

**OPEN SESSION MINUTES
WINNEBAGO COUNTY BOARD OF SUPERVISORS
SOLID WASTE MANAGEMENT BOARD**

DATE: February 16, 2022

TIME: 9:00 a.m.

LOCATION: Virtual Meeting by Zoom and Telephone Call-In

PRESENT BY ZOOM
OR TELEPHONE:

Pat O'Brien, Chairman
David Albrecht, Vice Chairman
Paul Eisen, Secretary
Thomas Borchart
Mike Easker (9:06 a.m. – 10:26 a.m.)
Gerry Konrad
Kevin Konrad
Doug Nelson

EXCUSED: Susan Locke

ALSO PRESENT BY

ZOOM OR TELEPHONE: John Rabe, Director of Solid Waste
Cassie Stadtmueller, Office Supervisor
Kathy Hutter, Operations Manager
Mary Ann Mueller, Corporation Counsel
Ethan Hollenberger, County Executive Assistant (9:08 a.m. – 9:50 a.m.)
Ron Ragatz, Dewitt Law firm (9:00 a.m. – 9:41 a.m.)

1. Call to Order: P. O'Brien called the meeting to order at 9:00 a.m.
2. Approve Agenda: Motion to approve the February 16, 2022 agenda, made by T. Borchart and seconded by G. Konrad. Motion carried 7-0.
3. Public Comments on Agenda Items: None.
4. Announcements/Communications: J. Rabe informed the Solid Waste Management Board (SWMB) that on January 31, 2022 there was an article in the *Post Crescent* about the opening of the Brown County South Landfill (BCSLF). J. Rabe explained the BCSLF started accepting material for Winnebago and Brown Counties on January 3, 2022 and have now opened to the rest of the public on January 31, 2022. J. Rabe further explained he distributed a copy of the article to all SWMB members, all County Board Supervisors, the County Executive, was shared on our social media accounts and a link to the article was added to our website.

J. Rabe informed the SWMB that an Equipment Operator position is currently open. J. Rabe explained that D. Pavlak's last day was January 27, 2022. J. Rabe further explained that we shared the position description on our Facebook page and are actively trying to recruit to fill that position. J. Rabe explained that he was notified on February 15, 2022 that our Foreman has accepted a position at the Winnebago County Highway Department (Highway) and J. Rabe will work with the Highway Commissioner to determine L. Schmoker's last day. J. Rabe informed the SWMB that C. Blackmore, Acting Assistant Finance Director, has resigned and has accepted a position as the Deputy Director of Finance for Outagamie County.

J. Rabe informed the SWMB that the Wisconsin Department of Natural Resources (WDNR) has created draft rules for PFAS in groundwater, drinking water and surface water. J. Rabe explained that the rules will be reviewed by the Natural Resources Board on February 23, 2022. J. Rabe further explained we are closely monitoring to see what the proposed limits will be and act accordingly.

5. Approval of Minutes – January 19, 2022 Open Session: Motion to approve the January 19, 2022 open session minutes, made by G. Konrad and seconded by P. Eisen. Motion carried 7-0.
6. Closed Session:
 - a. Pursuant to Section 19.85(1)(g), Wisconsin Statutes, at this point in the meeting the Board shall consider a motion to convene into closed session for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved as it relates to Snell Road Landfill Notice of Claim for Groundwater Drawdown Event

