

PARK VIEW HEALTH CENTER COMMITTEE MINUTES

Date/Time: Tuesday, November 5, 2019, 3:45 p.m.

Location: Park View Health Center Board Room

Present: PV Committee Members

Supervisor Tom Ellis, Chair
Supervisor Maribeth Gabert, Vice-Chair
Secretary Supervisor Shiloh Ramos
Supervisor Bill Wingren

Administration

Marleah Keuler Grahek, Administrator
Tom Geske, Financial Services Manager
Kathy Glander, Administrative Coordinator

Excused: Supervisor Larry Lautenschlager

1. **Call to Order**

The meeting was called to order at 3:49 p.m. by Supervisor Tom Ellis, Chair. It was verified the meeting was properly noticed.

2. **Approval of PVHC Minutes**

Supervisor Bill Wingren moved for approval of the October 1, 2019 PVHC Committee Meeting Minutes. Supervisor Maribeth Gabert seconded the motion.

Resolved: Motion carried unanimously by voice vote, 4-0.

3. **Public Forum** – No one from the public was in attendance.

4. **Discussion: Neighborhood kitchens' commercial range hoods – additional funding**

The 2019-budgeted purchase/installation of resident neighborhood kitchen, commercial-grade, range hoods, at the original cost of \$110,000, was discussed. The purpose of the range hoods would be to allow for cooking right in the neighborhood kitchens, thus providing a homelike sensory experience, as well as an increased flexibility in meal times - for an improved quality of life.

The current re-therm carts that regulate food tray temperatures are over a decade old and starting to break down. Purchasing replacement parts is becoming more and more difficult as they are obsolete. By installing range hoods, there could be the elimination of the obsolete re-therm carts.

The Facilities and Property Management Department contacted an architect to review the range hood plans, and their alterations in the kitchens to accommodate the range hoods will result in an increase in costs to \$300,000. Some of their requirements include grease traps, the removal of cabinetry, and the removal of the microwaves from above the stoves. The additional cost from the original budgeted amount could be obtained through PVHC's fund balance.

It was recommended that PVHC present this initiative at the next County Board of Supervisors' meeting, then come back to committees for approval to proceed. Marleah Keuler Grahek, Administrator, will prepare a presentation for the November 2019 County Board of Supervisors' meeting.

5. Financial Report

The Financial Report through the end of October 2019 was presented and reviewed.

6. Administrator's Report

- The Census Report through October 2019 was presented to the committee.
- The Committee was invited to the annual Veterans Day Ceremony on Monday, November 11th, at 2:00 p.m.
- In October, PVHC participated in an "Active Shooter Drill" with Law Enforcement. It was a good experience for staff.
- PVHC will be transitioning Medical Directors as of January 1, 2019. Dr. William Weber, having been PVHC's Medical Director for 30 years, will be stepping down. Dr. John Steiner, from Aurora Health Care, will be Dr. Weber's successor. There is planning underway for a 30-year anniversary celebration for Dr. Weber, tentatively in January.
- The committee was provided a handout which explains LeadingAge's efforts in looking into the immigration of individuals to work in long-term care, healthcare, etc.

7. Suggested Topics for the Next Meeting

None at this time.

8. Future Meeting Date(s)

The next PVHC Committee meeting is scheduled for December 3, 2019, at 3:45 p.m., in the PVHC Board Room.

9. Adjournment

Supervisor Maribeth Gabert moved for adjournment and Supervisor Shiloh Ramos seconded the motion.

Resolved: Motion carried unanimously by voice vote, 4-0.

Meeting adjourned at 4:15 p.m.

*Respectfully submitted by:
Kathy Glander, Administrative Coordinator*

Supervisor Tom Ellis, Chair – PVHC Committee

Date