

**OPEN SESSION MINUTES
WINNEBAGO COUNTY BOARD OF SUPERVISORS
SOLID WASTE MANAGEMENT BOARD**

DATE: April 6, 2022

TIME: 9:03 a.m.

LOCATION: Solid Waste Administration Office
100 W. County Road Y
Oshkosh, WI

PRESENT: Pat O'Brien, Chairman
David Albrecht, Vice Chairman
Paul Eisen, Secretary
Thomas Borchart
Mike Easker (9:10 a.m. – 10:02 a.m.)
Kevin Konrad
Doug Nelson

EXCUSED: Gerry Konrad
Susan Locke

ALSO PRESENT: John Rabe, Director of Solid Waste
Cassie Stadtmueller, Office Supervisor

1. Call to Order: P. O'Brien called the meeting to order at 9:03 a.m.
2. Approve Agenda: Motion to approve the April 6, 2022 agenda, made by T. Borchart and seconded by K. Konrad. Motion carried 6-0.
3. Public Comments on Agenda Items: None.
4. Announcements/Communications: J. Rabe informed the Solid Waste Management Board (SWMB) that D. Albrecht, T. Borchart and P. Eisen were re-elected to the County Board and D. Nelson was newly elected to the County Board. J. Rabe explained that he and P. O'Brien will discuss with J. Doemel how new appointments will be made to the SWMB.

J. Rabe explained to the SWMB that on March 22, 2022, a Highway Department Equipment Operator began and will assist our department full-time until April 15, 2022.

J. Rabe explained that on March 28, 2022, Joseph Thompson started as an Equipment Operator for our Department. J. Rabe further explained that J. Thompson came from Waste Management and has experience operating roll-off trucks, front-end loaders and he is familiar with the waste industry.

J. Rabe informed the SWMB that a second round of interviews for Equipment Operators will take place on April 8, 2022.

J. Rabe explained to the SWMB that the Foreman position was posted internally with a deadline of March 31, 2022, and Ryan Kallas was promoted to Foreman effective April 6, 2022.

J. Rabe informed the SWMB that on April 1, 2022 he sent an Onboarding Memo for County Board Members to J. Doemel. J. Rabe explained the memo outlines information about the Solid Waste Department for new and current board members.

J. Rabe informed the SWMB that Brown County is holding an open house for the South Landfill on April 18, 2022, from 1:30 p.m. – 3:00 p.m. J. Rabe explained that if any SWMB members would like to attend the event they need to RSVP.

Discussion ensued amongst the SWMB.

5. Approval of Minutes – March 16, 2022 Open Session: Motion to approve the March 16, 2022 open session minutes, made by D. Nelson and seconded by T. Borchart. Motion carried 7-0.
 6. Closed Session:
 - a. Pursuant to Section 19.85(1)(g), Wisconsin Statutes, at this point in the meeting the Board shall consider a motion to convene into closed session for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved as it relates to Snell Road Landfill Notice of Claim for Groundwater Drawdown Event
- Motion made by P. Eisen and seconded by D. Nelson at 9:18 a.m. to convene into closed session. Motion carried 7-0 by roll call vote.
7. Return to Open Session and Resume Regular Business: Motion to return to open session at 9:35 a.m. made by M. Easker and seconded by K. Konrad. Motion carried 7-0 by roll call vote.
 8. Discussion/Action – Snell Road Landfill Notice of Claim for Groundwater Drawdown Event: No Discussion/Action at this time.
 9. Discussion – Landfill Gas Operational Update: J. Rabe presented the Landfill Gas (LFG) and Long-term Care (LTC) Updates to the SWMB as follows:
 - Operations
 - Resignation/Retirement by Mechanical Technician R. Lund – effective April 6, 2022; C. Baier will handle all weekend coverage until the future of Landfill Gas to Energy (LFGTE) operations can be evaluated; we will hire subcontract Mechanic labor as needs arise; J. Rabe and others filling in to perform duties of Environmental Manager
 - Operational plans being modified based on LFG flows/weekend coverage/etc. – will need to flare more gas on the weekends until Engine #4 repairs are completed

- Use of existing hourly staff, requesting Mechanic assistance from Highway, hiring of a LTE-Project Mechanic are all options being considered for the balance of 2022
- Engine #5
 - Clarke Energy investigated March 15, 2022 failure and have confirmed crankshaft damage that will require an emergency/short block to repair; waiting on pricing and lead time/schedule for this option
 - Clarke Energy to provide budgetary pricing and lead time/schedule for a Jenbacher J312 as a replacement for Engine #5
- Engine #4
 - Engine #4 bottom end rebuild started March 1, 2022 and is slowly progressing as time permits; still waiting on manifold that was ordered in December 2021 and stock shipped from Austria; Clarke Energy delays – hope to have on site by mid-April
- Power Purchase Agreement (PPA) Update
 - Wiscosnin Public Service (WPS) issued schedule for 2022 PG-2A rates which are much better than 2021 rates (On-Peak = \$0.04644/kWh; Off-Peak = \$0.03242/kWh); Outside legal scheduled virtual meeting with WPS Staff on April 8, 2022
 - Interest growing in purchase of unbundled RECs by outside brokers (beginning in 2023); 10-\$15+ per mWh (much higher than what WPS is currently offering); SWMB can use for PPA negotiations/leverage
- LFG Utilization Feasibility Study
 - Tetra Tech should have a draft report for review by SWMB staff by late-April; Foth to provide additional feedback; plan for a May/June SWMB meeting discussion

Discussion ensued amongst the SWMB.

10. Future Agenda Items: None at this time.

11. Set Next Meeting Date: The next SWMB meeting date is scheduled tentatively for May 4, 2022 at 9:00 a.m.

12. Adjournment: Motion to adjourn made by M. Easker and seconded by D. Albrecht. Motion carried 7-0. Meeting was adjourned at 10:02 a.m.

Respectfully Submitted,

Cassie Stadtmueller
Office Supervisor

Approved by SWMB – May 18, 2022