Motion made by D. Albrecht and seconded by K. Konrad at 9:08 a.m. to convene into closed session. Motion carried 8-0 by roll call vote.
7. Return to Open Session and Resume Regular Business: Motion to return to open session at 9:36 a.m. made by P. Eisen and seconded by P. O'Brien. Motion carried 8-0 by roll call vote.
8. Discussion/Action – Snell Road Landfill Notice of Claim for Groundwater Drawdown Event: Motion to authorize the Solid Waste Staff and R. Ragatz from DeWitt Law Firm to send the Notice of Claim letter to PTS Contractors and AECOM in regards to the 2016 City of Oshkosh drawdown event, made by D. Nelson and seconded by D. Albrecht. Motion carried 8-0 by roll call vote.
9. Discussion/Action – Review of Possible County Board Committee Reorganization Administrative Proposals Discussed at the February 14, 2022 Judiciary & Public Safety Committee Meeting: P. O'Brien explained to the SWMB that this item was placed on the agenda based on the discussion that happened at the February 14, 2022 Judiciary & Public Safety Committee Meeting. P. O'Brien further explained that after attending the meeting via Zoom, no further discussion is needed on this agenda item. P. O'Brien thanked P. Eisen for expressing an opinion not only for the SWMB but all of the department committees/boards within the County.

10. Discussion – Operational Program Reports: K. Hutter presented the Transfer Station Waste/Recycling, Diversion Programs and Hazardous Waste Operations Reports to the SWMB as follows:

- Winnebago County (WC) Tonnage Report (Preliminary):

2020 - 2021 TONNAGE SUMMARY			
WINNEBAGO COUNTY SOLID WASTE DEPARTMENT			
PRELIMINARY			
		<u>2020</u>	<u>2021</u>
Solid Waste	Transfer Station	99,608	92,653
	Direct Hauls	26,692	25,388
	ADC/Beneficial Use	<u>68,306</u>	<u>74,257</u>
	Total Tons	194,606	192,298
Recycling	Transfer Station	13,385	10,883
	Direct Hauls	<u>2,312</u>	<u>3,690</u>
	Total Tons	15,697	14,573

- Brown, Outagamie and Winnebago (BOW) Tonnage Report (Preliminary):

2020 - 2021 TONNAGE SUMMARY						
WINNEBAGO COUNTY SOLID WASTE DEPARTMENT						
PRELIMINARY						
LANDFILLED	Audit	Draft		RECYCLING	Audit	Draft
<u>County</u>	<u>2020</u>	<u>2021</u>		<u>County</u>	<u>2020</u>	<u>2021</u>
Brown	203,478	250,686		Brown	24,057	22,088
Outagamie	215,576	179,354		Outagamie	18,785	18,222
Winnebago	126,300	110,055		Winnebago	12,623	12,533
BOW Shared	<u>148,180</u>	<u>245,699</u>		BOW Shared	<u>48,362</u>	<u>56,662</u>
Total Tons	693,534	785,794		Total Tons	103,827	109,505

- 2021 Household Hazardous Materials Facility (HHM) Summary: HHM Facility services are offered at no charge to WC residents to encourage proper disposal of materials that have potential to cause harm to human health or the environment when handled improperly. Veolia Environmental Services provided staffing, transportation and disposal services for the Permanent Facility. Our partnership continued with Brown County Hazardous Material Recovery (BCHMR) for an off-season drop-off program open to Winnebago County residents at the Green Bay Facility.

	2021	2020	Comments
Days of Operation	24	21	3 scheduled collection dates cancelled in 2020 due to COVID-19 precautions.
Users	813	774	
Material Collected	45,999	40,095	lbs. outbound.
Product Exchange	2,142	0	lbs. returned to public use. 2020 Product Exchange Room closed due to COVID-19 precautions.

- 2021 Universal Waste Summary: WC offers proper disposal/recycling options for the following materials which are either banned from landfills or allowed to be handled through properly managed, non-hazardous collections. By offering these services to our residential customers we help our Signing Municipalities stay compliant with WDNR Administrative Code and Wisconsin State Statutes.

Material	2021	2020	Comments
Electronics	264,364	305,406	lbs. outbound. Dynamic Lifecycle Innovations, Onalaska, WI
Appliances	127.07	127.53	Tons outbound. B&B Metals, Plymouth, WI
Tires	110.01	152.31	Tons outbound. Liberty Tire, Auburndale, WI
Lamps	5,971	5,447	Units outbound. Logistics Recycling, Inc./Lamp Recyclers, DePere, WI

- 2021 Yard Waste Summary: WC grinds the yard waste, grass, leaves, brush accepted at our Facility. It is used by UW-Oshkosh as feedstock in the dry fermentation anaerobic biodigester located on campus.

