

Minutes – Subject to Approval – April 9, 2018
University of Wisconsin-Fox Valley Board of Trustees

Trustees Present: Joy Hagen, George Scherck, Kevin Sturn,

Others Present: Martin Rudd, Ane Carriveau, Renee Anderson, Tiffany Yang (student), JoAnn Rife

- 1) **Call to Order.** Chair Hagen called the meeting to order at 11:02 a.m. She provided a thank you to those serving on the current board and noted that membership may be changing soon. A recount for Trustee Scherck was underway following last week's vote.
- 2) **Public Comment.** None.
- 3) **Approval of Minutes from March 12, 2018.** Trustee Sturn motioned to approve the minutes as submitted, seconded by Trustee Scherck. Some discussions took place but resulting in no revisions. Motion carried 3-0.
- 4) **Presentation and Discussion of Bills.** Tracy Schwartz has collected and presented the bills printed in the March 2018-Invoices handout. Boilers are still holding their own. Some discussion took place but everything looked acceptable.
- 5) **New Business**
 - A. **Approval of budget transfer of \$50K for FOX-Boiler contingency Fund.** The \$480K (lowest) bid received in Feb was 50K (\$78K with contingencies) short of previous \$430K budgeted. The low bid company has extended their contract beyond the 30 days in order to seek additional funding of both counties. The request for \$50K (\$39 plus contingency) was in support of Outagamie County and approved at their March Finance Meeting. Trustee Hagen shared the formal resolution of the additional funding approved from that meeting. Budget transfer received a motion and second to approve the additional funding as above. Martin will provide a copy to have them sign. Winnebago County wanted the Trustees to vote/approve the contingency prior to their next meeting. The Trustees approved of this 3-0.
- 6) **Old Business.**
 - A. Status of rollover requests. Outagamie took money out of funds already. Trustee Sturn stated they will take out of other 2019 monies if needed.
 - B. Library Exterior-brick veneer. JoAnn Rife has met with SEH architects and she thinks everything looks in order. Professional services agreement was approved for \$17.8K. Trevor Frank of SHE will hold a pre-bid meeting on April 23rd at 9AM. JoAnn stated the bid document is almost ready. Bids are to be in by May 7th. A kick off meeting will establish the timeline for the project. Contingencies are; windows, metal panels (all part of base bids). JoAnn was concerned about what might be found behind the façade.
 - C. Science wing boiler project. Martin Rudd is keeping Chuck Hermes current. With today's approval of the funding, Martin needs to get back to Laura [Forbes](#). We will need to start to move forward with the process so the project can hopefully take place as soon as semester classes end.

7) **Report from the Regional Executive Offer and Dean.**

Regional Dean's Report to Board of Trustees April 2018

Here are some updates from the Regional Dean's Office.

1. **Restructuring Updates:** Since the last Trustees Meeting, there has been a UW System Restructuring Steering Committee meeting (16th March). This past week Assistant Vice Chancellor, Jason Beier, held a town hall style meeting regarding the work of the HR Functional Group and its relevance to our UW Oshkosh / Fox / Fond du Lac transition. I was unable to attend the Lake Winnebago Region Advisory Group Meeting on 20th March which was held at UW-Fond du Lac. Remember these are monthly meetings that Chancellor Leavitt holds with our community's mayors / city managers, county executives, student representatives and at large community members, including alumni; at the March meeting, President Ray Cross attended and provide some answers to questions asked by members of the group. President Cross also addressed the Winnebago County Board of Supervisors and met with Outagamie County Executive, Tom Nelson.

Most recently, Restructuring Group Leaders met this week in Oshkosh to discuss progress in several key areas that were identified in the memo from President Cross in February. Several of the working groups under each of those functional groups are now at work in academics, governance, naming and traditions, student affairs, external affairs (we heard an update on how, for example, IRB and approvals are being examined). In addition, this past week, Bill, Bethany, Carla and I also attended a cabinet style meeting at UW

Oshkosh to delve into details associated with the work of the Student Information Systems group; For instance, and with the help of the UWO Registrar, we discussed what tuition structures we might like in place (did not discuss the tuition plateau), timelines for creating calendar based functions in the SIS that would control schedules, classes and ultimately the academic calendar in the new university. No changes will be taking place for AY2018-19 but given the nature of our academic year planning across three campuses, we need to understand which types of activities need our attention *before* the onset of the next academic year.

2. **Application Updates:** While it is extremely early in the admissions / enrollment cycle for UW Colleges for Fall 2018, applications are around 13% higher than this time last year, and admits are 8% higher than the equivalent date.

3. **Media Work:** Earlier this month, Chancellor Leavitt and I used opportunities created by Laurie Krasin and Mandy Potts to participate in interviews about the restructuring. We appeared on Josh Dukelow's show, "Fresh Take" on WHBY radio and recorded a 30 minute segment on "Newsmakers" with Tom Zalaski for Channel 5 (WFRV). We are actively working on the next items of media interest regarding the new university so if you have concise items that you think we can work in, please let me know. We would like to think that work on multiple fronts, of reassurance, awareness and prescribed marketing is having a positive effect on our contusing ability to recruit students.

4. **Kings International Program.** I am pleased to announce that with a signed agreement in place, we are officially launching the **Kings International Program** at UW-Fox Valley. This is a new program through which international students will be recruited to UW-Fox Valley by Kings International, based out of Los Angeles. Bill and our international student coordinator, Sarah Christensen, and I met with three of their staff last week to discuss the agreement that was developed with Tim Urbonya's office over the last few months. We will offer a soft launch in June to bring in students who need additional work with their English language skills (likely 15 or so) and then expect perhaps as many as 50 students for the Fall 2018 semester who will be in the program. The program is different from the current one in which Tim recruits overseas on behalf of the UW Colleges; in this new program, the students who are in it will have specialized attention from Kings International staff here on the campus in aspects of their academic studies, social and cultural development (among others).

5. **VEX Robotics Celebration:** I was able to attend our annual celebration of the successes of the VEX Robotics program that is housed at the Collaborative Engineering facility. The dinner, at Miller Electric, recognized the outstanding achievements of the teams that are mentored by ME volunteers, and staff from the Boys and Girls Club. One of the teams that does bi-weekly battle over there took first place at the state competition. The program has grown very nicely over the last four years and provides competition and building space for the teams to refine their robots. Our presence and involvement is an important part of this public / private investment.

Respectfully submitted,
Martin D. Rudd
04/05/18

- 8) **Future agenda items.** Tiffany's survey.
 - A. Reorg in May
 - B. Chair and vice chair election.
 - C. Secretary-Once RPDM is hired, they may again take minutes. Renee to take minutes yet in May.
 - D. Survey results from Tiffany. Results are in and security is top issue.
 - E. Have food services at a future meeting to talk about their experience and how the facilities are working.

- 9) Commencements. May 21st. UWO & UWP representatives will be taking part

- 10) **Schedule next meeting.** May 14th, 11:00 AM.

- 11) A motion to adjourn the meeting was received by Trustee Scherck. Seconded by Trustee Sturn. Meeting adjourned at 11:45 AM.

Respectfully submitted,

Renee Anderson