

Minutes-Subject to Approval
May 18, 2020
UWO-Fox Cities Board of Trustees
Meeting via Blackboard Collaborate

Trustees Present: Joy Hagen (OC), Mike Thomas (OC), Mike Brunn (WC), Tom Snider (WC), Steve Binder (WC)

Others Present: Pam Massey, William Hansen (Student), Ane Carriveau, Chuck Hermes, Joann Rife, Martin Rudd, Tracy Schwartz, Craig Moser (Deputy Director Financial Svcs.), Marc Sackman, Renee Anderson

Guests: Captain Chris Tarmann (UWO PD), Ben Richardson (UWO Parking Services)

1. The meeting was called to order at 1:00 PM by Trustee Chair, Joy Hagen.
2. Public comment on agenda items. There were none.
3. Approval of February 24, 2020 minutes. January minutes were circulated in error with meeting materials rather than February minutes. February minutes will be approved at the June Meeting.
4. Presentation and discussion of bills [Chuck Hermes]. Bills were presented for the months of March and April. No additional discussion.
5. New Business
 - a) Resolution of Parking Refund for UWO Fox Cities [Joy Hagen]. Following closure of UWO campuses in March there was discussion by the trustees to provide partial refund of parking fees to students, faculty and staff. Ben Richardson indicated that we aren't issuing checks but rather refunding credits toward next year's fees. Many UW-FOX students hadn't purchased permits as they were awaiting arrival of tuition reimbursements. Discussions will continue as to how this could impact fee collection in the fall and how to best resolve. Joy Hagen read the board's recommendation and made the motion to accept the following resolution: *The Trustees of the University of Wisconsin Oshkosh- Fox Cities Campus recommend that the University of Oshkosh refund \$29 to each student, faculty, and staff member who paid the \$50 parking fee for the Spring 2020 semester of the 2019-2020 academic year.* Tom Snider seconded. Motion carried.
 - b) Facility Planning [JoAnn Rife]. An offer was made for the position of Associate Facilities Planning Specialist (Designer) position at UWO.
 - c) 2019-20 Budget Updates [Chuck Hermes]. Chuck shared information taken from the Budget Expenditures report. No further discussion.
 - d) 2020 Planning: CIP, Operational (incl. small capital) and current state of approvals and timelines [JoAnn Rife]. Children's Center, Roof Repairs and South Parking Lot projects have all been approved to rollover/transfer to the 2020 financials. Tracy is getting quotes for roof repairs. They are working with the Winnebago Hwy Dept. regarding the South campus parking lot with the work slated to begin May 26. Forty (40) parking spaces will be gained from the lot

expansion. 2021 CIP Improvement Projects still need to go before the counties for final approval. Small capital projects are all awaiting bids.

- e) Condition Report for Campus [Chuck Hermes]. Maintenance staffing has been cut to 4 persons after May 1st. All buildings will remain empty over the summer and contracted services have been reduced over summer months. Interior signage installation is complete with exterior signage in process.

6. Old Business

- a) County Boards and UWO Fox Cities BoT Reorganization [Joy Hagen]. Outagamie County reorganization is planned for June 9th and Winnebago County will also reorganize in June. Joy recommends having these changes effective for the June 22nd BoT Meeting. It sounds as if county executives will be moving forward with the same representatives.

7. Report from the Assistant Chancellor for Access Campuses [Martin Rudd]. Non-instructional events have been cancelled through the end of August. We hope to reschedule/rebuild those events after the fall semester starts. The spring semester ended last week and the move to an alternate delivery method went well for the most part. Commenting on the transition to alternative delivery methods for spring classes, Pam Massey said that once students figured out the technology they did well. She received positive feedback from her students. Access to internet was the greatest obstacle. March Sackman did his classes synchronously and noted that it helped to have known and built relationships with his students before the transition. Connectivity was an occasional issue for both him and his students. The Recovery Task Force will be meeting daily working with UW System (UWS) to come up with a plan by early June for the fall semester. For fall 2020 a 12% enrollment decline was anticipated, but to date, actual fall enrollment is only down 3%. Additional furloughs will be considered for beyond the summer months and we are working with UWS to make those campus-based decisions.

8. Future Agenda Items. County Board Reorganization will continue as an agenda item. Parking Refund will also remain on the agenda for follow up on the process. Martin was working with Nancy McKinney from the Menasha Public Health Department as the Fox Cities campus was under consideration for COVID19 testing site. JoAnn has been in communication with the counties also regarding EOC processes. This will be added as well.

9. Schedule Next Meeting. Next meeting will be June 22, 2020.

10. Adjournment. Tom Snider motioned to adjourn the meeting. Seconded by Joy Hagen. Meeting adjourned at 2:05 PM.

Respectfully Submitted,

Renee Anderson