Material	2021	2020	Comments
Prepared Yard Waste/Brush	1,624	2,825	Tons outbound. UW-Oshkosh changed operations in 4 th quarter to allow a winter stockpile to build at our Facility. UW-Oshkosh Campus, Oshkosh

J. Rabe presented the Landfill Gas (LFG) and Long-term Care (LTC) Updates to the SWMB as follows:

- Revenue
 - Total energy revenue was \$126,156 in January 2022 (\$148,822 in January 2021)
 - Highway continued to use some LFG in January (\$1,143.28); adjusted 2022 billing rate to \$0.31/therm of LFG (1/2 of Sheriff's rate for natural gas)
 - Year-end 2022 energy revenue budget = \$1,520,000 (\$126,667/month)
- Engine Operation/LFG Usage
 - Engines were running as often as possible during January based on the available LFG flows; on-peak hour maximized whenever possible

- Decoke on Engine #5 completed on January 4, 2022
 - Decoke on Engine #3 started January 13, 2022 and completed January 27, 2022
 - Decoke on Engine #2R started on February 14, 2022
 - Engine #4 will need a bottom end overhaul in early 2022 (parts have been ordered)
- LTC Update
 - 2021 Snell Road Landfill Piping and Leachate Extraction Pump Installation Project is complete; ~\$5,000 retainage being held until vegetation is established
 - Foth submitted the construction documentation report to WDNR on December 23, 2021; waiting on WDNR review/approval
 - January 2022 LFG monitoring event at the Sunnyview and Snell Road Landfills was completed from January 11-18, 2022; one deviation (Oxygen >5%) at GW-138RR was encountered and corrected by resealing the geomembrane boot and pumping down the leachate.
- Regulatory Compliance/Reporting
 - Downloaded Quarter 4 2021 SCADA data and uploaded to Foth portal for analysis
 - Developed list/schedule of reporting requirements for Quarter 1 2022
 - Provided pipeline LFG flows to USDI for DOT pipeline annual reporting
 - Working on 2021 pipe cleaning report for WDNR annual report
- Snell Road Groundwater Monitoring Update
 - November 2021 sampling results are being received and reviewed; no VOC detects in P-72C (new sentinel well)
 - Exceedance report submitted to WDNR and data uploaded to GEMS
- Stormwater Update
 - Rettler submitted the City of Oshkosh stormwater fees/credits application in November 2021
 - Preliminary credit application review #1 letter received on January 11, 2022 with 3 comments:
 - Review of WinSlamm and HydroCAD modeling is ongoing and the City will have comments (errors) to address
 - The City is rejecting the riparian credit for both the Snell Road and Combined parcel (that stormwater drains into Lake Butte des Morts without entering City storm sewer)
 - The City will require O&M Plan/Maintenance Agreement for both the Snell Road and Combined parcels in order to approve any credits
 - Waiting for formal "Not Approved" response letter from the City and we'll decide how best to proceed
- Landfill Gas Utilization Feasibility Study Update
 - Tetra Tech awarded the project at the December 1, 2021 SWMB meeting (\$9,900); professional services agreement was authorized
 - Requested information was provided to Tetra Tech on January 25, 2022
 - Project kickoff meeting to be scheduled in February/March

11. Future Agenda Items: P. O'Brien stated he would like to discuss the designation of retained earnings at the March 16, 2022 SWMB meeting.
12. Set Next Meeting Date: The next SWMB meeting date is scheduled tentatively for March 16, 2022 at 9:00 a.m.
13. Adjournment: Motion to adjourn made by D. Nelson and seconded by D. Albrecht. Motion carried 8-0. Meeting was adjourned at 10:26 a.m.

Respectfully Submitted,

Cassie Stadtmueller
Office Supervisor

Approved by SWMB – March 16, 2022