

## PARK VIEW HEALTH CENTER COMMITTEE MINUTES

Date/Time: Tuesday, September 6, 2016, 3:45 p.m.

Location: Park View Health Center Board Room

Present: PV Committee Members  
Tom Ellis, Chair  
Maribeth Gabert, Vice-Chair  
Larry Lautenschlager, Secretary at 3:56 p.m.  
Shiloh Ramos  
Bill Wingren

Administration  
Marleah Keuler, Administrator  
Tom Geske, Director of Financial Services  
Kathy Glander, Administrative Coordinator

Guest: Mike Elder, Facilities and Property Mgmt. Director

### 1. Call to Order

The meeting was called to order at 3:45 p.m. by Tom Ellis, Chair. It was verified the meeting was properly noticed.

### 2. Approval of PVHC Minutes

It was moved and seconded to approve the August 2, 2016 PVHC Committee meeting minutes.

*Resolved: Motion carried by unanimous voice vote, 4-0.*

### 3. Public Forum – None.

### 4. Communications

- Dr. John McAndrew, one of PVHC's contracted psychiatrists, retired last Wednesday, August 31<sup>st</sup>, after serving residents for over 20 years. On his last day, management gathered for a brief ceremony and presentation of a clock in honor of his dedicated and caring service.

Dr. Richard Stafford, another contracted psychiatrist with PVHC, will provide services throughout the entire facility.

- The annual employee picnic will be next week.

### 5. Nurse Call System Update

The committee was apprised of the latest details regarding the nurse call system

### 6. Financial Report –

The Financial Report was distributed and discussed for August 2016. Also distributed and discussed was the Annual Budget Book summary for PVHC.

### 7. Administrator's Report

The census report through August 2016 was distributed and discussed. The committee would like to see totals from the previous two months included on each census report for comparison purposes.

### 8. Suggested Topics for the Next Meeting

- Nurse Call System Update

**9. Future Meeting Date(s)**

The next PVHC Committee meeting is scheduled for Tuesday, October 4, 2016, at 3:45 p.m., in the PVHC Board Room.

**10. Adjournment**

A motion to adjourn the meeting was made and seconded.

*Resolved: Motion carried by unanimous voice vote, 5-0.*

The meeting was adjourned at 4:15 p.m.

*Respectfully submitted by:*

*Kathy Glander, Administrative Coordinator*

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Tom Ellis, Chair – PVHC Committee

Date