

**OPEN SESSION MINUTES
WINNEBAGO COUNTY BOARD OF SUPERVISORS
SOLID WASTE MANAGEMENT BOARD**

DATE: February 7, 2018

TIME: 9:03 a.m.

LOCATION: Sunnyview Landfill
100 W. County Road Y
Oshkosh, WI

PRESENT: Ken Robl, Vice Chairman
Paul Eisen, Secretary
Mike Easker
Susan Locke
Doug Nelson

EXCUSED: Pat O'Brien, Chairman
David Albrecht
Jerry Finch
Gerry Konrad

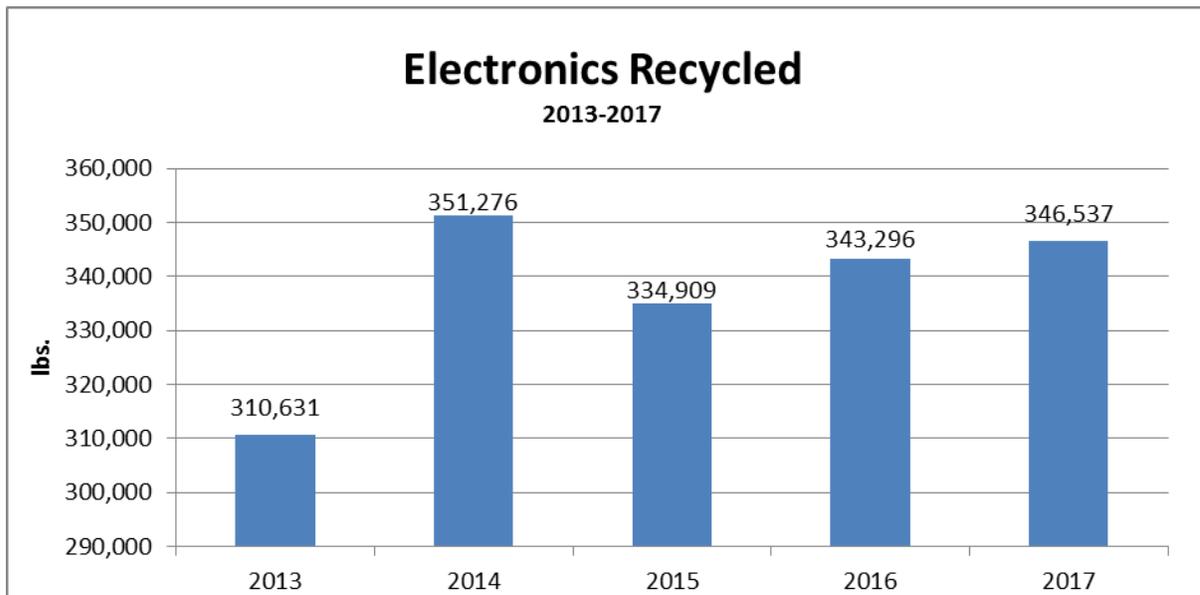
ALSO PRESENT: John Rabe, Director of Solid Waste
Cassie Stadtmueller, Administrative Associate
Kurt Pernsteiner, Operations Manager
Kathy Hutter, Recycling Program Manager
John Fink, County Executive Assistant

1. Call to Order: K. Robl called the meeting to order at 9:03 a.m.
2. Approve Agenda: Motion to approve the February 7, 2018 agenda, made by P. Eisen and seconded by D. Nelson. Motion carried 5-0.
3. Public Comments on Agenda Items: None.
4. Announcements/Communications: J. Rabe explained to the Solid Waste Management Board (SWMB) that Bob Hein (Equipment Operator) to retire on February 16, 2018; Russ Bloom (Foreman) took a demotion to replace B. Hein as Equipment Operator; recruitment for the Foreman position is ongoing (applications due February 15, 2018).

