

Approved Minutes - September 30, 2019
University of Wisconsin Fox Valley Board of Trustees
Culver Family Welcome Center, 625 Pearl Avenue, Oshkosh Room 201

Trustees Present: Joy Hagen, Steve Binder, Tom Snider, Mike Thomas,
Others Present: Joann Rife, Chuck Hermes, Martin Rudd, Renee Anderson, UWO Police Chief Kurt Leibold, UWO Police Captain Chris Tarmann

1. **Call to Order.** The meeting was called to order at 2:07 PM by chair, Joy Hagen.
2. **Public Comments.** There were none.
3. **Discussion of meeting on July 22, 2019 (no minutes to be approved).** The meeting took place for which no minutes are available for approval. There was consensus that there was nothing unusual that would have been omitted from the missing minutes.
4. **Presentation and discussion of bills [Chuck Hermes].** There were two months of bills to review. No questions arose from those items listed on the Aug-Sep Invoice Summary Sheet.
5. **New Business.**
 - a) **Facilities Use Fee Planning [Ben Richardson, Martin Rudd].** Parking Director, Ben Richardson was present to talk about the approved facilities use fee proposed at \$50 fee per semester per student and was approved with implementation starting in fall of 2020, however, an earlier spring 2020 implementation is desirable. Whether or not to actively enforce parking requirements for the lots was discussed. If they are not policed, students/staff will eventually pick up on this and not purchase permits. If regular policing is to occur BoT will have to cap the dollar amount for enforcement for budgetary reasons. A part-time non-Police position was suggested. If the permit is included as part of student tuition, an opt-out option for resident students was suggested. For the next meeting the trustees have asked for a figure of what the enforcement would cost. Employee parking options will be discussed at the next meeting also.
 - b) **2019 Budget Update [Chuck Hermes].** In referencing the September 2019 Expenditures handout, Joy suggested reallocating the distribution of the supply categories to bring them into more accurate alignment. The \$16K remaining in building repairs was questioned. Chuck will do some checking on that figure.
 - c) **2020 Planning: CIP, Operational (incl small capital) [JoAnn Rife].** Joann will send final documentation of what's being submitted. For Outagamie County those items are: In 2020; Parking improvements, fire alarm upgrade, food service facilities design, childcare addition and Admin/Stud Affairs roof repairs. In 2021; food service facilities construction, science room fume hood replacements, purchase of Accurate Appraisal building, nature center clean up and removal of tennis courts. In 2022; design/engineering of astronomy observation structure and flooring replacement in science wing. In 2023: construction of Astronomical Observation facility, flooring replacement in the 1300 wing, utility vehicle replacement, front blacktop repair, roof top unit repair on Art and Music Wing. In 2024; replace flooring in the library and repair blacktop in front entrance.
6. **Old Business**
 - a) **Update on branding and signage for UW Oshkosh-Fox Cities.** Anything over \$3.5K requires a sealed bid, so there is now a delay for exterior signage. Interior signage has some easy and some longer-term fixes. Paint needs to change from the current

red/black. The multi-language welcome banner inside the main lobby will be replaced soon.

- b) **Condition report for campus.** A couple of roof leaks were discovered in the shop and in the library. It is uncertain if fixes were made to leaks discovered during last year's walk-through. Need to schedule the fall Safety Walk after the clocks are turned back. The board decided that November 18th 5:00 PM will be the tentative date/time of the annual safety walk
 - c) **Community Garden** (managed by the CE Department). Chemistry club has budgeted (from merit badge fees) to put a deer fence around the garden.
7. **Report from the Assistant Chancellor for Access Campuses.** Nothing to add to the shared written report.
 8. **Future Agenda Items.** Parking- how will student/guests/faculty/staff be charged?
 9. Schedule next meeting [next date is currently set for 1:00 PM on 10/28, Fox Cities Campus]
 10. Adjournment. Motion to adjourn (Steve/Tom). Meeting adjourned at 3:02 PM