

**OPEN SESSION MINUTES
WINNEBAGO COUNTY BOARD OF SUPERVISORS
SOLID WASTE MANAGEMENT BOARD**

DATE: October 21, 2020

TIME: 9:00 a.m.

LOCATION: Virtual Meeting by Zoom and Phone Call-In

PRESENT BY ZOOM
OR SPEAKER PHONE: Pat O'Brien, Chairman
Paul Eisen, Secretary
Thomas Borchart
Mike Easker (9:07 a.m. – 10:23 a.m.)
Gerry Konrad
Kevin Konrad
Susan Locke
Doug Nelson

EXCUSED: David Albrecht, Vice Chairman

ALSO PRESENT BY
ZOOM OR SPEAKER
PHONE: John Rabe, Director of Solid Waste
Cassie Stadtmueller, Administrative Associate
Kurt Pernsteiner, Operations Manager
Kathy Hutter, Recycling Program Manager

1. Call to Order: P. O'Brien called the meeting to order at 9:00 a.m.
2. Approve Agenda: Motion to approve the October 21, 2020 agenda, made by G. Konrad and seconded by S. Locke. Motion carried 7-0.
3. Public Comments on Agenda Items: None.
4. Announcements/Communications: J. Rabe informed the Solid Waste Management Board (SWMB) that the 2021 County Board Executive budget deliberations start Monday, October 26, 2020.

J. Rabe informed the SWMB that there was an agenda topic for a resolution for hazard pay bonuses for Winnebago County employees at the County Board meeting on October 20, 2020. P. Eisen explained that administration proposed a \$500 bonus for all county employees. P. Eisen further explained that it was not well received by the County Board

Supervisors. T. Borchart explained that the resolution was denied and it appears there will be no further action.

J. Rabe explained that the SVP 980 resident moved into the trailer located at 851 W. County Road Y, Oshkosh, on October 8, 2020. Sheriff J. Matz provided information to the Highway and Solid Waste Department on the rules and guidelines that the resident must follow. J. Rabe further mentioned that a second resident will likely be placed at this location in the near future.

J. Rabe informed the SWMB that the Ken Robl Conservation Park (KRCP) educational signs will be installed throughout the park on October 30, 2020.

J. Rabe informed the SWMB that there was trail washout at the KRCP on the northeast corner leading to the pond access. J. Rabe explained that the Parks Department worked with Solid Waste Staff and repaired the trail.

J. Rabe informed the SWMB that we are in the process of ordering memorial benches for long-time SWMB members, K. Robl and J. Lauson to be installed at the KRCP in spring 2021.

J. Rabe presented draft exterior sign designs for the Administration Office and Transfer Station to the SWMB. J. Rabe explained that we will be working with Appleton Sign and the signs will cost \$23,644. P. Eisen stated he thinks the signs look very classy.

J. Rabe informed the SWMB that Fox 11 News contacted the Solid Waste Department looking for information on proper disposal of used personal protective equipment (PPE) and the effects on the landfill. J. Rabe explained that he provided a follow-up e-mail to their questions and included the SWMB members.

5. Approval of Minutes – September 16, 2020 Open and Closed Session; September 23, 2020 Open and Closed Session: Motion to approve the September 16, 2020 and September 23, 2020 open and closed session minutes, made by G. Konrad and seconded by T. Borchart. Motion carried 8-0.
 6. Discussion/Action – 5-Year Capital Improvement Plan (2021-2025): J. Rabe explained to the SWMB that the 5-Year Capital Improvement Plan (CIP) is coordinated by the Finance Department (Finance) each year to track planning for projects that are greater than \$100,000. J. Rabe explained that the CIP is due to Finance by November 16, 2020. J. Rabe explained Finance will put all departments 5-Year CIP into a report and present to the County Board in January 2021.
- Discussion ensued amongst the SWMB.