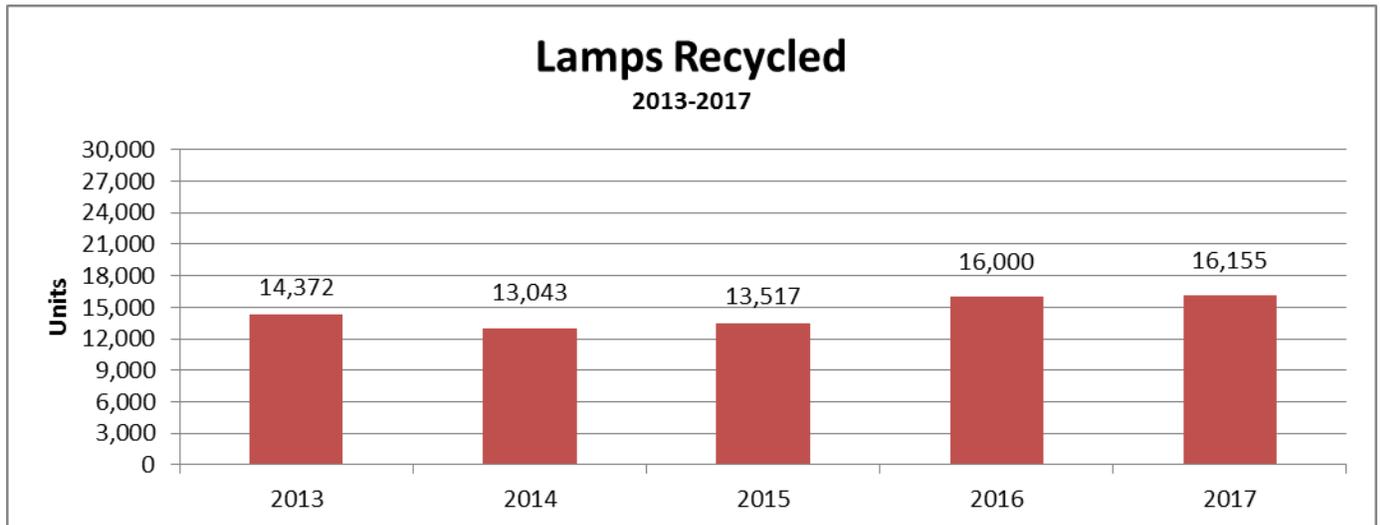
P. Eisen notified the SWMB of an announcement published in the *Oshkosh Northwestern* on January 23, 2018. P. Eisen explained it was in regards to a wall steel plate installation bid for the Transfer Station.

Discussion ensued amongst the SWMB.

5. Approval of Minutes – January 17, 2018 Open Session: Motion to approve the January 17, 2018 open session minutes, made by P. Eisen and seconded by M. Easker. Motion carried 5-0.
6. Discussion – 2017 E-Waste/Bulb Recycling Program Report: K. Hutter presented the SWMB with the following 2017 E-Waste/Bulb Recycling Program Report:
 - Winnebago County (WC) is registered as a ‘collector’ under the State’s E-Cycle Wisconsin program, under which ‘eligible electronic devices’ from households and K-12 schools are accepted; business material is not accepted.
 - WC uses Dynamic Recycling LLC (electronics recycler) which accepts both eligible and non-eligible devices for \$0.16/lb.
 - In 2017,
 - WC collected 1,609 electronic devices (computers, printers, monitors, DVD/VCR players, etc.) and charged customers \$5/unit.
 - WC collected 3,867 TVs. Fees for TVs were \$15/unit (less than 32”) and \$20/unit (32” and larger).
 - In 2017, WC collected 346,537 pounds of e-waste, up from 343,296 pounds collected in 2016.
 - In 2017, WC paid \$55,446 for electronics recycling services and collected \$72,151 in electronics recycling fees, fully covering program expenses.



- WC also continues to offer lamp (bulb) recycling services.
- WC recycled 16,155 bulbs in 2017, up slightly from 16,000 bulbs collected in 2016.
- WC uses Lamp Recyclers to recycle bulbs; 2017 vendor expenses came to \$3,465.
- WC charges customers \$0.25/bulb (4' or shorter) and \$0.50/bulb (longer than 4'); 2017 revenues came to \$4,063, fully covering program expenses.



- Household sourced alkaline, rechargeable and small-sealed-lead-acid (SSLA) batteries are accepted and recycled at no charge to facility users.
- WC uses Call2Recycle, Brown County Hazardous Material Recovery and Lamp Recyclers to recycle household batteries. WC recycled 2,687 lbs. of household batteries in 2017 at a cost of \$2,252.
- SSLA and rechargeable batteries contain recoverable heavy metals, such as mercury, lead and cadmium which should be kept out of the landfill. Some of these types of batteries also pose a risk of fire if damaged, which can easily happen during trash/recycling hauling and processing. In November 2017, Brown County Recycling found a smoldering electronic device with damaged lithium-ion battery on their recycling tip floor. Staff isolated the hazard before it ignited nearby materials. This close call reaffirms the need for our special materials recycling programs and continues to be used by Tri-County for educational purposes.

