

PARK VIEW HEALTH CENTER COMMITTEE MINUTES

Date/Time: Tuesday, November 14, 2017, 3:45 p.m.

Location: Park View Health Center Board Room

Present: PV Committee Members
Tom Ellis, Chair
Maribeth Gabert, Vice-Chair
Larry Lautenschlager, Secretary
Bill Wingren

Administration
Marleah Keuler Grahek, Administrator
Tom Geske, Financial Services Manager
Kathy Glander, Administrative Coordinator

Guest: Michael Norton, Winnebago County Board Supervisor

Excused: Dr. Shiloh Ramos

1. Call to Order

The meeting was called to order at 3:45 p.m. by Tom Ellis, Chair. It was verified the meeting was properly noticed.

2. Approval of PVHC Minutes

It was moved and seconded to approve the October 3, 2017 PVHC Committee meeting minutes.

Resolved: Motion carried by unanimous voice vote, 4-0.

3. Public Forum – none

4. Communications

- The Community Trick-or-Treat event was a success with many little ones coming in costume and many residents passing out candy and trinkets.
- The annual Veterans Day Ceremony was very well attended and provided a meaningful time for our Veteran residents and their families.
- Staff are gearing up for a busy holiday season of resident activities. The Christmas gift tags noting resident gift suggestions for the Adopt-a-Resident program are completely taken. However - cash donations towards residents' holidays, resident wish list items and items for the "Resident Shopping Day" remain recommendations for those wanting to give to our residents this holiday. The "Resident Shopping Day", which will be Wednesday, December 6th, provides residents with the opportunity to shop in our Great Room for their loved ones, *free of charge*. All the items picked out by the residents are then gift wrapped and ready for residents to give out at Christmas time.

5. Financial Report

The Financial Report for October 2017 was distributed and discussed.

6. Administrator's Report

- The census report through October 2017 was viewed and discussed.
- The nurse call system has been set up in all the neighborhoods. Clear Path staff are finishing up wander management doors on the main level, as well as some final tweaking.

- The CNA Training Hours Bill passed in the State Assembly, requiring Wisconsin programs to not exceed the federally required number of training hours.
- Marleah attended a seminar last week regarding the new State Survey process. It will be more computer-generated and based on data submitted through the MDS process. There will also be more emphasis on observations and resident interviews.
- The influenza vaccination clinics for residents and staff have been completed.
- The Transportation Aide position has been going well and it's been busy in its first month of roll-out.
- Dr. Michael Vicente, our new Psychiatrist, has started making rounds. Dr. Richard Stafford retired last month.
- Staff have completed their emergency preparation drill, which included going through the motions of an emergency scenario from start to finish. The Fire Department, Police Department, and County Emergency Management were all in attendance.
- As an aside: There was a question regarding how the holidays work for families wanting to be together. It is encouraged that residents be with their families – whether it's going to a family's residence for the holidays, or attending holiday meals here (at a reasonable cost) with their residents. Families can also reserve the Great Room or the Multi-Purpose Room for occasions with their residents.

7. Suggested Topics for the Next Meeting

- A demonstration of the Nurse Call System

8. Future Meeting Date(s)

The next PVHC Committee meeting is scheduled for Tuesday, December 5, 2017, at 3:45 p.m., in the PVHC Board Room.

9. Adjournment

A motion was made and seconded to adjourn the meeting.

Resolved: Motion carried by unanimous voice vote, 4-0.

Meeting adjourned at 4:10 p.m.

Respectfully submitted by:
Kathy Glander, Administrative Coordinator

Tom Ellis, Chair – PVHC Committee

Date