

**OPEN SESSION MINUTES
WINNEBAGO COUNTY BOARD OF SUPERVISORS
SOLID WASTE MANAGEMENT BOARD**

DATE: October 6, 2021

TIME: 9:00 a.m.

LOCATION: Solid Waste Administration Office
100 W. County Road Y
Oshkosh, WI

PRESENT: Pat O'Brien, Chairman
David Albrecht, Vice Chairman (9:00 a.m. – 10:02 a.m.)
Paul Eisen, Secretary
Thomas Borchart
Gerry Konrad
Kevin Konrad
Doug Nelson

EXCUSED: Mike Easker
Susan Locke

ALSO PRESENT: John Rabe, Director of Solid Waste
Cassie Stadtmueller, Office Supervisor
Kathy Hutter, Operations Manager
Zach Moureau, Environmental Manager

1. Call to Order: P. O'Brien called the meeting to order at 9:00 a.m.
2. Approve Agenda: Motion to approve the October 6, 2021 agenda, made by G. Konrad and seconded by T. Borchart. Motion carried 7-0.
3. Public Comments on Agenda Items: None.
4. Announcements/Communications: J. Rabe informed the Solid Waste Management Board (SWMB) that memorial benches have been placed at the Ken Robl Conservation Park (KRCP) for long-time SWMB members, Jim Lauson and Ken Robl. J. Rabe explained that the benches are placed by the dock and rock revetment. J. Rabe further explained that he will be sending a memo to their families to inform them of the memorial benches and their placement location. J. Rabe also noted that two wooden Leopold benches will be placed around the south pond at the KRCP as requested by Supervisor Binder.

J. Rabe informed the SWMB that at the September 21, 2021 County Board meeting a new Winnebago County dog park was named after County Board Supervisor Jerry Finch.

J. Rabe informed the SWMB that the WI Department of Natural Resources completed a 2020/2021 waste characterization study and found that organics were the highest percent of material found in the solid waste stream (landfills & transfer station), followed by paper and then plastic.

Discussion ensued amongst the SWMB.

J. Rabe informed the SWMB that the Solid Waste Table of Organization/Positions are now included in the 2022 Executive Budget. J. Rabe explained that Solid Waste is now included in the general organizational chart, and the 16 employees are part of the classified position list. The complete SWMB budget continues to be included as an Appendix to the 2022 Executive Budget. J. Rabe further explained that budget deliberations will take place the first week in November (beginning on November 1, 2021).

J. Rabe informed the SWMB that the free Deer Carcass Disposal program will continue this year at the Solid Waste Department.

J. Rabe informed the SWMB that as of September 1, 2021, Green for Life Environmental (GFL) purchased the company Graichen Sanitation (New London). J. Rabe further explained that as of October 1, 2021 GFL purchased Great American Disposal (Green Bay and Upper Michigan).

Discussion ensued amongst the SWMB.

5. Approval of Minutes – September 1, 2021 Open Session: Motion to approve the September 1, 2021 open session minutes, made by D. Albrecht and seconded by K. Konrad. Motion carried 7-0.
6. Discussion/Action – 2020 Annual Report: J. Rabe presented the draft 2020 SWMB Annual Report to the SWMB and explained that it included:
 - An introduction page that included a summary of solid waste and recycling programs offered by the Solid Waste Department and a brief synopsis of the Tri-County Regional Partnership.
 - Individual articles that highlight Landfill/Transfer Operations, Diversion Programs, Administrative Office Building Addition & Renovation, Closed Landfill Environmental Monitoring & Maintenance, Landfill Gas Collection & Utilization, Enhanced Recycling Services, Household Hazardous Waste Facility, Sharps Disposal Program, In Your Community, Is That Really Recyclable? and the Ken Robl Conservation Park.
 - 2019-2020 Financial Reports (Comparative Statement of Revenues, Expenses and Changes in Net Position and Retained Earnings Reservation).
 - 2019-2020 Tonnage Summary
 - A list of SWMB Members and the 2020 Organizational Chart.
 - Facility contact information.

Discussion ensued amongst the SWMB.

Motion to approve the 2020 Solid Waste Management Board Annual Report made by, D. Albrecht and seconded by G. Konrad. Motion carried 7-0.

