoke about the Budget Submission regarding the transition of the RN Quality Assurance Supervisor Transition to Assistant Director of Nursing / Infection Preventionist along with a grade adjustment related to increased responsibility and CMS Regulation and answered committee member questions.

8. Information and Discussion – Budget Submission- R-Care Resident Call Light System Upgrade

Jessica Gilson, Interim DON, spoke regarding the budget add on request for the R-Care resident call light system upgrade which included 100 new call light rugged phones and an upgrade to the current server.

9. Information and Discussion- Budget Submission- Resident Media Upgrade

Jessica Gilson, Interim DON, Tim Lauren, lead activity specialist and Elizabeth Pupeter activity specialist spoke regarding the re-submission of the resident media upgrade budget add on request to upgrade the resident great room area with media services to serve the residents residing at Park View for multiple activity and psychosocial services provided including streaming these services to resident rooms.

10. Future Educational Plans for the Ancillary Building

Jessica Gilson, interim DON spoke regarding some the upcoming educational plans for the Ancillary Building to include, CNA Course, Annual required staff skill checks, Dementia Tour, Phlebotomy and IV refresher courses, Feeding Assistant Program, Monthly required hands on educational opportunities, and staff orientation and onboarding.

11. Suggested Topics for the Next Meeting

Continued Budget Review for both August and September Meetings

12. Future Meeting Date(s)

The next PVHC Committee meeting is scheduled for Thursday, August 18th, 2022, at 3:30 p.m., at Coughlin Center, and will be available via zoom as well.

13. Adjournment

Supervisor Bob Poeschl moved for adjournment and Supervisor Michael Norton seconded the motion.

Resolved: Motion carried by voice vote, 4-0.

Meeting adjourned at 5:32 p.m.

*Respectfully submitted by:
Ashley Paul, Acting Administrator*

Supervisor Koby Schellenger, Chair – PVHC Committee

Date