

**OPEN SESSION MINUTES
WINNEBAGO COUNTY BOARD OF SUPERVISORS
SOLID WASTE MANAGEMENT BOARD**

DATE: April 18, 2018

TIME: 9:01 a.m.

LOCATION: Sunnyview Landfill
100 W. County Road Y
Oshkosh, WI

PRESENT: Pat O'Brien, Chairman
Ken Robl, Vice Chairman
Paul Eisen, Secretary
David Albrecht
Jerry Finch
Susan Locke
Doug Nelson

EXCUSED: Mike Easker
Gerry Konrad

ALSO PRESENT: John Rabe, Director of Solid Waste
Cassie Stadtmueller, Administrative Associate
Kurt Pernsteiner, Operations Manager
Kathy Hutter, Recycling Program Manager
John Fink, County Executive Assistant

1. Call to Order: P. O'Brien called the meeting to order at 9:01 a.m.
2. Approve Agenda: Motion to approve the April 18, 2018 agenda, made by K. Robl and seconded by J. Finch. Motion carried 7-0.
3. Public Comments on Agenda Items: None.
4. Announcements/Communications: J. Rabe informed the Solid Waste Management Board (SWMB) that Equipment Operator position interviews were held on April 16, 2018; offer pending reference checks.

J. Rabe explained to the SWMB that Erika Godwin will start as the new Solid Waste Associate on April 19, 2018. J. Rabe further explained that Erika is transferring from the Sheriff's Department.

K. Pernsteiner informed the SWMB that on March 8, 2018 our operators closed a garage door on a stopped Advanced Disposal Service (ADS) truck, causing damage. K. Pernsteiner further explained that a \$1,152 claim for this incident is on the April 24, 2018 County Board agenda.

K. Pernsteiner informed the SWMB that on April 6, 2018 a City of Oshkosh semi-dump truck damaged our sprinkler system. K. Pernsteiner further explained that we plan to bill the City of Oshkosh for the damages. K. Pernsteiner explained that our new policy will not allow semi-dump trucks in the Transfer Station.

Discussion ensued amongst the SWMB.

5. Approval of Minutes – March 21, 2018 Open Session: Motion to approve the March 21, 2018 open session minutes, made by J. Finch and seconded by K. Robl. Motion carried 7-0.

6. Discussion/Action – Election of Officers: J. Rabe asked the SWMB to consider election of Chairman, Vice Chairman and Secretary Officer Positions.

Motion made by J. Finch and seconded by D. Nelson to elect P. O’Brien as Chairman, K. Robl as Vice Chairman and P. Eisen as Secretary. Motion carried 7-0.

7. Discussion/Action – Award Recycling of Asphalt Shingles (SW04-18): K. Hutter presented the following summary of the Recycling of Asphalt Shingles Request for Proposal (RFP) (SW04-18) and RFP Tally to the SWMB.

- Winnebago County (WC) issued a RFP on behalf of Brown, Outagamie and Winnebago Counties (BOW). Each County specified for their individual operations/preferences:
 - WC - current operations (outside bunker). WC loads and contractor hauls.
 - WC- innovative contractor solution (may also be considered by Brown or Outagamie County)
 - Outagamie County (OC) - outside storage bunker. OC loads and contractor hauls.
 - Brown County (BC) - outside storage bunker. Option #1 - BC contractor hauls clean & dirty shingles to vendor. Option #2 - Vendor hauls clean & dirty shingles.
- All 3 Counties provided their insurance specifications and compiled general contractor requirements.
- RFP initial term May 1, 2018 – December 31, 2019, with option to renew for 3 additional years by mutual agreement of WC and Contractor.

Proposed Cost/ton

Vendor	WC Vendor Hauls Dirty	OC Vendor Hauls Dirty	BC Hauls Clean	BC Hauls Dirty	BC Vendor Hauls Clean	BC Vendor Hauls Dirty
BMR	\$25.50	\$21.15	\$1.00	\$18.00	\$9.00	\$23.00
Van's	\$27.88	\$26.80	No Price	No Price	\$32.67	\$32.67
NEA	No Price	No Price	\$10.00	No Price	No Price	No Price
MCGR	No Price	\$29.00	No Price	No Price	\$15.00	\$26.50

- All 3 Counties discussed proposal responses.
- Badger Materials Recycling (BMR) runs an asphalt shingle sorting/shredding operation at Mackville quarry; 10+ years at that location.
- BMR will subcontract with Van's to haul shingles from County locations.
- BMR offered 1-year initial term; inflation increase 2.5% per each following year. During clarifications, BMR requested a fuel surcharge that would kick in after 1st year (1% for every \$0.10 if diesel fuel is over \$3.00/gallon).
- Each County was satisfied with BMR's responses to RFP and clarification questions.

