

Minutes -Subject to Approval
UWO Fox Cities Board of Trustees
Wednesday September 27, 2021 1:00 p.m.

Trustees Present: Tom Snider (WC), Jerry Iverson (OC), Yvonne Monfils (OC), Mike Thomas (OC-Alt)

Absent: Steve Binder (WC), Mike Brunn (WC-Alt)

Others Present: JoAnn Rife, Martin Rudd, Paul Farrell, Pam Massey, Craig Moser, Renee Anderson (recorder)

1. Call to order. The Meeting was called to order at 1:01 pm by Trustee Chair *Tom Snider*.
2. Public comment on agenda items. There were none.
3. Approval of August 26, 2021 minutes. Jerry Iverson requested that an addendum be added in the minutes under, Updates to Safety Walk Items. He requested to add that "county utility work continues by the Maintenance Building". Mike Thomas made a motion to approve the minutes as revised. Seconded by Yvonne Monfils. Motion carried unanimously.
4. Discussion of UWO Fox Cities Food Service and Student Devt. Center Project [*JoAnn Rife*]. JoAnn supplied preliminary views of the 3 designs for improving the current food service and student union spaces. One design works within the existing footprint and the other two involve additions of varying square footage. One of those three also brings the opportunity for a mezzanine space which could be a fourth option. These plans will be presented at the Property and Finance Committee Meeting of Outagamie County taking place on Nov 9.
5. Presentation and discussion of bills [*Tracy Schwartz*]. Tracy went over the bills which were dated between May through September. No additional questions arose.
6. New Business and Standing Reports
 - a. 2021 Operational Budget Update and YTD Spending [*JoAnn Rife*]. Eighty percent of the Repair Maintenance Supplies budget has been spent due to increased projects over the summer. Fifty one percent of the budget has been spent YTD overall.
 - b. 2020 Projects: Status of 2020 CIP and small capital projects. Status of approvals, rollovers and process [*JoAnn Rife*]. A third bid was required by Winnebago County for the fire alarm system upgrade. They are awaiting receipt of that to advance this project. All other projects are moving forward as anticipated.
 - c. 2021 Projects: Status of budget and capital approval and project bids [*JoAnn Rife*]. It was discovered that part of the Nature Center is in a protected federal wetland area which affects our ability to add walk paths as originally planned. DNR conversations will continue but paths now need to be boardwalks. Funding will be sought. Paul Farrell had a walk-through of the science rooms to view the fume hoods that need replacement. A study on these improvements will conclude end of November with bidding & construction occurring next summer. It was addressed at the October 5th Property Committee Meeting that purchase of the 1428 Midway Rd property is still under evaluation and no purchase has been approved at this time.
 - d. Condition Report for Campus [*Tracy Schwartz*]. Campus clean-up projects have been mostly in the facilities areas since school is back in session. Some fall grounds clean-up has started. The Eagle Scout Community Gardens improvement project that was reported out at the

last couple of meetings has been completed all at no cost to the campus. Mike Thomas asked that the front entrance drive lawn be revisited for weeds that need attention and are readily noticeable when entering from Midway Rd. Paul Farrell added that the front entry drive will be updated next year as part of a 5-year plan to improve parking lots & lighting. He suggests adding replacement boilers to the budget next year. Winnebago County has a new highway commissioner, Robert Doemel, who has been with the department for many years. The safety walk will return to a fall scheduling after the time change.

7. Old Business

- a. *Economic Impact Study (EIS) timeline [Martin Rudd]*. Jerry pointed out some information in the study from Northstar Analytics which indicated 92% of college graduates stay in the region or at least in WI. Martin added that early stages of the UWO Strategic Plan, currently under development, may help support the EIS. Whether or not to include Calumet County in the study was also brought up. Craig suggested broadening the study to include other higher education institutions to help identify crossover impacts. It was agreed that this project is growing from beyond just our own interests.
 - b. *Parking Update [Martin Rudd]*. Numbers were extracted mid-month. Thirty-three employees had purchased fall permits (at cost of \$50) and 37 had purchased academic year permits (at cost of \$100). One hundred sixty-eight students had purchased fall permits and 119 purchased academic year permits at the same costs. Three hundred twenty-eight (328) warnings were issued.
8. Report from the Assistant Chancellor for Access Campuses [Martin Rudd]. A Chancellor's order for masking continues as well as prescribed testing for unvaccinated staff and students. There is disciplinary action through the Dean of Students Office for those not in compliance. Martin gave an update to the information in his report, stating that both staff and students have now exceeded the 70% vaccination rate goal. *[Mike Thomas motioned to add this ne updated data to today's minutes. Seconded by Yvonne Monfils. Motion passed]* All vaccinated students who have supplied the campus with vaccine completion information are eligible for multiple scholarships issued both from UWS and UWO. Updated COVID-19 case information is available for viewing on the *Titan Return Dashboard* available on the UWO website homepage. Tommy Thompson paid a visit at the fall Convocation on September 7th. Fox Cities faculty & staff received awards that morning. The FOX campus welcomed a new biology faculty member, Dr. Jessica Brandt. Total fall enrollment stood at 709 with new student numbers up and continuing student numbers down. Mike Thomas asked us to provide the number of students that are online and include pre-COVID enrollment numbers.
9. Future Agenda Items. 1) Discussion of UWO Fox Cities Food Service and Student Devt. Center Project.
10. Schedule next meeting on October 25, 1:00pm.
11. Adjournment. Mike Thomas made a motion to adjourn the meeting. Seconded by Yvonne Monfils. Meeting adjourned at 2:21 pm.

Respectfully submitted,
Renee Anderson