

**OPEN SESSION MINUTES
WINNEBAGO COUNTY BOARD OF SUPERVISORS
SOLID WASTE MANAGEMENT BOARD**

DATE: April 6, 2016

TIME: 9:00 a.m.

LOCATION: Sunnyview Landfill
100 W. County Road Y
Oshkosh, WI

PRESENT: Pat O'Brien, Chairman
Ken Robl, Vice Chairman
Paul Eisen, Secretary
Mike Easker
Jerry Finch
Susan Locke
Doug Nelson

EXCUSED: David Albrecht
Gerry Konrad

ALSO PRESENT: John Rabe, Director of Solid Waste
Kathy Hutter, Confidential Secretary
Kurt Pernsteiner, Facility Manager
Chuck Orenstein, Finance Director (9:00 a.m. – 9:49 a.m.)

1. Call to Order: P. O'Brien called the meeting to order at 9:00 a.m.
2. Approve Agenda: Motion to approve the April 6, 2016 agenda, made by K. Robl and seconded by S. Locke. Motion carried 7-0.
3. Public Comments on Agenda Items: None.
4. Announcements/Communications: J. Rabe explained to the Solid Waste Management Board (SWMB) that an article entitled, "Whiting Paper mill closes in Menasha" was published in the online edition of the Appleton *Post-Crescent* on March 31, 2016. The article indicates that the George A. Whiting Paper Co. (Whiting Paper) has shut down due to lack of sales for specialty paper products. Whiting Paper is a Winnebago County (WC) sludge customer. SWMB Staff have been in contact with Whiting Paper's owner, Tom Danz, to verify his intent to pay remaining balances on the company's landfill disposal account.

J. Rabe indicated that Brown, Outagamie and Winnebago (BOW) County staff worked with Time Warner Cable to produce a new Tri-County Recycling commercial. J. Rabe played the commercial for the SWMB and explained that it will air on a number of cable channels

including *CNN, Discovery, ESPN, Weather Channel, Comedy, FX, Fox Sports WI, TNT* and more. The 30 second commercial promotes household recycling, indicating that all plastic containers, bottles and cartons should be recycled.

5. Approval of Minutes – March 16, 2016 Open Session: Motion to approve the March 16, 2016 open session minutes, made by J. Finch and seconded by M. Easker. Motion carried 7-0.
6. Discussion – Notice of 2015 Annual Recycling and Financial Meeting: J. Rabe notified the SWMB of the Annual Responsible Unit of Government (RUG) Financial and Informational Meeting to be held at 9:00 a.m. on Thursday, April 28, 2016 at the J.P. Coughlin Center, Meeting Room B, in Oshkosh. J. Rabe explained that discussion topics will include: 2015 Annual Financial Report, Surplus Revenue Status, Commodity Markets Report, Transfer Station/Regional Landfill Operations Update, Single Stream Recycling Report, and a Legislative Update. Wisconsin Department of Natural Resources (WDNR) Staff are not able to participate in this year's meeting. J. Rabe indicated that a SWMB meeting agenda will be posted in case a quorum of members is present, but no SWMB business will be conducted at this meeting.

Discussion ensued amongst the SWMB.

7. Discussion/Action – County Investment Presentation: J. Rabe asked C. Orenstein, WC Finance Director to give a County Investment Presentation to the SWMB. C. Orenstein provided the SWMB with copies of the WC Portfolio Analysis for General Operating and Capital Project Fund Deposits and Investments, dated December 31, 2015. C. Orenstein reviewed investment options, interest rates, and how specific WC investment funds performed in 4th quarter 2015.

C. Orenstein explained that longer term investments have slightly better interest rates than traditional CDs and step-up investments. Return averages have been improved slightly by investing funds in Brokerage Firms such as Baird, Dana Investments, and Bank of Oklahoma (BOSC). C. Orenstein explained the SWMB holds 32% of the total WC investment portfolio. This portion of investment assets does not include the SWMB's Department of Natural Resources (WDNR) escrow accounts. C. Orenstein identified two investment strategies for the SWMB to consider:

- Invest a portion of available funds into 3-5 year fixed rate securities to increase yield over the entire portfolio. As of March 2016, fixed rate securities with a 3-5 year maturity range offer yield rates between 1.11% and 1.75%.
- Split a portion of SWMB Retained Earnings from the WC General Fund and invest in higher yield, 7-year securities. Retained Earnings are available for longer term investments than many of the other department funds in the WC Investment Portfolio.

