

**University of Wisconsin Education, Extension and Agriculture Committee**  
**Thursday, June 20th, 2019**  
**James P. Coughlin Center – Volunteer Room**

**Members Present:** Tom Snider, Steve Binder, and Tom Borchart.

**Members Absent:** Karen D. Powers and Mike Brunn.

**UW-Extension Staff:** Chris Viau, Dana Berger, Jack Loken, Todd Wenzel, Kim Miller, John Thompson, and Amy Hendrickson.

**Others Present:** Winnefox Library Representatives: Jeff Gilderson-Duwe, Vicki Lenz, Holly Selwitschka, Julie Stobbe, Mark Arend, and Gretchen Raab.

**Meeting called to order** at 9:00 a.m. by Tom Snider.

**Comments from the Public related to items on the agenda:** None.

**Approval of Minutes:** Binder moved to approve the 5/16/2019 minutes; seconded by Borchart. Motion carried 3-0.

**Winnefox Library Budget Proposal:** Gilderson-Duwe introduced the 2020 Winnebago County Library Services Levy Request. The 2020 budget request is based on the formula outlined in the 2015-2019 Agreement and Long Range Plan with Winnebago County, which is expiring. Library buildings are aging, requiring updates reflected in the capital budget of the Facility Request. Gilderson-Duwe reviewed 2018 circulation figures, including physical checkouts and e-books. The request includes purchasing additional e-books. Winnefox libraries' collection has some e-books that are only available to residents within the covered counties; many other e-books are shared with the statewide library system. Winnefox libraries offer more e-books than any other library system in the state, but wait lists are still long. Downloadable audio books are another high-demand item included in the request. Winnefox is building their historical collections and digitization as well. The 2020 budget shows an overall 1.81% increase. Binder moved to endorse the 2020 Winnebago County Library Services Levy Request; seconded by Borchart. **Motion carried 3-0.** Gilderson-Duwe distributed the 2019 Highlights Winnebago County Libraries booklet. Library representatives reviewed the programs and events at their locations over the past year.

*Elisha D. Smith Public Library (Menasha):* Lenz distributed the 2019-2023 Library Strategic Plan. Door counts increase even as checkout counts decrease, showing that the library continues to develop as a community center.

*Winneconne Public Library:* Selwitschka supported the observation of libraries shifting from resource archives to more of a community center. Summer Outdoor Movies began over the last year with great attendance. The library also boasts a pet hedgehog named Winston.

*Carter Memorial Library (Omro):* Stobbe shared that the library is collaborating with the school to provide a place for kids to go instead of being home alone on early release Wednesdays. Lego Club, Summer Reading Program, and STEM night are just a few of the programs they've hosted this year. Stobbe expressed their appreciation to the Winnebago County Master Gardeners for the work they do at the library.

*Neenah Public Library:* Raab distributed a folder of materials. The library is collaborating with the school district for the second year in a row to provide lunch services for children under 18. The library is undergoing an architectural redesign. They've also updated their lighting to LED with a cost-savings of \$1,000 per month. They recently acquired a Book Bike that provides a mobile library at local events, parks, and neighborhoods. Neenah Public Library has extended their summer weekend hours to better serve the community.

*Oshkosh Public Library:* Gilderson-Duwe shared that the library hosted civil discussions around a variety of hot-topic issues and developed the Washington Avenue Historic Tour, an app-based tour of the local historical district.

Gilderson-Duwe summarized themes of the Winnefox libraries. In addition to being a resource hub, libraries are embracing their developing role as a community center and increasing their involvement with outside events to reach people. Overall, the libraries are evolving to reach the community in new ways to stay relevant and meet community needs. The Winnefox Library System will have a booth at the 2019 Winnebago County Fair, offering visitors free Wi-Fi.

## Program Reports:

**4-H Youth Development:** Berger introduced Jack Loken, the 4-H summer intern. He will be assisting with Summer Camp, Cloverbud Camp, YouthGo, Boys & Girls Club, and various other activities. Berger distributed and reviewed the Summer Fun newsletter for 4-H families, a brochure of 4-H activities at the 2019 Winnebago County Fair, and her Winnebago County 4-H Program Coordinator Report: 6/20/2019. An Expansion and Review Committee has been created in partnership with the 4-H Leaders Board as part of the Expanding Access Initiative. All programming going forward will focus on providing 6 hours of education to youth that will be recorded in 4-H Online for reporting purposes. Berger requested committee volunteers to review and score Horse & Pony Project Scholarship applications; Binder and Borchart volunteered.

**Community Garden Proposal & Budget Transfer:** Miller presented the Budget Transfer request for the Community Gardens. Miller reviewed the expenses covered in this request. Binder moved to approve the request; seconded by Borchart. **Motion carried 3-0.** Binder, Borchart, and Snider offered to attend the 8:00am Personnel & Finance Committee meeting on June 27<sup>th</sup> to show committee support.

**Committee Chair Report:** Snider asked if discussion was needed related to renaming the committee to align with transition to UW-Madison. Viau will gather more information. No action is needed at this time.

**Consent Resolution of the Members of Associated County Extension Committees, Inc.:** Committee members received a packet from WCA (Wisconsin Counties Association) asking Extension Committee members to review and sign the consent resolution prior to June 30<sup>th</sup>. WACEC (Wisconsin Associated County Extension Committees) will be dissolved and recreated as WEXA (Wisconsin Extension Association). Borchart moved to accept the resolution; seconded by Binder. **Motion carried 3-0.** The committee members signed the resolution.

## UW-Extension – Administration:

**Staff Updates/Area Updates:** None.

**Department Activities:** Viau reviewed the security updates Extension has been implementing to the J.P. Coughlin Center. A security mirror has been installed for Extension view of the side entrance by the Parks Department. All Extension Winnebago County staff will receive photo ID badges. The interior and exterior of all exits have been numbered for easier communication with emergency response personnel in the event of an emergency. Hendrickson will update the building map and ascertain whether the Fire Department has or needs a copy. Duress buttons will be installed in the Extension office. The 2020 Extension Winnebago County Budget process is underway. Viau and Hendrickson are collaborating to get some of the costlier expenses that need to be implemented next year completed in 2019, including updating computer licensing and equipment to meet new requirements. Dornfeld is one of a handful of certified facilitators for the Sources of Strength program. Her counterpart in a nearby county is unable to teach her locations this fall, so Dornfeld is taking them on. This increased workload is increasing income and expenses for Winnebago County for 2019. A \$0 Budget Transfer will be presented to the committee at an upcoming meeting to update the 2019 budget to reflect the increased income and expenses. This is expected to incorporate a temporary paid position to assist with Dornfeld's workload in addition to the associated program expenses increase. Viau invited Snider to join him for the presentation of the 2020 Budget request to the County Board at 11:00am on August 8<sup>th</sup>.

**State Activities:** The state budget has not yet been released. The state has released the new logos for Extension to implement going forward.

**Comments by Extension Staff:** None.

**Comments by Committee Members:** Borchart encouraged everyone to be aware of their surroundings to increase safety. Weather, driving, farm equipment on roads, drowning, and unsupervised children were mentioned topics. Snider requested safety discussion be added to agendas going forward.

**Next Meeting:** Next regular committee meeting will be held Thursday, July 18<sup>th</sup>, 2019.

**Adjourned:** Binder moved to adjourn; seconded by Borchart. Motion carried 3-0, 10:54 a.m.

Respectfully submitted by:

Amy Hendrickson