

**OPEN SESSION MINUTES
WINNEBAGO COUNTY BOARD OF SUPERVISORS
SOLID WASTE MANAGEMENT BOARD**

DATE: July 21, 2021

TIME: 9:01 a.m.

LOCATION: Solid Waste Administration Office
100 W. County Road Y
Oshkosh, WI

PRESENT: Pat O'Brien, Chairman
David Albrecht, Vice Chairman
Paul Eisen, Secretary
Mike Easker
Gerry Konrad
Kevin Konrad
Doug Nelson

EXCUSED: Thomas Borchart
Susan Locke

ALSO PRESENT: John Rabe, Director of Solid Waste
Cassie Stadtmueller, Office Supervisor
Kathy Hutter, Operations Manager
Zach Moureau, Environmental Manager

1. Call to Order: P. O'Brien called the meeting to order at 9:01 a.m.
2. Approve Agenda: Motion to approve the July 21, 2021 agenda, made by D. Albrecht and seconded by K. Konrad. Motion carried 7-0.
3. Public Comments on Agenda Items: None.
4. Announcements/Communications: J. Rabe informed the Solid Waste Management Board (SWMB) that Edith Goes started as the new Solid Waste Associate on July 12, 2021.

J. Rabe informed the SWMB that on July 13, 2021 there was a meeting with himself, C. Stadtmueller, M. Habeck (Human Resources) and the Solid Waste Associates to review policies, procedures and job expectations moving forward.

J. Rabe informed the SWMB that the Communications & Program Development Specialist position was posted on the County's website on July 9, 2021 and applications will be accepted through July 29, 2021. J. Rabe explained that the position description was shared with WCSWMA to distribute to their members.

J. Rabe informed the SWMB that J. Fink, Executive Assistant, will be retiring August 2, 2021. P. O'Brien stated the SWMB should send him a letter thanking him for his involvement with the SWMB.

5. Approval of Minutes – July 7, 2021 Open and Closed Session: Motion to approve the July 7, 2021 open and closed session minutes, made by G. Konrad and seconded by D. Albrecht. Motion carried 7-0.
6. Discussion – 2021 Tonnage Reports: K. Hutter presented the following 2021 Tonnage Report to the SWMB:

JANUARY - JUNE 2020/2021 TONNAGE COMPARISON (PRELIMINARY)
WINNEBAGO COUNTY SOLID WASTE

WC WASTE - TRANSFER STATION	<u>2020</u>	<u>2021</u>
Residential	21,923	18,909
Commercial	9,016	4,995
Industrial	6,123	5,304
C&D	10,866	11,121
Misc.	<u>33</u>	<u>17</u>
Subtotal	47,961	40,346
WC WASTE - DIRECT HAULS		
Residential	3,787	5,814
Commercial	1,569	832
Industrial	4,015	1,231
C&D	2,491	2,185
Hospital	169	173
Asbestos	17	86
Sweepings	1,906	1,643
WWTP	327	0
Misc.	<u>207</u>	<u>149</u>
Subtotal	14,488	12,113
SHARED ADC/BU - DIRECT HAULS		
Shredder Fluff	17,214	21,453
Fly Ash	4,788	4,758
Papermill Sludge	7092	7,936
Foundry Sand	289	449
Contaminated Soil	<u>0</u>	<u>364</u>
Subtotal	29,383	34,960
SHARED - OUT OF COUNTY		
MSW - Transfer Station	0	3,258
GRAND TOTALS - WASTE/ADC/BU/OOC	91,832	90,677

WC RECYCLING/DIVERSION MATERIALS	<u>Units</u>	<u>2020</u>	<u>2021</u>
SSR - RUGs	Tons	6,466	6,285
SSR - Commercial	Tons	1,454	1,136
Yard Waste/Brush	Tons	1,333	984
Tires	Tons	62	50
Appliances	Units	1,499	1,503
Electronic-Waste	Lbs	127,302	121,000
Bulbs	Units	2,579	2,855
Auto Batteries	Units	168	150
Rechargeable Batteries	Lbs	1,000	NA
Used Oil/Antifreeze	Gal	1,275	2,475
Oil Filters/Absorbent	Drum	4	1
Scrap Metal	Tons	125	111

K. Hutter informed the SWMB that Out of County waste material is now BOW shared tonnage.

P. Eisen suggested that we provide incentive to direct haul material straight to Outagamie County Landfill for our signing municipalities.

