

**Winneconne Public Library Board of Trustees
Meeting Minutes
Monday, October 8, 2018**

Meeting called to order by Library Board President Jeff Jensen at 6:03pm.

ROLL CALL

Members Present: Jeff Jensen, Randy Oliphant, Dana Jerabek, Mary Brefeld, Tom Snider, and Di-Anne Rengstorf

Absent:

Also Present: Holly Selwitschka

PUBLIC PARTICIPATION none

CONSENT AGENDA

Motion by Brefeld to approve the consent agenda.

Second: Rengstorf

Roll Call Vote:

Brefeld - yes

Rengstorf – yes

Oliphant – yes

Jerabek – yes

Snider - yes

Jensen - yes

DIRECTOR’S REPORT

Holly read through the Director’s Report. Topics highlighted included programming, Friends of the Library upcoming events, a recap of Club Winston at Back to Business, library collection and display updates, building construction updates. Time was spent discussing a survey that is in the design process for the ongoing Joint Library partnership research and discussion.

Old Business – 2019 Budget Holly reviewed the proposal with the board. No action was taken to give the board members and the director a little more time to review and adjust. Action will be taken in November.

New Business

Community Foundation Grant

Motion by Snider to accept the grant from the Winneconne Area Community Foundation in the amount of \$1,600 to be used to purchase mobile hotspots and hotspot service to library patrons.

Second: Jerabek

Vote: Unanimous

Director Review

MOTION by Oliphant to enter closed session per WI State Statutes Section 19.85(1)(c) to discuss the annual performance review of the library director.

Second: Brefeld

Roll Call Vote:

**Oliphant – yes
Brefeld – yes
Jerabek – yes
Snider – yes
Rengstorf – yes
Jensen – yes**

MOTION by Snider to re-enter open session per WI State Statutes Section 19.85(1)(c) to discuss the annual performance review of the library director.

Second: Oliphant

Roll Call Vote:

**Snider - yes
Oliphant – yes
Brefeld – yes
Jerabek – yes
Rengstorf – yes
Jensen – yes**

The library board requested Holly prepare goals for 2019 to share with the board for the continued evaluation process in November. Also, they requested Holly complete a self-evaluation form that will be sent via email.

Items for the Next Meeting Agenda:

- 2019 Budget
- Restricted Donations
- Personnel Policy Holiday Pay updates
- Joint Library Updates
- Library Director Performance Review

Next meeting is November 12 at 6:00pm.

Meeting adjourned by President Jeff Jensen at 7:18pm.