

**Winneconne Public Library Board of Trustees**  
**Meeting Minutes**  
**Monday, October 21, 2019**

**Meeting called to order by Library Board President Jeff Jensen at 6:00pm.**

**ROLL CALL**

Members Present: Jeff Jensen, Tom Snider, Mary Brefeld, Di-Anne Rengstorf, and Dana Jerabek  
Absent: Brenda Kubasta  
Also Present: Holly Selwitschka

**PUBLIC PARTICIPATION** none

**CONSENT AGENDA**

**Motion by Snider to approve the consent agenda.**

**Second: Rengstorf**

**Roll Call Vote:**

**Snider - yes**  
**Rengstorf – yes**  
**Jerabek – yes**  
**Brefeld - yes**  
**Jensen – yes**

**DIRECTOR'S REPORT**

Holly thanked the board for their support and for the memorial plant they provided for her mother's funeral.

Successful September programs included the elementary school author visit, Trunk or Treat, Self Defense class, class visits, and story times.

The Friends of the Library canceled the Murder Mystery Dinner in October due to low interest. Deer Hunter's Widows Bingo is Thursday, November 21 and Jingle Book Bash is Saturday, December 7.

Holly provided sample purpose statements from other Winnebago County libraries who have established endowments and shared some insights from Emily Dunham regarding the \$10,000 donation from a library patron that is being held in the LGIP account.

Holly shared a memo from Jeff Gilderson-Duwe regarding the outcome of the research conducted to look into forming a partnership with OWLS libraries. At this time, no further effort will be made for this endeavor. Holly also shared the last Trustee Tales newsletter that Mark Arend will write. He is officially retired and has been replaced by Clairellyn Sommersmith, former Library Director at Princeton Public Library.

**New Business**

**Schedule of Closed Days:** There was a discussion about what days to close after reviewing research Holly had shared regarding closing habits of other Winnefox libraries. It was decided to remain open on Friday, July 3 but to close on Saturday, December 26.

**Motion by Brefeld to approve the Schedule of Closed Days in 2020, as amended to keep Friday, July 3 open.**

**Second: Snider**

**Vote: Unanimous**

**2020 Budget draft:** Holly went through the 2020 budget proposal line by line. The library was asked to maintain the Village support for funding, which resulted in a number of item-line decreases in order to accommodate the costs that inflate beyond the library's control. Holly will do her best to find other sources of revenue and new ways to save so that library services may be sustained.

**Motion by Snider to approve the 2020 Budget as presented.**

**Second: Brefeld**

**Vote: Unanimous**

#### **Community Foundation Grant**

**Motion by Brefeld to accept the grant from the Winneconne Area Community Foundation in the amount of \$1,500 for the purchase of technology for the community meeting room.**

**Second: Rengstorf**

**Vote: Unanimous**

**Motion by Rengstorf to accept the donation of \$100 from the Legion Auxiliary to support library Halloween programs for children and families.**

**Second: Jerabek**

**Vote: Unanimous**

#### **Items for the Next Meeting Agenda:**

- Community Foundation endowment fund update
- Joint Library update
- Director Annual Performance Review
- Personnel Policy Changes

The next Library Board meeting will be held Monday, November 11 at 6pm.

The meeting was adjourned at 6:50pm by Library Board President Jeff Jensen.