

**Winneconne Public Library Board of Trustees**

**Meeting Minutes**

**Monday, July 9, 2018**

**Meeting called to order by Library Board President Jeff Jensen at 6:06pm.**

**ROLL CALL**

Members Present: Jeff Jensen, Tom Snider, Randy Oliphant, Di-Anne Rengstorf, Mary Brefeld, and Dana Jerabek

Absent:

Also Present: Holly Selwitschka

**PUBLIC PARTICIPATION** none

**CONSENT AGENDA**

**Motion by Brefeld to approve the consent agenda.**

**Second: Rengstorf**

**Roll Call Vote:**

**Brefeld - yes**

**Rengstorf – yes**

**Jerabek – yes**

**Snider – yes**

**Oliphant – yes**

**Jensen - yes**

**DIRECTOR'S REPORT**

Holly reported on several items:

1. Attendance at the Winnebago County Education, Extension and Agriculture Committee Meeting to request support for library funding in 2019. The committee members were well-receptive of the libraries and passed a motion to fully support the request, as it is submitted to the County Executive.
2. The 2019 Budget Schedule provided by the Village Administrator for planning the next budget cycle.
3. Building repair update: the main library entrance is open and will remain open; the memorial bricks have been returned to the entryway; the large window is missing – the giant hole is covered in plastic (board members expressed concern over safety issues); building is scheduled to be complete in July, but Holly is not sure that it is on track to be done on time.
4. The Village appointed a new representative for the joint library committee and the committee is in the process of scheduling their next meeting before the end of July to review the Joint Library Agreement; choose the next step. Jensen had spoken with some Town of Poygan board members and requested that Holly send a meeting notice and invitation to attend committee meetings to the Town of Poygan board members in case they may now be interested in learning more about the concept.

**Old Business –**

**Collection Development Policy**

**Motion by Brefeld to approve the Collection Development Policy as presented.**

**Second: Jerabek**

**Vote: Unanimous**

## **New Business**

**Circulation Policy** – Holly asked the Library Board to start thinking about moving toward removing library fines for overdue materials. Board members asked Holly to bring more information for the board to review. Jerabek projected that the removal of fines would likely help to increase library use and circulation and may be a positive move for the library.

Snider requested that the reference to problems working with the Library Director to obtain restitution for lost items be changed to say Library, rather than Library Director.

**Motion by Snider to approve the Circulation Policy with the change in wording on page 3.**

**Second:       Oliphant**

**Vote:         Unanimous**

## **Items for the Next Meeting Agenda:**

- 2019 Budget Draft
- Policy Update
- Joint Library Updates

Next meeting is August 13 at 6:00pm.

Meeting adjourned by President Jeff Jensen at 6:30pm.