

**OPEN SESSION MINUTES
WINNEBAGO COUNTY BOARD OF SUPERVISORS
SOLID WASTE MANAGEMENT BOARD**

DATE: March 7, 2018

TIME: 9:03 a.m.

LOCATION: Sunnyview Landfill
100 W. County Road Y
Oshkosh, WI

PRESENT: Pat O'Brien, Chairman
Paul Eisen, Secretary
David Albrecht
Mike Easker (9:03 a.m. – 9:55 a.m., 10:01 a.m. – 10:22 a.m.)
Jerry Finch
Susan Locke

EXCUSED: Ken Robl, Vice Chairman
Gerry Konrad
Doug Nelson

ALSO PRESENT: John Rabe, Director of Solid Waste
Cassie Stadtmueller, Administrative Associate
Kurt Pernsteiner, Operations Manager

1. Call to Order: P. O'Brien called the meeting to order at 9:03 a.m.
2. Approve Agenda: Motion to approve the March 7, 2018 agenda, made by J. Finch and seconded by P. Eisen. Motion carried 6-0.
3. Public Comments on Agenda Items: None.
4. Announcements/Communications: J. Rabe informed the Solid Waste Management Board (SWMB) that the Solid Waste Associate (main scale operator) retired on February 9, 2018 and we are currently recruiting for a replacement; applications were due March 1, 2018 and interviews are scheduled for March 13, 2018.

J. Rabe informed the SWMB that the Foreman position was reposted and applications were due March 1, 2018; interviews are scheduled for March 12, 2018.

Discussion ensued amongst the SWMB.

5. Approval of Minutes – February 7, 2018 Open Session: Motion to approve the February 7, 2018 open session minutes, made by P. Eisen and seconded by J. Finch. Motion carried 6-0.

6. Discussion/Action – Engineering Services Budget Amendment for Ken Robl Conservation Park: J. Rabe presented the Engineering Services Budget Amendment for the Ken Robl Conservation Park to the SWMB as follows:

- Budget = \$1,150,000 (Capital - Construction & Engineering)
- Foth Environment & Infrastructure (Foth) original budget estimate = \$178,900
- Foth is requesting a budget increase of \$28,055 due to various scope changes during the project including: expanded list of laboratory testing required for pond during evaluation process, permitting costs higher due to the lengthy City of Oshkosh permitting process, unforeseen bid evaluation/clarifications and new task proposed to design/procure educational signage for the park.
- Revised Budget Amount = \$206,955 (increase of \$28,055)
- Construction amount is currently at ~\$821,000; Engineering increased to ~\$207,000; still leaves us ~\$122,000 under Budget amount.

Motion to approve the Engineering Services Budget Amendment for the Ken Robl Conservation Park in the amount of \$28,055 as presented by SWMB Staff, made by J. Finch and seconded by D. Albrecht. Motion carried 6-0.

Discussion ensued amongst the SWMB.

7. Discussion/Action – Authorize Engineering Services for Snell Road Gas/Leachate System Repairs: J. Rabe reviewed the proposed Snell Road Landfill Gas/Leachate Systems Repairs project with the SWMB as follows:

J. Rabe explained that additional Gas/Leachate System maintenance/repairs are necessary at the Snell Road Landfill as a follow-up to the Final Cover repair work performed in 2017. Proposed work would include: repairs to gas/leachate piping; gas pipeline re-routing to Engines 2 & 3; repair leaking gas valves near abandoned flare; remove sag in gas header piping to blower/flare and repair dripleg discharge piping at various manholes. Foth's construction cost estimate for repairs is \$145,000

J. Rabe explained that in order to complete the public works bidding and construction process, Foth provided the following engineering services scope/cost estimate:

Task 1 – Preliminary Engineering Design/Plan Modification	\$6,100
Task 2 – Design Plans & Specifications	\$8,700
Task 3 – Bidding Assistance	\$5,800
Task 4 – Construction Administration	\$10,700
Task 5 – Field Observation	\$27,000
Task 6 – Construction Observation Report	<u>\$7,800</u>
Total Cost	\$66,100

Discussion ensued amongst the SWMB.

Motion to approve the Foth engineering services project scope/cost estimate of \$66,100 as presented by SWMB Staff, made by M. Easker and seconded by J. Finch. Motion carried 6-0.

