

**OPEN SESSION MINUTES
WINNEBAGO COUNTY BOARD OF SUPERVISORS
SOLID WASTE MANAGEMENT BOARD**

DATE: August 1, 2018

TIME: 9:01 a.m.

LOCATION: Sunnyview Landfill
100 W. County Road Y
Oshkosh, WI

PRESENT: Pat O'Brien, Chairman
Ken Robl, Vice Chairman
Paul Eisen, Secretary
David Albrecht
Mike Easker
Jerry Finch
Gerry Konrad
Susan Locke

EXCUSED: Doug Nelson

ALSO PRESENT: John Rabe, Director of Solid Waste
Cassie Stadtmueller, Administrative Associate
Kurt Pernsteiner, Operations Manager
Zach Moureau, Environmental Manager
Kathy Hutter, Recycling Program Manager

1. Call to Order: P. O'Brien called the meeting to order at 9:01 a.m.
2. Approve Agenda: Motion to approve the August 1, 2018 agenda, made by K. Robl and seconded by J. Finch. Motion carried 8-0.
3. Public Comments on Agenda Items: None.
4. Announcements/Communications: J. Rabe introduced Zach Moureau to the Solid Waste Management Board (SWMB). Z. Moureau is the new Environmental Manager for the Solid Waste department.

J. Rabe distributed a copy of an article on the Ken Robl Conservation Park from the East Central Wisconsin Regional Planning Commission newsletter to the SWMB.

J. Rabe informed the SWMB that Engine #3 is currently down due to a turbo charger problem. Z. Moureau explained to the SWMB that the new turbo charger should be delivered later today and will be installed within the next 2 days.

5. Approval of Minutes – July 12, 2018 Open Session: Motion to approve the July 12, 2018 open session minutes, made by D. Albrecht and seconded by J. Finch. Motion carried 7-0. P. Eisen abstained.

6. Discussion – 2019 Budget Workshop: J. Rabe presented the SWMB with the draft 2019 Budget as follows:

- July 25, 2018 Memorandum summarizing the draft 2019 Budget
- Mission Statement/Program Descriptions
- Table of Organization
- 2018 Accomplishments/2019 Goals & Objectives
- Budget Detail
- Capital Outlay
- Travel & Conference, Small Equipment, Capital Outlay and Architect Engineer Summaries
- Operational Expenses, Program Budgets, Escrow Accounts/Cash & Interest, Tipping Fee/Wisconsin Department of Natural Resources (WDNR) Surcharge and Retained Earnings Summaries

J. Rabe explained that a New Position Request for an Environmental Technician will be submitted with the budget (total of 16 full-time positions).

J. Rabe explained that landfill gas (LFG) power sales will continue to decline due to lower projected LFG flows from the closed Sunnyview Landfill Co-Disposal Site; projected 2019 LFG power sales are \$1,800,000.

J. Rabe explained that the Landfill Office Renovation/Expansion is included in the Capital Outlay for 2019; projected expense is \$1,000,000.

J. Rabe explained that the Engine/Generator #2 Replacement is included in the Capital Outlay for 2019; projected expense is \$900,000.

J. Rabe explained that the Sunnyview Landfill Co-Disposal Site Long Term Care (LTC) expenses will be reimbursed by \$300,000/year from the WI Department of Natural Resources (WDNR) Escrow Account.

J. Rabe stated that the draft 2019 Budget as presented includes a \$1.00/ton increase in the solid waste tipping fee (\$44.00/ton gate rate) and a \$10.00/ton increase in the recycling tipping fee (\$15.00/ton), which yields a net surplus of \$94,218.

M. Easker stated that he felt a \$10.00/ton increase in the recycling tipping fee would be difficult for municipal budgets to absorb and suggested a smaller increase be considered.

Discussion ensued amongst the SWMB.

7. Closed Session:

- a. Pursuant to Section, 19.85(1)(e), Wisconsin Statutes, at this point in the meeting the Board shall consider a motion to convene into closed session for the purposes of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, in relationship to the 2018/2019 Tonnage & Revenue Report and 2019 Tipping Fees.

Motion made by K. Robl and seconded by D. Albrecht at 10:40 a.m. to convene into closed session. Motion carried 8-0 by roll call vote.

8. Return to Open Session to Resume Regular Business: Motion to return to open session at 11:25 a.m. made by D. Albrecht and seconded by G. Konrad. Motion carried 8-0 by roll call vote.

9. Discussion/Action – Consider Approval of 2018 Budget and Tipping Fees: Motion to approve the 2019 Budget with the discussed changes and increase the solid waste tipping fee by \$1.00/ton (\$44.00/ton gate rate) with a \$5.00/ton increase to the signing municipality recycling tipping fee (\$10.00/ton), made by G. Konrad and seconded by J. Finch. Motion carried 7-1. P. Eisen nay.

10. Future Agenda Items: None.

11. Set Next Meeting Date: The next SWMB meeting date is scheduled for August 15, 2018 at 9:00 a.m.

12. Adjournment: Motion to adjourn made by J. Finch and seconded by P. Eisen. Motion carried 8-0. Meeting was adjourned at 11:28 a.m.

Respectfully Submitted,

Cassie Stadtmueller
Administrative Associate

Approved by SWMB – August 15, 2018