

**Minutes – Subject to Approval – December 14, 2015**  
University of Wisconsin-Fox Valley Board of Trustees

Trustees Present: Tom Widener, Kathy Groat, Nancy Barker, Tom Snider, Joy Hagen

Others Present: Martin Rudd, Jim Eagon, David Staerkel, Tom Frantz, Scott Emmert, Juli McGuire, Terence Regan

1. Chair Widener called the meeting to order at 11:00 a.m.
2. Public comment: None.
3. Trustee Snider moved and Trustee Groat seconded approval of minutes for the meeting held November 9, 2015
4. The Trustees reviewed the bill summary dated 12/11/15 totaling \$5,902.86. Trustee Groat moved and Trustee Hagen seconded to approve payment of the bills. The motion was approved unanimously by voice vote.
5. The Trustees reviewed the budget expenditure report dated 11-Dec-15. Bills for the remainder of December 2015 will be reported at the next meeting of the Trustees. The Trustees agreed that the campus should proceed with the previously approved carpet replacement – a project that was being held until the campus was sure there were sufficient funds remaining in the 2015 budget after seeing the final snow removal budget balance. Any unspent allocation remains with the County.
6. Information Update on Budget Proposal for 2016: No new information to report.
7. Facilities Condition Report: Nothing major to report regarding existing facilities. The new set of boilers are operational and the campus is looking forward to bills to reflect energy savings into the future. There is one annual facility project remaining for the year with a purchase order in process. Snow removal equipment has been inspected and is operational. It was reported that the entrance doors near Continuing Education are difficult to open. The gates which segregate the Barlow Planetarium lobby from the rest of the campus from are being used and are tested on a monthly basis.
8. Energy Conservation Project Update: Final work and punch list items continue and should be completed before classes start for spring term.
9. Dean's Report
  - Before I begin with my report, I want to acknowledge, for the record, the incredible work that my wonderful colleague, and current Assistant Campus Dean for Administration and Finance, Jim Eagon, has performed with the Board of Trustees of UW-Fox Valley over the years. I don't know the full history of how the old "Business Manager" position used to meet with the representatives of the counties, and my experience with him in this role is limited to only four, of thirty five, of his working years at UWFox, but he provides simply the best level of consultation, advice, historical perspective, detail, workarounds, planning and darned hard work around to keep building the relationship between Outagamie / Winnebago Counties and the campus. Jim's direct role with the Trustees comes to an official end at the end of the year, and it is only fitting that at this meeting, I remark on the skillful way that he has built up the campus through project planning, many County Board meetings and diplomacy aplenty. On behalf of those whom I am fortunate enough to have followed in the Dean's Office, thank you Jim, for all of your proud representation of the interests of UWFox with the partners of our counties who have wanted nothing but the best to be here. Trustee Widener and the Trustees extended their appreciation for Mr. Eagon's longstanding expertise and excellent working relationship over the years with both counties.
  - Regionalization Continues:
    - Since my last update to you, several activities around further regionalization have occurred. In particular, this week, we expect to announce the new staff structure of the "Solution Center" at UWFox (and each of the other campuses too). Those interviews (more than 70 of them) took place in November and decisions have been made regarding personnel. Those newly selected people will be in Wausau for training later this week.
    - The new Regional Executive Officers and Deans interviewed candidates for the Regional Executive Assistant positions recently and also debriefed with search advisory committees, and met with candidates for Regional Director of Communications and Regional Director of Continuing Education. Again, those announcements are expected to be made soon.
    - A position that will be of interest to the Trustees will be the new Regional Director of Facilities Planning and Management. Recruitment closes today for that position and interviews are likely to occur immediately after the New Year.
  - New Executive Director of the UW-Fox Valley Foundation: I am delighted to announce that Diane Abraham, formerly the Executive Director of the Community Foundation of Oshkosh, began today as the new ED of the UW-Fox Valley Foundation Inc. Diane's experience in higher education fundraising, and as both a returning adult students (to complete her masters and doctoral degrees) and as a first generation college student impressed the Foundation's Personnel Committee.

10. The next meeting of the Trustees is Monday, January 11, 2016, 11:00 a.m., in Room 1706.
11. Trustee Snider moved and Trustee Hagen seconded approval to adjourn the meeting. The motion was approved unanimously by voice vote and the meeting was adjourned at 11:30 a.m.

T. Widener, Chair; J. McGuire, Recorder