

Monday August 24, 2020 1:00 p.m.
1478 Midway Road, Menasha
Virtual Meeting Meeting Minutes

Trustees Present: Tom Snider (WC-Chair), Steve Binder (WC), Mike Brunn (WC-Alt), Mike Thomas (OC-Alt), Yvonne Monfils (OC), Jerry Iversen (OC)

Others Present: JoAnn Rife, Tracy Schwartz, Martin Rudd, Pam Massey, Ben Richardson (Guest), Craig Moser, Ane Carriveau, Renee Anderson

1. Trustee and chair Tom Snider called the meeting to order at 1 pm.
2. Introductions for new BoT representative(s) were provided by all in attendance. Jerry Iversen representing district 24. UW-EC grad. Past UW FOX Foundation board member. Yvonne is new OC supervisor of district 28. She resides in Greenville and is a UWM grad.
3. There were no public comment on agenda items.
4. Approval of June 22, 2020 minutes. Mike Thomas made a motion to accept the minutes, Seconded by Steve Binder. Motion carried.
5. Presentation and discussion of bills [Tracy Schwartz]. Jerry asked whether the June & July bills are typical for the campus. Martin confirmed that they were and that nothing out of the ordinary and of concern was presented.
6. New Business
 - a. 2019-20 Budget Updates and 2020-2021 Budget Development [JoAnn Rife] JoAnn will send out an update when this information is available. Tom asked if we were still under budget with our expendables as we were back in June. JoAnn indicated the cleaning and disinfecting supplies is being requested through the CARES act (COVID funding). Our staff should be able to meet the needs of the b. 2020 Planning: CIP, Operational (incl. small capital) and current state of project approvals and timelines [JoAnn Rife]. JoAnn met with Winnebago Cty to talk about budgets and will be meeting with Outagamie Cty. The current budget will be carried forward. 2021- Ongoing fume hood problems were due to a design flaw (units too small) and has now been resolved. Counties on board with paying for design work only.
 - c. Condition Report for Campus [Tracy Schwartz]. Signage due to be completed soon. Bagging chairs based on physical distancing. Cafeteria-Grub Hub options only. Some Building areas will be closed at times to allow for full cleaning & disinfecting. Procedures are in place for addressing cleaning due to a positive case. Today was first day of soft opening with limited services through libraries, bookstore, etc. Mike Brunn asked about the closing of the Childcare Center. Childcare to reopen on Sept 1. Steve Binder noted that unused budget from the south parking lot can be used to seal cracks, pending approval with the appropriate counties' committees.
 - d. Updates to "Titans Return" plan for Fall 2020 [Martin Rudd, JoAnn Rife] UWO is currently undergoing tabletop exercise to address how we will handle positive cases. Three student/parent forums held this past month. They have been well attended with lots of information addressing the various modes of class instruction. UWO hosted Dr. To lead an employee town hall forum to address myths and the science of COVID19. Overall the university is 40% online and 60% face-to-face. These numbers were affected by the area school districts decisions to move online. Enrollments were anticipated and

budgetarily planned to be 12% down completely unrelated to COVID. So far our numbers look to be less than 12% down on all three campuses.

7. Old Business

a. Parking Enforcement Update for Fall 2020 [Cpt. Chris Tarmann]. Ben Richardson is attending on behalf of Capt. Tarmann. UWO has gone virtual for all services and so only online purchase of parking permits is allowed. Friendly reminders for the first two weeks. They had put on hold the hiring of an enforcement officer, but will look to begin that process soon.

8. Report from the Assistant Chancellor for Access Campuses [Martin Rudd]. Martin's update had been shared earlier. Tommy Thompson is handling the COVID situation and has helped to bring testing to the FOX students through the Prevea clinic in the Menasha area. Testing will also be available at the Oshkosh campus. People are being trained for testing as well as the tracing process. Martin clarifies that last fiscal year a 5% lapse was issued to UW System. There is now a 7.4% lapse issued for this next year. These are temporary one-time reductions which are due to be restored. Martin added that furloughs are being extended in order to get the university through this financial down turn.

9. Future Agenda Items. Mike asked JoAnn to have a one –page executive summary for next month's 2021 expenditures. Munis snapshot for September. Jerry asked for a tour (especially for new trustees) once things slow down a bit. We will set that up for new members. JoAnn will send out an overall floor plan of the buildings. Appoint a vice-chair.

10. Schedule next meeting [TBD 9/28, via Blackboard Collaborate]. This date was confirmed.

11. Adjournment. Motion received by Steve Binder. Jerry Iverson seconded. Motion carried.