

**OPEN SESSION MINUTES
WINNEBAGO COUNTY BOARD OF SUPERVISORS
SOLID WASTE MANAGEMENT BOARD**

DATE: December 5, 2018

TIME: 9:00 a.m.

LOCATION: Sunnyview Landfill
100 W. County Road Y
Oshkosh, WI

PRESENT: Ken Robl, Vice Chairman
Paul Eisen, Secretary
David Albrecht
Mike Easker
Jerry Finch
Gerry Konrad
Susan Locke
Doug Nelson

EXCUSED: Pat O'Brien, Chairman

ALSO PRESENT: John Rabe, Director of Solid Waste
Cassie Stadtmueller, Administrative Associate
Kurt Pernsteiner, Operations Manager
Kathy Hutter, Recycling Program Manager
John Fink, County Executive Assistant
Steven Binder, County Board Supervisor (9:00 a.m. – 9:30 a.m.)
Kimberly Miller, UW-Extension Office (9:00 a.m. – 9:30 a.m.)

1. Call to Order: K. Robl called the meeting to order at 9:00 a.m.
2. Approve Agenda: Motion to approve the December 5, 2018 agenda, made by J. Finch and seconded by S. Locke. Motion carried 8-0.
3. Public Comments on Agenda Items: None.
4. Announcements/Communications: K. Pernsteiner informed the Solid Waste Management Board (SWMB) that we have collected ~1 ton of deer carcasses so far. K. Pernsteiner explained that the deer carcass disposal will continue until December 31, 2018.

Discussion ensued amongst the SWMB.

5. Approval of Minutes – November 21, 2018 Open Session: Motion to approve the November 21, 2018 open session minutes, made by J. Finch and seconded by D. Albrecht. Motion carried 8-0.
6. Discussion – Possible Community Garden at the Snell Road Landfill: S. Binder explained to the SWMB that Winnebago County has had a community garden for 25 years. S. Binder further explained that at the end of 2019 they will no longer be able to use the land where the garden is currently located. S. Binder is asking the SWMB to consider allowing the community garden to be located at the Ken Robl Conservation Park (KRCP). The garden would take up ~3-5 acres and would not open until 2020.

K. Miller explained to the SWMB that currently 137 people rent a garden plot. K. Miller further explained that current plots are 20 ft. by 40 ft. and are rented for \$15.00 per year. The rental fees go towards the lease of the land, portable restrooms, and contract with farmer to plow the site.

J. Rabe explained to the SWMB that there is ~2.5 acres of land near the Fernau Avenue entrance of the KRCP. J. Rabe further explained there is land available near the main entrance of the KRCP but there is high pressure gas pipeline that would run through the middle of the property. Solid Waste Staff would need to look into the easement guidelines and see what options would be available.

P. Eisen mentioned the former Huber Facility property as another option. J. Rabe also suggested the former clay borrow site immediately west of the Solid Waste/Recycling Transfer Station as another option.

Discussion ensued amongst the SWMB.

7. Discussion – Tri-County Recycling Program Update: K. Hutter presented the Tri-County Recycling Program Update to the SWMB as follows:

Material Recovery Facility (MRF) Labor & Operations

- Leadpoint staffing levels fell from an average ~75% to ~56% in October & November 2018. Leadpoint completed a regional Wage Analysis using federal labor statistics, job seeker profiles and exit interview data and presented this information to Brown, Outagamie and Winnebago (BOW) Staff in October. After consideration of Leadpoint's recruitment efforts, the regional labor market and wage analysis, and impact on budgeted processing costs, Tri-County approved a wage increase for MRF labors. Anticipated results are improved retention and effective hiring within the local labor market.
- January-October 2018 Tri-County MRF total tons = 97,180 tons (up slightly from 96,858 tons January-October 2017). On pace to match 2017 total tonnage ~115,000.
- January-October 2018 Single Stream Recycling (SSR) tons through Winnebago County Transfer Station = 11,563 tons (up slightly from 11,206 tons January-October 2017).

Commodity Revenues

- January-October 2018 combined index value of commodities = \$64.13/ton (down from \$90.75/ton January-October 2017). Pricing continues to be driven down by low value in paper/cardboard markets and more stringent buyer specifications in aluminum markets.
- Winnebago County (WC) SSR tipping fees, based on MRF expenses and transfer station expenses are now \$35/ton (up from \$20/ton fee in October 2017) for everyone other than Signing Municipalities who are charged \$5/ton in 2018; \$10/ton in 2019.
- Outagamie County (OC) Staff developed a Sales & Operational Plan to prioritize commodity buyers and will continue to explore domestic buyer options to ensure continuous movement of sorted materials.

