

**OPEN SESSION MINUTES  
WINNEBAGO COUNTY BOARD OF SUPERVISORS  
SOLID WASTE MANAGEMENT BOARD**

DATE: November 17, 2021

TIME: 9:11 a.m.

LOCATION: Solid Waste Administration Office  
100 W. County Road Y  
Oshkosh, WI

PRESENT: Pat O'Brien, Chairman  
David Albrecht, Vice Chairman  
Paul Eisen, Secretary  
Thomas Borchart  
Mike Easker  
Gerry Konrad  
Kevin Konrad

EXCUSED: Susan Locke  
Doug Nelson

ALSO PRESENT: John Rabe, Director of Solid Waste  
Cassie Stadtmueller, Office Supervisor  
Zach Moureau, Environmental Manager

1. Call to Order: P. O'Brien called the meeting to order at 9:11 a.m.
2. Approve Agenda: Motion to approve the November 17, 2021 agenda, made by T. Borchart and seconded by D. Albrecht. Motion carried 7-0.
3. Public Comments on Agenda Items: None.
4. Announcements/Communications: J. Rabe informed the Solid Waste Management Board (SWMB) that Jessica Hanson started as the new Communications & Program Development Specialist on November 15, 2021. J. Rabe explained that J. Hanson has a Bachelor of Science degree in Chemistry & Environmental Science from Valparaiso University and previously worked at the Brown County Port & Resource Recovery Department and provided services to Tri-County Recycling as an independent contractor for education/outreach efforts.

J. Rabe informed the SWMB that Oshkosh Defense was onsite at the end of October to perform vehicle testing using our east slope access road at the Sunnyview Landfill. Z. Moureau explained that the vehicle traversed the access road numerous times after our facility was closed for the day. Z. Moureau explained there was no damage to the access road or final cover.

Discussion ensued amongst the SWMB.

5. Approval of Minutes – October 20, 2021 Open Session: Motion to approve the October 20, 2021 open session minutes, made by D. Albrecht and seconded by G. Konrad. Motion carried 7-0.
6. Discussion/Action – Pollution Liability Insurance Renewal: J. Rabe presented the Pollution Liability Insurance Renewal to the SWMB as follows:
  - Current policy with Chubb/Illinois Union Insurance Company (Chubb) will expire on December 1, 2021 (Chubb noted they will not renew the policy)
  - Willis Towers Watson (WTW) coordinated the application information submittal with insurance carriers and (3) initial quotes were received:
    - Aspen
    - Allied World
    - Beazely
  - The quotes received do not cover PFAS/PFOS or any pre-existing groundwater contamination
  - WTW requested additional quote information for lower policy coverage levels and we are still waiting for quote information.
  - WTW suggested asking Chubb to extend our current policy for an additional week to give us time to gather more information on additional policies available and bring back to the SWMB for discussion on December 1.

Discussion ensued amongst the SWMB.

P. Eisen suggested adding verbiage to the Solid Waste Annual Report regarding the liability insurance policy/coverage and that our retained earnings fund can provide the County with the protection that the market place won't offer.

Discussion ensued amongst the SWMB.

G. Konrad suggested trying to get our current policy extended for a month to give Solid Waste Staff additional time to look into other policies.

M. Easker suggested having Joel Luepke, Winnebago County Risk Administrator talk to the SWMB in regards to the County's self-insured liability insurance to help us determine if the SWMB need to take out an additional pollution liability insurance policy.

No action taken at this time.

7. Closed Session:
  - a. Pursuant to Section 19.85(1)(g), Wisconsin Statutes, at this point in the meeting the Board shall consider a motion to convene into closed session for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved as it relates to Snell Road Landfill Notice of Claim for Groundwater Drawdown Event

Motion made by P. Eisen and seconded by G. Konrad at 9:52 a.m. to convene into closed session. Motion carried 7-0 by roll call vote.

8. Return to Open Session to Resume Regular Business: Motion to return to open session at 10:29 a.m. made by M. Easker and seconded by K. Konrad. Motion carried 7-0 by roll call vote.
9. Discussion/Action – Snell Road Landfill Notice of Claim for Groundwater Drawdown Event:  
No Action taken at this time.
10. Future Agenda Items: None at this time.
11. Set Next Meeting Date: The next SWMB meeting date is scheduled for December 1, 2021 at 9:00 a.m.
12. Adjournment: Motion to adjourn made by G. Konrad and seconded by K. Konrad. Motion carried 7-0. Meeting was adjourned at 10:30 a.m.

Respectfully Submitted,

Cassie Stadtmueller  
Office Supervisor

**Approved by SWMB – December 1, 2021**