7. Discussion – Operational Program Update: K. Hutter presented the Transfer Station Waste/Recycling, Diversion Programs and Hazardous Waste Operations Reports to the SWMB as follows:
- Transfer Station Operations
 - Kreilkamp continues to struggle with keeping enough trucks going; daily communications are focused on broken equipment and driver issues. Winnebago County Staff are developing a contingency plan.
 - Transfer Station concrete floor section replaced in 2016 has unusual rebar exposure near north MSW compactor; Miron (contractor for the 2016 work) to perform a site visit/inspection in October.
 - 2022 Loader (Capital Outlay) Request for Proposal to replace existing loader was published on DemandStar on September 20, 2021. Proposals are due October 11, 2021; to be awarded at October 20, 2021 SWMB Meeting.
 - Education & Outreach
 - 2022 Recycling brochure order is being processed; updated brochures to be distributed to Signing Municipalities in late-October.
 - Due to limited staff availability, outreach and program development advice has been provided via email and telephone communications to the Fox Crossing Sustainability Committee, the Sustainable Neenah Committee and the Communities Program at Oshkosh North High School in lieu of in-person presentations.
 - Interviews for Communications & Program Development Specialist will be held during the afternoon on October 6, 2021.
 - Diversion Programs
 - Vendors are performing as expected
 - Household Hazardous Waste Facility Operations
 - Four collection days remain in 2021 season, October 13, 16, 27, and 30, 2021 from 9:00 a.m. – Noon.
 - Costs for staffing and disposal are as anticipated
 - Ken Robl Conservation Park (KRCP)
 - Solid Waste personnel will be completing tree maintenance in KRCP during the month of October; work includes removing tubing and support straps from trees and adding fencing to protect from further deer damage. Memorial benches have also been anchored in place.

Z. Moureau presented the Landfill Gas (LFG) and Long-term Care (LTC) Updates to the SWMB as follows:

- Revenue
 - Energy revenue was \$150,620 in July and \$148,303 in August
 - Revenue through August is \$1,156,581 (average monthly revenue of \$144,500)
- Engine Operation/LFG Usage
 - Engines #3, #4, and #5 running as often as possible during on peak hours (shutdown of Engine #5 at night)
 - Overhaul performed on gearbox and generator for Engine #3 in September
 - Engine #2R turbocharger failed, new turbocharger to arrive October 14, 2021
 - Request for Quote was posted for engine oil lubricants in August

- Lube-Tech awarded contract with the Jenbacher approved Mobil Pegasus 605 Ultra
- Previous supplier was Perkins Oil with the Shell Mysella
- LTC Update
 - 2021 Snell Road Landfill Piping and Leachate Extraction Pump Installation Project started this week
 - Landfill Drilling and Piping awarded contract at September 1, 2021 meeting
 - Work will take approximately 3 weeks
 - Sunnyview groundwater monitoring performed last week
 - No new issues
 - September LFG monitoring event occurred the week of September 6, 2021
 - Two deviations for oxygen have been corrected and are in compliance
- PFAS Update
 - The Wisconsin Solid Waste PFAS Coalition has created a website regarding PFAS as it pertains to the solid waste industry (<https://www.wcswma.org/solidwastepfas>)
 - Emphasizes that landfills are not generators of PFAS but receivers and did not create the problem
 - Details information about PFAS
 - Guides the public in understanding their role with PFAS
 - Option to add a link to this website on the Winnebago County Solid Waste Department website

Discussion ensued amongst the SWMB.

C. Stadtmueller presented the scale operations update to the SWMB as follows:

- On September 22, 2021, a Waste Management vehicle hit the unattended scale kiosk with the tarping arm on the truck when it pulled off the scale. This caused a conduit and wiring to pull out of the kiosk and caused a complete power loss to the kiosk. R. Lund, Solid Waste Mechanical Technician, worked on the rewiring and got the kiosk to become fully functional. Waste Management was billed for the repair expenses and they have already submitted payment for this incident.
- On September 27, 2021, both Solid Waste Associates attended a class at Fox Valley Technical college in regards to Customer Service and Communications. Both employees found the class very beneficial.

8. Future Agenda Items: None at this time.

9. Set Next Meeting Date: The next SWMB meeting date is scheduled for October 20, 2021 at 9:00 a.m.

10. Adjournment: Motion to adjourn made by D. Nelson and seconded by P. Eisen. Motion carried 6-0. Meeting was adjourned at 10:28 a.m.

11. Tour of Solid Waste Department Facilities for SWMB Members: T. Borchart, P. Eisen and K. Konrad toured the Solid Waste Department Administration building.

Respectfully Submitted,

Cassie Stadtmueller
Office Supervisor

Approved by SWMB – October 20, 2021