Material Trends

Fiber

- No change in the export market.
- A list of domestic papermills that are expecting to increase recycled fiber feedstock capacity (primarily cardboard) over the next 3+ years was released by The Northeast Recycling Council in November. Three of the seventeen mills are in Wisconsin: Midwest Paper Group (Combined Locks), Nine Dragons (Biron), and Green Bay Packaging (Green Bay). Increased capacity should help stabilize or improve pricing over the long term.
- Quality (minimal prohibitives) is expected to remain a top concern for all fiber materials. Lines are running slower, labor performance and the effectiveness of recruitment are under scrutiny by BOW Staff.
- Fiber is consistently ~60% of incoming materials; current pricing is:
 - Old Corrugated Cardboard (OCC) - \$65/ton (vs. \$110/ton October 2017)
 - Mixed Paper - \$5/ton (vs. \$35/ton October 2017)
- Tri-County MRF continues to move OCC and Mixed Paper bales due to proximity to papermills, however, concentration on bale quality and maximizing OCC output is needed to maintain this advantage. OC Staff have ongoing communications with Material Buyers and have made some progress in negotiating more competitive rates.

Plastic

- No change in the export market.
- PETE (water bottles), HDPE-Natural (milk jugs) and HDPE-Color (laundry detergent jugs) all have strong domestic demand. Nationwide, PETE prices have dropped slightly; HDPE pricing remains constant.
- Mixed plastics (#3-#7 bales) have unstable domestic markets; In July 2018, Tri-County MRF temporarily suspended sorting of this material. OC Staff continue to research domestic outlets for this material.
- OC Staff found a potential outlet for bulky rigid plastics (pails, totes, large plastic items, etc.) and made a trial shipment to a processor located in Alabama in late-November. If Tri-County MRF bales meet specifications, the materials may soon be sorted again.

Glass

- Faulks Brothers (Waupaca) continues to purchase as much <3/4" glass fines as Tri-County MRF can produce. (~20-25% of incoming glass).

- Remaining glass is used as alternative daily cover (ADC)/decking material at the OC landfill (glass is approved in OC's plan of operation).
- OC Staff are meeting with Faulks Brothers in December 2018 to develop a plan to maximize the output for glass fines that meet specifications.

Metal

- Domestic steel demand remains strong; Tri-County MRF's local pricing continues to be better than regional pricing.
- Domestic aluminum (beverage containers) demand is steady, but Buyer material specifications have become more stringent. OC Staff continue to work towards resolving logistics issues and material quality issues which slow the sale of Tri-County MRF's aluminum bales. OC Staff are researching alternative domestic aluminum outlets.

Education

- Tri-County Recycling is concentrating on reducing contamination of incoming materials through public educational efforts and on-going training/assessment of sorter effectiveness at the MRF.
- WC participated in the #RecycleRightWI – AROW public education campaign in November 2018 which included fifteen Facebook posts over 15 days to concentrate on improving recycling statewide.
- TV advertising "Are you recycling right" aired in November (WBAY).
- 2019 Tri-County Recycling Education Campaign is under consideration. BOW Staff are considering TV, radio, billboard and online advertising to compliment the keystone publication, 2019 Northeast Wisconsin Recycle Guide, which will be mailed to residents in early 2019.

Discussion ensued amongst the SWMB.

8. Discussion – Preliminary Office Addition/Renovation Plan Update: J. Rabe presented the Preliminary Office Addition/Renovation Plan Update to the SWMB as follows:
 - Draft floor plan for addition/renovation of building
 - Improvements made to foyer/lobby, custodial closet, file storage room, reception area and restrooms
 - Draft front of building elevation/3D perspective
 - MartinRiley is currently working on HVAC systems, electrical/lighting and flooring plans
 - Construction work will likely start in May/June of 2019 and will take ~1 year to complete

Discussion ensued amongst the SWMB.

9. Future Agenda Items: None at this time.

10. Set Next Meeting Date: The next SWMB meeting date is scheduled for December 19, 2018 at 9:00 a.m.

11. Adjournment: Motion to adjourn made by J. Finch and seconded by M. Easker. Motion carried 8-0. Meeting was adjourned at 10:08 a.m.

Respectfully Submitted,

Cassie Stadtmueller
Administrative Associate

Approved by SWMB – December 19, 2018