Discussion ensued amongst the SWMB.

J.Rabe presented the Preliminary 2020/2021 BOW 6-month year-to-date (YTD) tonnages as follows:

<u>Category</u>	<u>2020 Tons</u>	<u>2021 Tons</u>
Brown County	100,386	114,164
Outagamie County	101,583	93,103
Winnebago County	61,133	53,097
BOW Shared	<u>62,659</u>	<u>120,198</u>
Totals	325,761	380,562

J.Rabe noted that 2021 6-month YTD tonnages are 54,801 tons higher than in 2020.

Discussion ensued amongst the SWMB.

7. Closed Session:

- a. Pursuant to Section, 19.85(1)(e), Wisconsin Statutes, at this point in the meeting the Board shall consider a motion to convene into closed session for the purposes of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, in relationship to the Tri-County Regional Landfill Operational Planning

Motion made by P. Eisen and seconded by M. Easker at 9:40 a.m. to convene into closed session. Motion carried 7-0 by roll call vote.

8. Return to Open Session to Resume Regular Business: Motion to return to open session at 10:24 a.m. made by D. Nelson and seconded by G. Konrad. Motion carried 7-0 by roll call vote.
9. Discussion – Operational Program Updates: K. Hutter presented the Transfer Station Waste/Recycling, Diversion Programs and Hazardous Waste Operations Reports to the SWMB as follows:
 - Transfer Station Operations – June tonnage & hauling
 - Landfilled waste
 - 8,418 tons received
 - 253 semi-trailer loads shipped
 - Single-stream recycling
 - 1,030 tons received
 - 49 semi-trailer loads shipped
 - Transfer operations are going well overall.
 - Diversion Programs
 - Vendors are performing as expected
 - Costs are as anticipated
 - Household Hazardous Waste Facility Operations
 - Staffed by Veolia Environmental Services (Veolia)
 - 9 operational dates in May and June 2021
 - 260 users; total lbs. for May & June 2021 dates not yet available from Veolia
 - Product Exchange Room is open during collection hours & restocked
 - Veolia personnel are now familiar with Winnebago County's program needs and collections are going well
 - Vendor staffing and disposal costs are as anticipated

Discussion ensued amongst the SWMB.

Z. Moureau presented the Landfill Gas (LFG) and Long-term Care (LTC) Updates to the SWMB as follows:

- Revenue
 - Energy revenue June (\$150,452) increased from May (\$138,091)
 - Revenue through May is \$857,657 (average monthly revenue of \$142,900)
- Engine Operation/LFG Usage
 - Engines #3 and #5 running currently
 - Engine #2R coolant pipe leak, waiting on parts.
 - Engine #4 siloxane removal from cylinder heads (decoke) is currently occurring
 - Highway Department did not use any LFG last month due to decreased boiler usage during the warmer weather
- LTC Update
 - July LFG Monitoring completed the week of July 5, 2021
 - Three deviations have been corrected
 - Cornerstone was onsite for Sunnyview LFG system evaluation
 - Performed monthly LFG monitoring event with Environmental Technician, provided suggestions for wellfield balancing

- Evaluation report to be provided this week
- Submitted Plan Modification for Sunnyview groundwater monitoring well network reduction
 - Potentially decrease well network by 50% for savings on laboratory analytical costs (~\$7,000/year)
 - Waiting to hear back from the WI Department of Natural Resources
- Regulatory Compliance
 - Engine #2R stack testing had to be repeated due to a calibration error by vendor. Stack testing was performed again on June 29, 2021 with all costs covered by vendor. Results were in compliance.

C. Stadtmueller informed the SWMB that the Solid Waste Associate position has been filled and scale operations are now fully staffed. C. Stadtmueller explained that scale operations training is going very well.

10. Future Agenda Items: J. Rabe informed the SWMB that there may need to be a short meeting on August 11, 2021 to go over the final 2022 Budget documents. J. Rabe stated on September 1, 2021 there will be a short meeting to award the Snell Road Landfill Maintenance project.
11. Set Next Meeting Date: The next SWMB meeting date is scheduled for August 4, 2021 at 9:00 a.m.
12. Adjournment: Motion to adjourn made by D. Albrecht and seconded by G. Konrad. Motion carried 7-0. Meeting was adjourned at 10:41 a.m.

Respectfully Submitted,

Cassie Stadtmueller
Office Supervisor

Approved by SWMB – August 4, 2021