7. Discussion – 2018 Household Hazardous Waste and Clean Sweep Schedules: K. Hutter presented the 2018 Household Hazardous Waste (HHW) and Clean Sweep Schedules to the SWMB as follows:

HHW Facility

- Seasonal, permanent HHW facility opens for the year on May 2nd
- Will be open on select Wednesdays and Saturdays until October 31st (24 collection days over 6-months)
- Hours are 9 a.m.- Noon, with no appointments needed

- Brown County (BC) staff will operate facility
- Base Rate ~\$3,900/month for BC staffing plus disposal fees (averaged \$5,600/month in 2017). 2018 estimate program cost is ~\$9,000-\$10,000 per month (6 months of operation).

Clean Sweep Events

- Brown County (on behalf of Brown, Outagamie, and Winnebago Counties) applied for a Clean Sweep grant from the Department of Agriculture, Trade & Consumer Protection (DATCP) for 2018.
- Resultant Grant Funds for WC: \$6,368 Ag Grant and \$10,964 HHW Grant (Total of \$17,332). Combined amount awarded to the three Counties is \$18,525 Ag Grant and \$32,370 HHW Grant (Total \$50,895).
- WC Event locations will be:
 - Fri., Apr. 20 from 9-11 a.m. at the City of Omro Fire Department, 520 W Huron St, Omro
 - Fri., Apr. 20 from 3-6 p.m. at the City of Menasha Public Works Garage, 455 Baldwin St, Menasha
 - Sat., June 9 from 9 a.m. – Noon, City of Neenah Public Works Garage, 1495 Tullar Rd., Neenah
- Brochures and online registration will be rolled out in early March 2018.

Discussion ensued amongst the SWMB.

8. Discussion – 2018 Construction Project Planning: J. Rabe updated the SWMB with the following 2018 Construction Project Planning:

- SCADA System Upgrade (\$100,000 Budget): SCADA computer glitch week of January 22, 2018 and a replacement XP machine has been installed as temporary fix; Request For Proposals (RFP) is being revised and will be issued on February 13, 2018; February 27, 2018 pre-proposal meeting and proposals will be due on March 6, 2018; plan to award the project at the March 21, 2018 SWMB meeting.
- Snell Road Recloser System Upgrade (\$150,000): working with WPS and Faith Technologies to determine appropriate equipment modifications are necessary for another 5-10 years of power generation from the Snell Road location; current WPS modifications from January 15, 2018 issue are okay for the time being.
- Transfer Station Site Modifications (\$200,000): Will be working on design plans with Foth Infrastructure & Environment (Foth); improvements to roadways/traffic flow, fencing/screening, etc.
- Landfill Office Renovations (\$150,000): Will be working with Facilities to outline the space needs and determine improvements necessary for office consolidation.
- Transfer Station Roof Beam Damage Claim (Legacy Construction – August 2017): Boldt under contract to make the roof beam repairs in February/March 2018; total insurance claim of ~\$60,000 filed for Engineering, door repairs, sprinkler system repairs and the roof beam replacement.
- Transfer Station Steel Wall Plate Armor Installation (Maintenance Repair): adding ¼” plate steel to various Construction & Demolition area wall sections (outside of concrete

- push walls) to avoid further damage from pushing up material; Request For Bid issued and bids are due February 8, 2018; initial quotes exceeded the \$25,000 purchasing limit.
- Snell Road Gas/Leachate System Repairs (Maintenance Repair): working with Foth to develop scope/cost estimate for this work.
 - Landfill-Additional Site Improvements (Maintenance Repair): additional paving, concrete and electrical/lighting work in the residential drop-off area.

Discussion ensued amongst the SWMB.

9. Future Agenda Items: None at this time.
10. Set Next Meeting Date: The next SWMB meeting date is scheduled for February 21, 2018 at 9:00 a.m.
11. Adjournment: Motion to adjourn made by P. Eisen and seconded by M. Easker. Motion carried 5-0. Meeting was adjourned at 9:51 a.m.

Respectfully Submitted,

Cassie Stadtmueller
Administrative Associate

Approved by SWMB – March 7, 2018