

Minutes -Approved

UWO Fox Cities Board of Trustees

Wednesday August 26, 2021 1:00 p.m.

Trustees Present: Tom Snider (WC), Jerry Iverson (OC), Yvonne Monfils (OC), Steve Binder (WC), Mike Thomas (OC-Alt), Mike Brunn (WC-Alt)

Others Present: JoAnn Rife, Martin Rudd, Paul Farrell, Mike Elder, Pam Massey, Barb Rau, Tera Larson, Tricia Frank, Renee Anderson (recorder)

1. *Call to Order.* Chair Tom Snider called the meeting to order at 1:00 pm.
2. *Public comment on agenda items.* There were none.
3. *Approval of July 14, 2021 minutes.* Jerry Iverson made a motion to approve the minutes as shared at today's meeting. Seconded by Mike Brunn. Mike Thomas abstained. Motion carried (3-0-1).
4. *Introduction of Tricia Frank.* JoAnn Rife introduced Tricia who has been working as the Project Manager for the Fond du Lac and Fox Cities campuses since November 2020. She will be helping to coordinate the Fox Cities Campus projects from planning to completion.
6. *Presentation of MBA and College of Business Programmatic Needs at UWO Fox Cities.* Dean Barb Rau of the College of Business addressed the group with a PowerPoint and provided additional information about the UW Oshkosh MBA and EMBA programs. The latter was established a little less than 10 years ago for students wanting to complete their executive MBA degree. They are considering relocating from their current location in Appleton to the current Accurate Building adjacent to the UW Fox Cities campus. Most of their MBA students are full-time employed and are looking to advance their careers within their current jobs. In the Executive MBA program students are often looking to move into higher level positions across many other businesses. They had the first cohort of a Data Analytics Certificate in 2019 in this same space. This Midway Road location would make the program more visible within the community as their current location is unable to leverage the branding/visibility of the university. The faculty offices are staffed on a rotating basis. The square footage of the Appleton center is larger than the space under consideration on Midway Road so an expansion of that space would be required. They would grow the space by offering, for example, the BBA and new certificates that could complement the Fox Cities campus. Dean Rau clarified this new programming would take 1-2 years to develop and JoAnn Rife added that it would take 12-15 months to renovate the space accordingly. The purchase of the building would be done by the County and the renovation would be paid for by COB. UWO last explored other spaces 3 years ago when they renewed their lease with their current location. Jeri Iverson asked the question of whether corporate support could be garnered from those companies that would have direct impact. Yvonne Monfils requested that data be made

available to aid the board in their decision-making process. The PowerPoint will be shared with the Trustees following today's meeting.

7. *Presentation and discussion of bills.* In Tracy's absence JoAnn presented the bill summaries which generated no specific questions. JoAnn shared that fire alarms will be a new capital improvement project.
8. *New Business and Standing Reports.*
 - a. *2021 Operational Budget Update and YTD Spending [JoAnn Rife].* The campus has expended 45% of its total budget and there is sufficient money in the snow plowing account. Jerry asked for any line items noting "included carryover of 2020 funds" to identify what those amounts are in future reports. JoAnn will separate those figures out in next month's report.
 - b. *2020 Projects: Status of 2020 CIP and small capital projects. Status of approvals, rollovers and process [JoAnn Rife].* The design of the Children's Center is in progress. Because of the time since the budget was created and given current materials costs, the project is \$50K over target. The fire alarm system upgrade is still ongoing. All Small Capital Outlay improvements projects have been completed.
 - c. *2021 Projects: Status of budget and capital approval and project bids [JoAnn Rife].* Nature Center updates: Trish & Tracy are reaching out to several local arborists to connect on area expertise. Current staff shortages are making it difficult to make these connections. Martin sent out his letters to those that needed to be looped in regarding the appraisal of the 1428 Midway Rd facility. The cost of an appraisal is about \$3K. Science Fume Hoods: more conversation needs to occur on energy savings and how the campus might be able to participate in an energy savings project.
9. *Condition Report for Campus [Tracy Schwartz].* The hoop house has been removed and the area graded & seeded. An Eagle Scout project is taking place in this space. Scouts are power washing the shed & Gazebo, making repairs, cleaning up brush and planting shrubs. Campus interior and exterior painting projects finishing up. The new floor has been installed in the GEO lab and everything returned to the space. Summer floor care is 90% completed.
10. *Old Business*
 - a. *Economic Impact Study (EIS) follow-up - Comments from Trustees [Tom Snider].* Tom feels it is important that the group prioritize the Economic Impact Study (EIS). Martin asked what the scope of this study would be and it was suggested we have all 3 counties involved. Martin had talked with Ethan Hollenberger and they agreed this should be done as a university wide study. It has been 7 years since the last study was done. This will be brought up at the OC Finance Committee Meeting in early September. This project needs discussion with Craig Moser. Renee was asked to re-send the UW-SP EIS study shared earlier this summer for next month's discussion.
 - b. *Updates on Safety Walk Items [Tracy Schwartz].* Everything is complete except for a couple of utility rims that need height adjustment. Paul Farrell did indicate that the counties continue their work by the maintenance building. The parking lot numbering scheme needs to be sent to trustees and facilities directors. A joint project with Maplewood school is in process. The crack on the Engineering building was repaired at no cost. County utility work continues by the Facilities Maintenance Building.

10. *Report from the Assistant Chancellor for Access Campuses [Martin Rudd].* We're wearing masks again by Chancellor's order which is in effect for 30 days with the option to extend. Testing/vaccines are being done on our campus starting tomorrow. Prevea is providing vaccinations for students, faculty, staff & their family members 12+ years old. A Parking Permit reminder was sent this afternoon. Events are returning. The Fox Cities marathon event is being carefully managed.
11. *Future Agenda Items. Add Student Development Feasibility Study* - will be completing in November. Money for this was conditionally approved in the budget and this needs to occur prior to breaking ground. Add *Parking Update*.
12. *Schedule next meeting. The next meeting was determined to be Monday September 27, 2021, at 1:00pm to be in-person with Zoom link option.*
13. *Adjournment.* A motion to adjourn was made by Mike Thomas. Jerry Iverson seconded. Motion carried. Meeting adjourned at 2:10 pm.

Respectfully Submitted,
Renee Anderson