

Approved Minutes - October 28, 2019
University of Wisconsin Fox Valley Board of Trustees
1478 Midway Road, Menasha, Room 1706

Trustees Present: Steve Binder, Tom Snider, Mike Thomas, Kevin Sturn (alternate for Joy Hagen), Mike Brunn, Tom Borchardt,

Others Present: Joann Rife, Chuck Hermes, Martin Rudd, Renee Anderson, UWO Police Captain Chris Tarmann, Will Hansen, Pam Massey (UW-FOX Interim Campus Administrator, Jeanne Schneider (UWO Controller), Holly Jirikowic (student), Ane Carriveau

1. The meeting was called to order at 1:03 PM by Tom Snider. Introductions were provided across the room by those in attendance.
2. **Public Comment on agenda items.** There were none.
3. **Approval of the September 30, 2019 minutes.** A motion was made by Trustee Thomas to approve the September 30, 2019 minutes as presented. Seconded by Trustee Binder. Following no additional discussion the motion to approve the minutes was carried.
4. **Presentation and discussion of bills [Chuck Hermes].** There was nothing that received comment or required action.
5. **New Business.**
 - a) **Facilities Use Fee Planning follow up [Martin Rudd].** If an across the board fee (universal fee) is charged to all students, it would have to be through a segregated fee increase. Jeanne Schneider of the UWO Finance Office provided additional information regarding the process for requesting a change to student segregated fees. This option would require going through the Board of Regents (BoR) process. It is too late to get a Seg Fee increase before the BoR and implemented for the spring 2020 semester. It was noted that an increase of \$50 per semester to the current seg fees of \$159 would be a significant (30+%) increase and may be unsupported by the Regents. The second option would be the issuing of parking permits and would require patrolling of lots by the UWO Police Department (PD). Hard copy cost estimates for patrolling and other related start-up costs were shared by the UWO PD. The creation of signage would be through existing state contracts and UWO signage standards. Without knowing exactly how many permits will be sold it is hard to predict the money that will be received by this process. Trustee Sturn and Trustee Snider shared that their counties have passed their budgets and have agreed to share in the costs of one last parking lot renovations before the process moves over to the campus. It will be important to start a collection starting this spring for renovations estimated to occur in the next 8-10 years. After much discussion it was agreed that permitting is the best way to move forward for implementation in January 2020 and the PD will start working to coordinate on their end. Trustee Snider asked that Dr. Rudd investigate a fee process for the following year.
 - b) **2019 Budget Update [Chuck Hermes].**
 - c) **2020 Planning: CIP, Operational (incl small capital) [JoAnn Rife-excused].** In J. Rife's absence, she provided a brief written report. Dr. Rudd added that he is attending the Winnebago Co budget meeting tomorrow at the courthouse. No other questions.
6. **Old Business**
 - a) **Update on branding and signage for UW Oshkosh-Fox Cities.** Dr. Rudd stated that JoAnn is working on several exterior signs. \$80K was received in general funding and some was designated for signage upgrades some for street banners. (These dollars are not itemized on any reports as they are not a county expense.) The UWO lift truck came up to install those signs and banners.

- b) **Condition report for campus.** C. Hermes met with the Winnebago County Risk Insurance carrier. The inspection went well with four recommendations made to improve safety and risk conditions. The campus capital outlay projects, to include; ENG building updates, removal and reinstallation of American fencing, repairs to Student Union HVAC unit, and installation of an AC split system in Planetarium controls closet, are all going as planned. He also stated that they plan to make separate hires at both the FDL and FOX to continue managing the facilities.
7. **Report from the Assistant Chancellor for Access Campuses.** There was nothing to add to the shared written report. Dr. Rudd mentioned the launch of the official UWO Strategic Plan will help provide additional academic program planning that will help determine if the purchase of the Accurate Appraisal building remains relevant as a capital request.
8. **Future Agenda Items.** It was noted to keep Parking Fee follow-up on the next meeting agenda.
9. **Next meeting date.** Several Trustees were unable to make the scheduled November 25th meeting date so it was changed to November 18 at 4 p.m. This will allow the Annual Fall Safety Walk to immediately follow the board meeting at 5:00 p.m. and will start from the Main Lobby.
10. A motion to adjourn was made by Trustee Thomas. Meeting adjourned at 2:15 PM.