

Approved Minutes – September 8, 2009
University of Wisconsin-Fox Valley
Board of Trustees

Trustees Present: Wayne Defferding, Nancy Barker, Dick Gosse, Susan Locke.

Others Present: Jim Perry, Jim Eagon, Dave Staerkel, Juli McGuire

- 1) Trustee Defferding called the meeting to order at 9:01 a.m.
- 2) Trustee Gosse moved and Trustee Barker seconded approval of minutes for the meeting held August 10, 2009. The motion was approved unanimously by voice vote.
- 3) Bills for the 2009 budget listed on the summary report to Winnebago County dated 9/3/2009 were reviewed. Trustee Gosse moved and Trustee Barker seconded approval of payment of the bills totaling \$6,102.98. The motion was approved unanimously by voice vote.
- 4) Budget report:
 - The Trustees reviewed the UW-Fox Valley County Budget Expenditure Report for 2009 through 04-Sep-09. This included capital outlay to replace the air compressor on the north side of the building. Mr. Eagon reported there has been some delay in service contracts being approved by county officials. There have not been problems with the contracts to cause delay; the delays seem to be due to workload issues in the offices. Mr. Eagon will work with the counties with the goal to make more expeditious the processing of service contracts.
 - Trustee Barker would like to know what the campus' storm water fees are and wondered if the campus could receive a credit because of green architecture in the new Communication Arts Center. Mr. Eagon will report back on this.
 - Trustee Gosse cautioned that the parking lot should be repaired before additional expense is incurred if deterioration goes into the sub base.
- 5) Facilities report:
 - Mr. Eagon reported that the campus had recent repairs done to the parking lot and curbing.
 - Responding to a question by Trustee Barker, Mr. Eagon indicated that the counties own the University Children's Center building and that the university operates the child care program.
 - Dr. Perry reported that on the first day of classes this fall the entire campus parking lot was full by 9 a.m. and the neighboring Sabre Lanes parking lot was full (front and back) by 10 a.m. Mr. Eagon indicated that 'no parking' will likely continue to be enforced by the Town of Menasha and City of Menasha on both sides of University Drive for safety reasons. Up to 90 additional parking spaces will be created when a connecting lot to 1655 University Drive is approved and constructed.
 - Mr. Staerkel reported on a plumbing problem in the union air handling system on September 6. There may be collateral damage to the HVAC control box and some electric problems due to condensation but there was no major flooding in the room because there was a functional floor drain nearby.
- 6) Renovation of 1655 University Drive:
 - Mr. Eagon reported that Miron Construction is the apparent low bidder for the renovation project. The contract for the elevator addition is nearly completed. Miron is conducting preconstruction planning and is ready to begin work. They plan to set up a construction area to create a safe work zone and minimize disruption to the building occupants. Miron expects to have the project completed in January, 2010. Upon completion, the second floor will be used to provide offices for university programs.
- 7) Communication Arts Center Update – 75 weeks into construction:
 - Mr. Eagon reported that work continues on punch list items.

- Some roof leaks appear to be resolved.
- Dr. Perry indicated he has requested a donation of no-maintenance plants for the roof similar to what he saw at UW-Superior. A response to the request is pending.
- Mr. Eagon indicated that it is expected that the certification process for LEED will take up to a year after building completion.
- Dr. Perry reminded the Trustees of the Grand Opening celebration on September 12.
- Mr. Eagon announced that sculptures created by Ned Cain of DePere were installed in front of the Communication Arts Center over the weekend. "The Performers" are three brushed aluminum pieces which stand 12 feet tall. The art was commissioned by a private donor and former student of Jim Perry's, and selected by a panel of judges earlier in the year.
- Dr. Perry shared with the Trustees a compliment he received about the Communication Arts Center from a staff member who felt that the building creates an icon that makes the university feel even more like a campus.
- Trustee Barker indicated that the local historical society would like fliers and information about the CAC and campus.

8) Dean's report:

- Dr. Perry reported on fall enrollment which is at 105% of last year's enrollment.
- Dr. Perry indicated that UW System is discussing offering three year degrees which may offer additional educational opportunities to the community. He will report back with any new information.

9) The next meeting of the Trustees is 1 p.m., Wednesday, October 7, 2009.

10) At 9:55 a.m. Trustee Gosse moved and Trustee Barker seconded a motion to adjourn. The motion was approved unanimously by voice vote.

W. Defferding, Chair; J. McGuire, Recorder