J. Rabe presented the 5-Year Capital Improvement Plan (2021-2025) to the SWMB as follows:

- 2021:
 - Sunnyview Park - \$1,675,000
 - Replacement Blacktop Driveway - \$200,000
- 2022:
 - Replacement Front End Loader - \$250,000
 - New Scale Kiosk - \$100,000
 - Snell Road Lift Station Rehabilitation - \$110,000
- 2023:
 - Replacement Wood Grinder - \$500,000
- 2024:
 - Engine Block #5 Replacement - \$560,000
 - Replacement Scale (Unattended) - \$150,000
 - Sunnyview Flare Replacement - \$500,000
- 2025:
 - Replacement North Waste Compactor - \$250,000
 - Replacement South Waste Compactor - \$250,000
 - Replacement Front End Loader - \$250,000

Discussion ensued amongst the SWMB.

Motion to approve the 5-Year Capital Improvement Plan (2021-2025) made by, G. Konrad and seconded by T. Borchart. Motion carried 8-0.

7. Discussion/Action – 2021 Standard Rate Schedule Update/Changes: K. Pernsteiner and K. Hutter presented the SWMB with proposed changes to the 2021 Standard Rate Schedule (effective January 1, 2021) as follows:

- The 2021 Rates for General Refuse, Construction and Demolition, and Asphalt Shingles will increase to \$46.00/ton (from \$45.00/ton) as approved by the SWMB during the 2021 Budget Workshop.
- The 2021 Rate for Vehicle Tires – 16" or less will increase to \$6 each, Vehicle Tires – Larger than 16" will increase to \$8 each, Agriculture Equipment & Off-road Tires will be \$12 each, loads of tires (5 or more) will increase to \$290/ton.
- We will accept rechargeable batteries and ballasts at the scale for no charge.
- Added descriptive categories to bulbs and added an additional category for misc. bulbs – LED, ultra violet, arc, germicidal, projection for a disposal fee of \$3/bulb.

Discussion ensued amongst the SWMB.

Motion to approve the 2021 Standard Rate Schedule, made by P. Eisen and seconded by S. Locke. Motion carried 8-0.

8. Discussion – Operational Program Reports: K. Pernsteiner presented the Landfill/Transfer Station Operational Program Updates to the SWMB as follows:

- Landfill Update:
 - Chronic Wasting Disease (CWD) Deer Carcass Program
 - The Winnebago County Landfill has started our deer carcass disposal program on October 8, 2020. We are accepting deer carcasses for free with a lined container placed on site. We are recognized by the WI Department of Natural Resource (WDNR) as a collection site on their website.
 - Article composed by C. Doverspike, Brown County on How Three Counties in Wisconsin are using Land to Look Toward the Future.
 - Brown, Outagamie, Winnebago (BOW) Municipal Solid Waste (MSW) Tonnage Report for January – September 2020. The 2020 BOW tonnages are down slightly from 2019. Large projects in the 1st and 2nd quarter of 2019 for Brown and Outagamie was the reason for the decrease. The 3rd quarter of 2020 shows a slight increase. We are on track to finish 2020 at over 675,000 tons for the year if things keep going as is.
 - Kreilkamp Trucking (Allenton, WI) Hauling Report for MSW
 - 2020 Kreilkamp contract rate with CPI increase is \$222.75/load
 - Thus far in 2020 the average cost per load is \$221.19 which is reduced due to the contract fuel credit.
 - Average payload thus far in 2020 is 28.20 tons per load
- Landfill Office Renovation Project Update:
 - Cardinal Construction (Fond du Lac, WI) worked to finish some regrading and final landscaping work/stone placement around the building. They replaced some shrubs that did not make it this past summer and it looks nice to have this landscape work completed.
- Scale Update:
 - We opened the center lane for our customers on Tuesday, October 13, 2020. This was needed since lines of traffic were out to County Road Y at 12:00 p.m. on Saturdays. The customers are following our social distancing guidelines (for the most part) and we remind them as needed.
 - Working through COVID-19 operational changes as needed.

