

**OPEN SESSION MINUTES
WINNEBAGO COUNTY BOARD OF SUPERVISORS
SOLID WASTE MANAGEMENT BOARD**

DATE: December 19, 2018

TIME: 9:00 a.m.

LOCATION: Sunnyview Landfill
100 W. County Road Y
Oshkosh, WI

PRESENT: Pat O'Brien, Chairman
Ken Robl, Vice Chairman (9:00 a.m. – 10:05 a.m.)
Paul Eisen, Secretary
David Albrecht
Mike Easker
Jerry Finch
Gerry Konrad
Susan Locke
Doug Nelson

ALSO PRESENT: John Rabe, Director of Solid Waste
Cassie Stadtmueller, Administrative Associate
Kurt Pernsteiner, Operations Manager
Kathy Hutter, Recycling Program Manager
Zach Moureau, Environmental Manager
John Fink, County Executive Assistant
Mary Anne Mueller, Corporation Counsel (9:00 a.m. – 10:33 a.m.)
Jeff Mann, Assistant Corporation Counsel (9:00 a.m. – 10:33 a.m.)

1. Call to Order: P. O'Brien called the meeting to order at 9:00 a.m.
2. Approve Agenda: Motion to approve the December 19, 2018 agenda, made by K. Robl and seconded by G. Konrad. Motion carried 9-0.
3. Public Comments on Agenda Items: None.
4. Announcements/Communications: J. Rabe proposed to the Solid Waste Management Board (SWMB) that the January 2, 2018 meeting be canceled due to the holidays. Meeting canceled.

J. Rabe informed the SWMB that Chris Anderson from Foth Infrastructure & Environment (Foth) dropped off prints of photos from the Ken Robl Conservation Park grand opening for the board members and select County Board supervisors.

5. Approval of Minutes – December 5, 2018 Open Session: Motion to approve the December 5, 2018 open session minutes, made by J. Finch and seconded by S. Locke. Motion carried 9-0.

6. Discussion/Action – County Requirements to Satisfy Supervised Release Statutory Obligation:

M. Mueller presented the County Requirements to Satisfy Supervised Release Statutory Obligation to the SWMB as follows:

- Act 184 was signed into law by Governor Scott Walker and became effective March 30, 2018; this act requires that the county that the sexually violent person (SVP) resided in must provide housing for the SVP upon their release
- If the county does not find housing for a SVP being released, they can face up to \$1,100 in fines per day
- The statute directed counties to form a supervised release committee; it is composed of Corporation Counsel representatives Marry Anne Mueller, Jeff Mann and Tracy Rosenthal, Human Services representative Bill Topel, State Health Services representative Angie Serwas, State Corrections representative Ryan Braun, Geographic Information Systems representative Dean Kaderabek and Facilities representative Mike Elder
- On May 23, 2018 Judge Thomas Gritton determined it was Winnebago County's responsibility to find housing for the SVP being released
- The committee reviewed housing options through landlords that met the requirements for housing and were unable to find suitable housing; the committee began looking for county property to develop housing
- The property between Winnebago County (WC) Highway Department and Solid Waste Department was one of the few properties that met all housing requirements; rezoning for institutional/residential and conditional use permit was approved by City of Oshkosh
- On December 18, 2018 the Winnebago County Board approved the request for \$100,000 to build the housing unit on the WC Highway and Solid Waste Department property to house the SVP that is being released

Discussion ensued amongst the SWMB.

Motion to endorse the memorandum that was sent to the WC Board of Supervisors on December 14, 2018, made by M. Easker and seconded by G. Konrad. Motion carried 8-0.

7. Discussion/Action – Authorize 2019 Landfill Gas Pipeline Compliance Services: Z. Moureau presented the SWMB with the 2019 Landfill Gas Pipeline Compliance Services as follows:

- Utility Safety & Design, Inc. (USDI) previously authorized for 2017 & 2018 landfill gas pipeline compliance services (\$2,300/month); USDI has done a good job to date with Public Service Commission (PSC) compliance.
- \$30,000 included in 2019 Budget
- USDI provided proposal – \$28,152 for 2019 services (\$2,346 monthly)

Discussion ensued amongst the SWMB.

Motion made by D. Nelson and seconded by P. Eisen, to authorize a one (1) year agreement with USDI for \$28,152 for 2019 services. Motion carried 8-0.

8. Discussion – Landfill Gas Operations Update: Z. Moureau presented the SWMB with the following Landfill Gas Operations Update:

Landfill Gas Operations – December 17, 2018			Meter Op. Hours	One-Week Runtime
Engine #2	Running at 900 KW		58358	132
Engine #3	Running at 950 KW		29830	164
Engine #4	Running at 1020 KW		3928	125
Engine #5	Off	Decoke completed on December 13, 2018	23623	0
Sunnyview Compressor	Compressor B running at 57%. Pipeline outflow 970 scfm.			
Sunnyview Flare	Flare –Off; Vacuum = -13’’ wc; Blower 103 and 104 on; 105 – off			
Sunnyview Gas Field	CH4 = 50.9% O2 = 2.4%			
Snell Rd Flare	Flare – On; Flow = 107 scfm; Vacuum = -16.0’’ wc			
Snell Rd Gas Field	CH4 = 39.9% O2 = 3.6%			
Miscellaneous	Measure & record spark plug firing voltages on all engines. Remove and replace all spark plugs out of specs. Clean and regap spark plugs removed from engines.			

- WPS/Highway revenues – \$186,417 for November 2018
- Response in regards to action items was submitted to PSC on December 4, 2018
- Engines #5 decoking completed December 13, 2018 and exhaust manifolds replaced December 17, 2018
- Foth was onsite last week to perform monthly LFG monitoring. No issues identified during the monitoring event.
- Foth onsite this week to perform 4th Quarter Surface Emission Monitoring

Discussion ensued amongst SWMB.

9. Future Agenda Items: None at this time.

10. Set Next Meeting Date: The next SWMB meeting date is scheduled for January 16, 2019 at 9:00 a.m.

11. Adjournment: Motion to adjourn made by J. Finch and seconded by G Konrad. Motion carried 8-0. Meeting was adjourned at 10:43 a.m.

Respectfully Submitted,

Cassie Stadtmueller
Administrative Associate

Approved by SWMB – January 16, 2019