8. Discussion/Action – Award Transfer Station Wall Steel Plate Armor Installation (SW02-18): K. Pernsteiner reviewed the planned Transfer Station maintenance/repair project with the SWMB. Additional steel reinforcement will be added to unprotected walls in the construction and demolition waste storage area. K. Pernsteiner presented the SWMB with the following Transfer Station Wall Steel Plate Armor Installation (SW02-18) Bid Tally:

<u>Bidder</u>	<u>Lump Sum Bid</u>	<u>BB/CC</u>
Blackstone Metal Works	\$32,415	BB
Howard Immel	\$32,840	BB
Miron Construction	\$73,787	BB
The Boldt Company	\$35,910	BB

SWMB Staff recommend awarding the Transfer Station Wall Steel Plate Armor Installation project to Blackstone Metal Works for the total bid price of \$32,415.

Discussion ensued amongst the SWMB.

Motion made by J. Finch and seconded by D. Albrecht, to award the Transfer Station Wall Steel Plate Armor Installation project to Blackstone Metal Works for \$32,415. Motion carried 5-0.

9. Discussion – Appleton Coated/Appleton Property Ventures Disposal Update: J. Rabe presented the Appleton Coated/Appleton Property Ventures Disposal Update to the SWMB as follows:
- Winnebago County/Outagamie County had a meeting with Appleton Coated (AC) staff on February 16, 2018.
 - February 26, 2018 email noted that AC will begin sending sludge to their Harrison Landfill (beginning on February 28, 2018); Outagamie County will only be used as a backup for sludge.
 - ~2800 tons of sludge disposed since November 2017 under security deposit disposal procedure; provided AC with an outlet for sludge disposal and allowed Winnebago County to recoup ~85% of unpaid disposal invoice losses caught up in AC receivership filing.
 - AC plans to start 2nd paper machine (brown paper) on March 5, 2018 – front end equipment will be installed to utilize recycled Old Corrugated Cardboard as pulp feedstock; will generate new waste streams that will require landfill disposal (quantities unknown at this time).
 - Provided AC with special waste application to provide a disposal quote for these new waste stream materials; will likely be handled as shared Brown, Outagamie and Winnebago (BOW) County tonnage moving forward.

10. Discussion – Landfill Gas Operations Update: J. Rabe presented the SWMB with the following Landfill Gas Operations Update:

Landfill Gas Operations – March 5, 2018			Meter Op. Hours	One-Week Runtime
Engine #2	Running at 900 KW	Start decoke Monday March 5, 2018.	55393	168
Engine #3	Running at 987 KW		25009	160
Engine #4	Running at 1030 KW		20506	165
Engine #5	Down	Generator repairs	19242	0
Sunnyview Compressor	Compressor B running at 45%. Pipeline outflow 682 scfm.			
Sunnyview Flare	Flare – On; 611 scfm; Vacuum = -18’’ wc; Blower 103 and 104 on; 105 – off			
Sunnyview Gas Field	CH4 = 53.0 % O2 = 0.8%			
Snell Rd Flare	Flare – On; Flow = 92 scfm; Vacuum = -16.0’’ wc			
Snell Rd Gas Field	CH4 = 43.9% O2 = 1.4%			
Miscellaneous	Measure & record spark plug firing voltages on all engines. Remove and replace all spark plugs out of specs. Clean and regap spark plugs removed from engines.			

- WPS/Highway Revenues - \$128,409 for January 2018 and \$140,861 for February 2018 (lowest January/February since 2010); need to average ~\$184,000/month to reach \$2.1 Million budget
- February monthly monitoring completed February 12-16, 2018
- Engine #2 running but having generator excitation issues; down for decoking week of March 5-9, 2018; 55393 hours and rebuild included in 2018 Budget (\$350,000)
- Engine #3 decoke February 12-15, 2018; back operational on February 16, 2018
- Engine #4 running good
- Engine #5 – remains down; generator repair update – early/mid-May
- Update on Snell Road Recloser Upgrade Project: Faith Technologies still working on revised scope/cost estimate based on minimum WPS requirements (much like what was installed at the Law Enforcement Center)

11. Future Agenda Items: None at this time.

12. Set Next Meeting Date: The next SWMB meeting date is scheduled for March 21, 2018 at 9:00 a.m.
13. Adjournment: Motion to adjourn made by J. Finch and seconded by D. Albrecht. Motion carried 6-0. Meeting was adjourned at 10:22 a.m.

Respectfully Submitted,

Cassie Stadtmueller
Administrative Associate

Approved by SWMB – March 21, 2018