K. Hutter presented the Recycling/Diversion Program Update to the SWMB as follows:

- Winnebago County's (WC) single stream recycling tonnage for the month of September 2020 is 1,346 tons, vs. 1,286 tons in September 2019. Through the month of September 2020, WC's residential tonnages are up ~3.4% and commercial tonnages are down ~9% compared to 2019. COVID-19 restrictions and workplace/school changes, material values, low fuel prices and tipping fees are all likely factors in the changes we've seen to material tonnages in 2020.
- On September 24, 2020, WC Staff developed and distributed an email to RUG officials that summarized the known status of the Waste Management/Advanced Disposal Service/Green for Life (WM/ADS/GFL) transfer of ownership. Basic

- message: multiple people from each of the companies had reached out to BOW Partners, requesting account information, account changes, transfer of agreements and contract renewal. No official announcement of the sale has been made by US Department of Justice (DOJ) and all BOW Partners are approaching the requests made by these companies with great caution. WC Staff are making no changes to accounts or contracts until the official announcement of the transfer of ownership is made by the companies involved and US DOJ has approved the sale.
- 143 Household Hazardous Waste (HHW) facility users brought in 6,450 lbs. of material in September 2020 vs. 127 HHW users with 6,247 lbs. of material in September 2019. Historically, October is a very busy HHW month and we expect to see weights upwards of 9,000 lbs. The last two collection dates for the season are Wednesday, October 28th and Saturday, October 31st. Residents who would like HHW disposal services while the WC facility is closed will be referred to Brown County Hazardous Material Recovery (where WC pays the disposal fees for WC residents with household generated materials).
 - WC delivered the 2021 Waste and Recycling Guidelines and 2021 HHW Operational Schedule to RUGs earlier this month. The Waste and Recycling Guidelines brochure is prepared by WC Staff and distributed to RUGs so that they may qualify for the WDNR Recycling Consolidation Grant. Both publications will be available on our website and in our office.
 - All other diversion programs are going well. Vendors continue to service the Universal Waste Collections without interruption.
 - Tri-County Recycling in the media:
 - Tri-County Recycling was mentioned as an example program of how recycling has evolved in an article entitled, "Recycle Law Thriving at 30", published in WDNR's Natural Resources Magazine Fall 2020 issue.
 - The Tri-County Recycling Partnership was featured in an article entitled, "Regional cooperation is key for Wisconsin county", published in Resource Recycling magazine, August 2020 issue. M. Walter from Brown County was interviewed for this article.

J. Rabe presented the Landfill Gas (LFG) and Long-term Care Update to the SWMB as follows:

- Energy revenue from August (\$167,822) and September (\$162,594) brings our annual total through September to \$1,434,354. Based on the average monthly revenue through September (\$159,000), we are on track to exceed our budgeted revenue of \$1.8 Million by \$100,000. No LFG was used in the Highway Department boilers but they currently have one boiler set to use LFG.
- In September, Engines #2R, #3, and #4 were running during the work week with Engines #3 and #5 running on the weekend. We currently have Engines #2R, #3, and #5 running with scheduled shutdown of Engine #2R overnight.
- The turbocharger in Engine #4 failed at the end of September and was sent to a vendor for repair. The repaired turbocharger was received and is currently being installed on Engine #4. It will be available as a backup once installed.
- September LFG Monitoring was performed the week of September 14, 2020. There were no deviations noted during the monitoring event.

- 3rd Quarter Surface Emission Monitoring was performed in September. There were only two exceedance locations at the Snell Road Landfill. Both exceedances have been corrected and are now in compliance.
- Quarterly groundwater monitoring was completed at the Sunnyview Landfill last month. There were no significant issues noted during the event.
- The new groundwater monitoring well nest installation, replacement groundwater monitoring well installation, and abandonment of the GM monitoring wells at the Snell Road Landfill have been completed. The next groundwater sampling event at these new and replacement wells will occur in November. We are currently performing pump tests at the leachate investigation borings to determine if removal of liquid within the waste mass is a viable alternative remedy to the HGWES.

Discussion ensued amongst the SWMB.

8. Future Agenda Items: None at this time.
9. Set Next Meeting Date: The next SWMB meeting date is tentatively scheduled for November 4, 2020 at 9:00 a.m.
10. Adjournment: Motion to adjourn made by D. Nelson and seconded by S. Locke. Motion carried 7-0. Meeting was adjourned at 11:06 a.m.

Respectfully Submitted,

Cassie Stadtmueller
Administrative Associate

Approved by SWMB – November 18, 2020