Award

- Staff recommend Award to BMR.
- Each County will sign individual agreements with BMR; BC still researching option to self-haul.
- WC current tip fee is expected to cover program costs.

Discussion ensued amongst the SWMB.

Motion made by D. Albrecht and seconded by J. Finch to award the Recycling of Asphalt Shingles Contract (SW04-18) to BMR. Motion carried 7-0.

8. Discussion – RUG Financial & Informational Reports: J. Rabe explained to the SWMB that Staff will present 2017 Recycling Financials, a Transfer Station/Landfill Operations Report and a Recycling Report at the 2017 RUG Informational Meeting, scheduled on April 26, 2018 from 9-11 a.m. at the J.P. Coughlin Center in Oshkosh.

K. Pernsteiner presented the 2017 Recycling Financials to the SWMB (unaudited).

K. Pernsteiner presented the Transfer Station/Landfill Operations Report to the SWMB. Topics covered by K. Pernsteiner included: Tonnages, Transfer Station Operations, Sunnyview Sludge Site Operations, Site Modifications, Outagamie County Landfill Operations and Ken Robl Conservation Park.

K. Hutter presented the Single Stream Recycling (SSR) Report to the SWMB. Topics covered by K. Hutter included: Tonnages, MRF Operations/Maintenance, Supply Agreements, Commodity Markets & Trends, Education/Outreach, Miscellaneous, and Recycling Consolidation Grants.

Discussion ensued amongst the SWMB.

9. Discussion – Landfill Gas Operations Update: J. Rabe presented the SWMB with the following Landfill Gas Operations Update:

		Meter Op. Hours	One- Week Runtime
Landfill Gas Operations – April 16, 2018			
Engine #2	Running at 920 KW	56290	158

Engine #3	Running at 987 KW		25995	158
Engine #4	Down		21460	115
Engine #5	Down	Informed of added delay for replacement part of generator	19242	0
Sunnyview Compressor	Compressor B running at 45%. Pipeline outflow 665 scfm.			
Sunnyview Flare	Flare –On; Vacuum = -17’’ wc; Blower 103 and 104 on; 105 – off			
Sunnyview Gas Field	CH4 = 50.9 % O2 = 1.4%			
Snell Rd Flare	Flare – On; Flow = 60 scfm; Vacuum = -16.0’’ wc			
Snell Rd Gas Field	CH4 = 49.4% O2 = 0.8%			
Miscellaneous	Measure & record spark plug firing voltages on all engines. Remove and replace all spark plugs out of specs. Clean and regap spark plugs removed from engines.			

- WPS/Highway Revenues - \$183,102 for March 2018
- Quarter 1 2018 Surface Emissions Monitoring (SEM) 30 day remonitoring completed on April 9, 2018
- April monthly monitoring at Snell Road being performed by Foth Infrastructure & Environment (Foth) April 17-18, 2018; will perform Sunnyview monitoring next week (allow snow to melt).
- Engine #2 – running good
- Engine #3 – running good
- Engine #4 – spun bearing on cylinder (4/14) on April 14, 2018; Clarke Energy staff on-site this morning to inspect damage; issue was caught early and additional inspection and repairs may be able to salvage/continue operation; backup plan if main bearing damage is found would be to replace with short block.
- Engine #5 – remains down; found out on April 16, 2018 that a backordered part will delay repairs until mid-June.

Discussion ensued amongst the SWMB.

10. Future Agenda Items: None at this time.

11. Set Next Meeting Date: The next SWMB meeting date is scheduled for May 2, 2018 at 9:00 a.m.

12. Adjournment: Motion to adjourn made by J. Finch and seconded by S. Locke. Motion carried 7-0. Meeting was adjourned at 11:01 a.m.

Respectfully Submitted,

Cassie Stadtmueller
Administrative Associate

Approved by SWMB – May 2, 2018