

**Minutes – APPROVED – March 25th, 2019**  
University of Wisconsin-Fox Valley Board of Trustees

Trustees Present: Joy Hagen, Mike Thomas, Mike Brunn, Steve Binder, Tom Snider, Kevin Sturn  
Others Present: Martin Rudd, Chuck Hermes, JoAnn Rife, Ane Carriveau, Taisto Oney, Kevin Newhouse

**1) Call to Order** - Chair Joy Hagen called meeting to order at 1:00 pm.

**2) Public Comment** – Joy explained that the Board would not be voting today on the instituting of a parking fee at UW-Fox Valley. It will be discussion only, with a vote to have legal counsels' input from both counties. Joy made a motion to change the agenda to a discussion, Tom S. seconded – vote passed 4-0-0.

**3) Introductions**

**4) Approval of Minutes from February 25<sup>th</sup>, 2018 Meeting** – Mike T. made motion to accept minutes as presented, Mike Brunn seconded - approved 4-0-0.

**5) Presentation of the Bills and Budget Status** – Mike T. asked about the time frame for the snow removal invoice. Kevin N. Explained that it was for January through March.

**6) New Business**

A. Discussion of Parking Fee at UW-Fox Valley – Joy apologized for the Trustees getting too much in the weeds with the parking fee issue. She appreciates that we learned a lot; then explained the recommendation she received from Outagamie County on drafting a resolution instituting a facilities fee for the purpose of deferring a portion of the capital maintenance cost borne by the counties. The board would ask staff to draft a resolution, allowing attorneys and staff to have the authority to draft the needed documents.

Discussion was had as to whether or not the board can decide if approving a fee was legal. Martin asked about the specificity of the charge being a facility charge. Joy explained and read the recommendation from Outagamie County. It read as such, "Perhaps a good way to approach today would be to simply be, to vote to draft a resolution instituting a facilities fee for the purpose of deferring a portion of the capital maintenance costs, borne by the counties." Allowing the corporate councils to work together to allow this to happen. Martin R. expressed his concern of the statement that the deferred money would be set aside for the renovation of parking lots, not for other capital expenses on the campus. Joy explained that the board should leave legal and staff to discuss. Martin then explained that that is a very different conversation than others that have been had in the past. Martin then explained that the initial conversation was to allow these fees to be used to assist in the maintenance and upkeep of the parking lots, not for other capital expenses. Joy then stated that she felt that no matter what we charged, it would not cover the maintenance of the parking lots or the replacement of. Steve B. then stated that Winnebago County wants the fee to go to maintenance assistance for the parking lots, not to extra employees or services to enforce parking passes. Mike T. stated that the way the statement is presented is a policy issue that the money collected would be used not only for parking, but for everything and that he has a concern with this. Mike T. stated that if it is a facilities charge, that stickers or passes are not needed. Joy then asked that the trustees recommend that the corporate councils draft a resolution instituting a facilities fee, then react to the corporate council suggestion. Mike T. stated, that the corporate counsel needs guidelines to not draft a facilities fee for everything, that the campus board needs to suggest that the fees should be used for maintenance and capital projects for the parking lots, not everything. Steve Binder suggested that it should be stated that the fee is for the parking lots, not anything else. Joy suggested that it be suggested as a facilities fee, and let the councils come back with recommendations. Steve Binder suggested that it should be clear that the fees should be for the maintenance and capital expenses of the parking lots. Joy suggested that a motion should be made to take a vote. Mike T. suggested to make a motion that the corporate council and staff to draft a resolution specifically saying that there be a facilities fee for the distinct purpose for parking lot maintenance and replacement. Kevin S. stated that we may have to wait for corporate council to make suggestions. Joy asked that the trustees get the wording correct. That the trustees are asking for the counties draft a resolution, instituting a facilities charge for the purpose of deferring a portion to parking lot maintenance and replacement costs borne by the counties. Mike T. made the motion to ask the counties to draft a resolution, instituting a facilities charge for the purpose of deferring a portion to parking lot maintenance, and on campus driveway costs borne by the counties. Mike T. made the motion, Steve Binder seconded – approved 4-0-0.

Joann explained that UW Oshkosh has the ability to allow billing to faculty, staff and students and get the charges through current billing options. The collected funds would go to a state account. That state account would be used to assist with the maintenance and repair of parking lots.

**7) Report from Assistant Chancellor for Access Campuses –** Martin explained the information about the state budget in regard to the university system, the legislative visits that occurred, the ongoing market study that's being done to gather information on the brand and reputation of UW Oshkosh with the possible recommendation of a name change for our new university, (not come to the Chancellor yet). Info passed along about how information is being passed out amongst high school counselors to make sure that it is known that credits obtained at UW-Fox Valley will transfer to all UW 4 year campuses; not just UW Oshkosh. Information about strategic planning and that there is a refresh to the process and the signing of understanding with all 3 campuses that there is allowance to complete Bachelor of Science degrees in Engineering at UW Fox Valley and Bachelor of Science degrees in Engineering Technology at UW Oshkosh. Mike T. asked about the goal of the strategic planning, and if it will include all 3 campuses. Martin explained that the strategic planning is looking at broad scale program arrays, the foundations of excellence at the universities. JoAnn explained that there is the strategic plan and an academic plan. She then explained the need for the academic plan to be completed to see where the growth areas are to assist in the 5 year plan for UW Fox Valley. JoAnn explained that this may take up to a year, and that she would then take that information and use it to set the facilities 5 year plan for UW-Fox Valley. Martin then explained that UW-Fond du lac has a master plan in place that they use to improve the campus. Martin explained that the tunnel repairs will begin in the summer of 2020 at UW Fond du Lac, and how the new proposed Health and Wellness addition may include the Platteville Engineering program. Mike T. asked if the business community will be involved in the master planning process. Martin explained that the Oshkosh strategic plan is already in place and will not be redone. The goal will be to integrate the UW Fox Valley into the Oshkosh Strategic plan. Martin also explained that each of the campuses will have their strategic plans using the joined strategic plan using the strategies from UW Oshkosh, yet maintaining each campuses needs. Martin explained that UW Oshkosh as well as UW-Fox Valley will engage the business community when designing the strategic plan. Martin also explained the uptick in interest from students in the Human Services Leadership Degree program offered by UW Oshkosh on the UW -Fox Valley Campus.

**8) Future Agenda Items**

- A) Approval of the March 18<sup>TH</sup> Special Meeting Minutes and March 25<sup>th</sup> meeting Minutes.
- B) Resolution of Parking Fee
- C) Update of Capital and Small Capital Projects

**9) Schedule Next Meeting –**

Next meeting Scheduled for April 22<sup>nd</sup>, 2019 at 1pm.

**10) Adjournment –**

Tom Snider made the motion to adjourn, Mike Brunn seconded. Approved 4-0.

Respectfully submitted,

Kevin Newhouse