J. Rabe explained to the SWMB that as an example, Brown County (BC) Solid Waste Board took a similar approach to the second strategy by splitting a portion of their funds from the BC General Fund. The segregated funds are managed with a slightly higher investment yield goal.

Discussion ensued amongst the SWMB.

P. O'Brien asked C. Orenstein to prepare estimated interest earnings for both of the above investment strategies and to present his findings at a future meeting.

No action taken at this time.

8. Discussion – City of Neenah Container Lease Update: J. Rabe explained to the SWMB that the last City of Neenah (Neenah) Container Lease Update was in January 2016. Neenah has since contracted with Waste Management (WM) to provide commercial trash collection service and containers for the downtown business district; Neenah Staff will continue to manage the commercial trash collection program. Neenah agreed to direct waste collected from their managed, downtown containers to a WC designated facility for disposal and WM agreed to this stipulation. Neenah's contract with WM runs from April 1, 2016 to June 30, 2021.

J. Rabe indicated that on March 10, 2016, Neenah Staff outreached to J. Semrau, seeking SWMB Staff authorization to allow WM to move WC containers to the Neenah Cecil Street yard. This was viewed as the best option to facilitate coordination of removing WC containers with delivery of WM containers at over 100 locations. Neenah may maintain possession of the containers until the end of the lease term, June 30, 2016, at which time WC takes possession. J. Semrau will determine which containers to incorporate into WC's existing inventory; Remaining containers will likely be sold on the WC surplus website. The Neenah Lease containers consist of: 127 - 2 cu. yd. containers, 13 – 4 cu. yd. containers, 6 – 6 cu. yd. containers and 4 – 8 cu. yd. containers (total of 150 containers).

Discussion ensued amongst the SWMB.

9. Discussion – Sludge Site Operations Update: J. Rabe explained to the SWMB that odors at the Sludge Site are significantly decreased since early March 2016. J. Rabe further explained that:
- Placement of the 2' stabilization layer and bottom ash at the 8% fill grade have been completed in Project 1 and Project 2 areas at the Sludge Site. These areas are ready for final cover.
 - As of March 28, 2016, WC Staff took over managing the daily operations of the Sludge Site. Riverview Construction (Riverview) continues to haul 10-12 loads of fly ash per day and assists WC personnel at the Sludge Site one day per week.
 - The Project 3 Area perimeter berm 2' stabilization layer/ bottom ash placement is expected to be complete by April 8, 2016. Sludge and ash disposal will continue to progress to the west of this perimeter berm.
 - J. Rabe provided the City of Oshkosh Department of Public Works with a March 22, 2016 Memorandum detailing the Sludge Site odor mitigation status and estimated timeline for closure/final cover installation.
 - Foth Infrastructure & Environmental (Foth) personnel will complete an updated topographic survey this week to calculate the remaining airspace. Filling the site to capacity is currently estimated to be completed in late 2016.
 - A used, solar vent flare was installed on a passive vent at the Sludge Site to burn excess methane gas as it becomes available. The vent flare required replacement of two parts and has been running properly since late March 2016.

- Riverview installed a temporary landfill gas collection line from the Sludge Site center sump to the active landfill gas collection system. The collected gas is burned in the Sunnyview Landfill gas-to-energy generator/engines.
- Foth is drafting site specific filling plans to assist in the operation/management of the Sludge Site.

Discussion ensued amongst the SWMB.

10. Future Agenda Items: None.

11. Set Next Meeting Date: The next SWMB meeting date is scheduled for April 20, 2016 at 9:00 a.m.

12. Adjournment: Motion to adjourn made by K. Robl and seconded by S. Locke. Motion carried 7-0. Meeting was adjourned at 10:14 a.m.

Respectfully Submitted,

Kathy Hutter
Confidential Secretary

Approved by SWMB – April 20, 2016