

Monday September 28, 2020 1:00 p.m.
1478 Midway Road, Menasha
Virtual Meeting Minutes

Trustees Present: Tom Snider (WC-Chair), Steve Binder (WC), Mike Brunn (WC-Alt), Mike Thomas (OC-Alt), Jerry Iversen (OC), Yvonne Monfils (OC)

Others Present: JoAnn Rife, Tracy Schwartz, Martin Rudd, Pam Massey, Craig Moser, Ane Carriveau, Grace Branchford (FSA)

1. Trustee and chair Tom Snider called the meeting to order at 1 pm.
2. There were no public comments on agenda items.
3. Approval of August 24, 2020 minutes. Steven Binder requested addition to minutes to reflect use of budgeted parking lot repairs for lighting and patching. Jerry Iversen made a motion to accept the modified minutes, Seconded by Mike Brunn. Motion carried.
4. Presentation and discussion of bills [Tracy Schwartz]. Tracy will be looking into the costs of purchasing versus leasing a new bobcat, looking to get the item in the 2021 budget. As a result of a full crew being back, there will be more updates, maintenance etc. being done that was not able to be worked on while staff was on furlough. Due to furloughs and low staff availability, some areas of campus have been neglected, leading to needed repair/replacement occurring now. The large item repair/replacements is not expected as a normal occurrence. For future discussions regarding bills, it was suggested that budget expenses be separated as small vs large items, and the effect on the overall budget of the projects.
5. New Business
 - a. Elect Vice-chair: motion to nominate Jerry Iversen by Snider, second by Binder. Motion passed. Congratulations!
 - b. 2019-20 Budget Updates and 2020-2021 Budget Development [JoAnn Rife]. As of 9/28/20 the budget is at 53.6% expended. There have been fewer expenditures due to minimal work being done on campus the past months due to the de-densifying of campus. The 2021 budget being submitted is the same as 2020; the one area of increase is the property/liability insurance rate has increased for 2021.
 - c. 2020 Planning: CIP, Operational (incl. small capital) and current state of project approvals and timelines [JoAnn Rife]. Discussion regarding how to be able to use dollars remaining from the parking lot reconstruction to have other parking lot cracks sealed. This would be considered a re-directing of funds, so Martin needs to prepare a letter with the estimated cost of the sealing and present to the finance director for each county. JoAnn explained that there needs to be separate feasibility and design proposals submitted regarding the Children's Center Addition, thus the waiting period. The board would like estimated costs for the 2021 Capital Improvement projects they could bring forward to finance at their October budget meetings so these projects can be put into the 2021 budget.
 - d. Condition Report for Campus [Tracy Schwartz]. Campus is covid-ready with barriers and disinfecting materials dispersed throughout campus (plexiglass shields, hand sanitizer dispensers, 6-ft directional markers on the floors, bulk hand sanitizer refill stations, disinfecting wipes in each classroom, and the 360 clorox machine being used on classrooms daily). The drainage ditch was

finished by the south parking lot. The maintenance shed project construction should begin soon. Seasonal maintenance on building and equipment is being done now that a full crew is back from furlough. The community garden fencing project was completed 9/26/20.

6. Report from the Assistant Chancellor for Access Campuses [Martin Rudd]. Martin's update had been shared earlier. Martin made a request to the Trustees that they help to move the campus projects to the forefront at county budget meetings. These projects need to be "visible" so they will be able to make it into the county budget requests. Most of Martin's time lately has been spent with covid-related activities, meeting with health departments, etc. UWO is a leader in the testing of students; students and staff can be tested on the Oshkosh campus. The most important thing to note is that we are NOT seeing classroom spread of COVID on campus. Martin stated that Ane Carriveau was elected as the campus budget committee chair again for the 2020-21 academic year, so she will continue to attend the Trustees meeting in that role.
7. Future Agenda Items. The Trustees would like to see some feedback regarding the parking passes; this will be presented at the October meeting. Martin suggested that Caroline Geary present curriculum information at the November meeting; where is the campus at regarding curriculum and what was put into being able to offer in-person and online courses this fall. Discussion for a fall safety walk will be discussed at the October meeting.
8. Schedule next meeting [TBD 10/26, via Blackboard Collaborate]. This date was confirmed.
9. Adjournment 2:13pm. Motion received by Binder. Seconded by Iverson. Motion carried.