

PARK VIEW HEALTH CENTER COMMITTEE MINUTES

Date/Time: Tuesday, September 12, 2017, 3:45 p.m.

Location: Park View Health Center Board Room

Present: PV Committee Members
Tom Ellis, Chair
Maribeth Gabert, Vice-Chair
Bill Wingren
Shilos Ramos

Administration
Marleah Keuler Grahek, Administrator
Tom Geske, Financial Services Manager
Kathy Glander, Administrative Coordinator

Excused: Larry Lautenschlager, Secretary

1. **Call to Order**

The meeting was called to order at 3:45 p.m. by Tom Ellis, Chair. It was verified the meeting was properly noticed.

2. **Approval of PVHC Minutes**

It was moved and seconded to approve the July 11, 2017 PVHC Committee meeting minutes.

Resolved: Motion carried by unanimous voice vote, 4-0.

3. **Public Forum** – none.

Concern from a committee member was expressed regarding the meeting held on August 1, 2017, without a quorum. It was recommended that Tom Ellis, Chair, contact John Bodnar, the County Corporate Counsel, to gain his insight into the situation.

4. **Communications**

- The PVHC Annual Volunteer Recognition will be held on Wednesday, September 20th. The Committee was provided invitations and encouraged to attend.

5. **Discussion and Action: Transfer funds from PVHC fund balance to capital for the removal and installation of neighborhood tubs.**

It was explained the installation of the new tubs was planned to be accomplished in-house, but that had now changed. \$5,263.00 would be needed from the PVHC fund balance for contracted services to take out the old tubs and install the new ones. The Personnel and Finance Committee had a meeting previous to the PVHC Committee meeting where they approved the transfer.

A motion was made and seconded to transfer funds from the PVHC fund balance to capital for the removal and installation of neighborhood tubs.

Resolved: Motion carried by unanimous voice vote, 4-0.

6. **Financial Report**

The Financial Report as of August 2017 was distributed and discussed. PVHC's information for next year's budget book was distributed and discussed.

7. Administrator's Report

- Marleah Keuler Grahek, Administrator, is requesting Assembly Bill 432, with legislation referring to State-required CNA training hours, go before the County Legislative Committee for their endorsement.

After discussion, PVHC Committee noted interest in looking further into incentive programs for PVHC CNAs. PVHC staff will be viewing a webinar on this issue soon and will report back to the committee.

Resolved: Tom Ellis, PVHC Committee Chair, will contact Tom Egan from the County Legislative Committee.

- The census report through August 2017 was viewed and discussed.
- The nurse call system wiring is being done and the consoles have been installed. The vendor should have the system fully operational by the end of October.

8. Suggested Topics for the Next Meeting

None at this time.

9. Future Meeting Date(s)

The next PVHC Committee meeting is scheduled for Tuesday, October 3, 2017, at 3:45 p.m., in the PVHC Board Room.

10. Adjournment

A motion was made and seconded to adjourn the meeting. Meeting adjourned at 4:20 p.m.

*Respectfully submitted by:
Kathy Glander, Administrative Coordinator*

Tom Ellis, Chair – PVHC Committee

Date