

Winneconne Public Library Board of Trustees
Meeting Minutes
Monday, November 11, 2019

Meeting called to order by Library Board President Jeff Jensen at 6:00pm.

ROLL CALL

Members Present: Jeff Jensen, Di-Anne Rengstorf, Mary Brefeld, Dana Jerabek and Brenda Kubasta
Absent: Tom Snider
Also Present: Holly Selwitschka

PUBLIC PARTICIPATION none

CONSENT AGENDA

Motion by Brefeld to approve the consent agenda.

Second: Jerabek

Question from Jensen: How does the budget look looking ahead to the end of the year? Holly: We are on track to come out On Budget. We've needed to stop spending on books and supplies already, but with that measure in place, and the utilities projection lower than expected, the library should end up right on target overall for the end of the year.

Roll Call Vote:

Brefeld - yes
Jerabek – yes
Kubasta – abstain
Rengstorf - yes
Jensen – yes

DIRECTOR'S REPORT

Holly reviewed the written report she provided.

- She spoke briefly about the ebook purchasing embargo against Macmillan Publishing Company.
- Holly is waiting to hear back from David Porter about his conversation with Ehlers regarding the LGIP funds and how they can be used; however, in the meantime, we can proceed with opening an Endowment Fund, as the \$10,000 donation money is all we need to get it started, and that money can be used for that purpose.
- Joint Library committee struggles with finding times to meet.
- FOL upcoming events include Deer Widow's Bingo and Jingle Book Bash.
- The FOL and CW are partnering to create a float for the first ever Chamber Holiday Parade.

Old Business

Holly reviewed the minor changes made to the 2020 budget proposal at the Village Budget Workshop in October.

Motion by Rengstorf to approve the final 2020 Budget Proposal.

Second: Kubasta

Roll Call Vote:

Rengstorf – yes

Kubasta – yes

Brefeld – yes

Jerabek – yes

Jensen – yes

New Business

Motion by Brefeld to enter Closed Session per WI State Statutes Section 19.85(1)© to discuss the Annual Performance Review of the Library Director.

Second: Rengstorf

Roll Call Vote:

Brefeld – yes

Rengstorf – yes

Jerabek – yes

Kubasta – yes

Jensen – yes

The Library Board entered closed session at 6:17pm.

Motion by Brefeld to re-enter Open Session per WI State Statutes Section 19.85(1)© to discuss the Annual Performance Review of the Library Director.

Second: Rengstorf

Roll Call Vote:

Brefeld – yes

Rengstorf – yes

Jerabek – yes

Kubasta – yes

Jensen – yes

The Library Board entered closed session at 6:28pm.

Motion by Brefeld to approve staff wage increases as proposed in the final 2020 Budget.

Second: Kubasta

Vote: Unanimous

Items for the Next Meeting Agenda:

- Community Foundation endowment fund update
- Joint Library update
- Director Annual Performance Review
- Personnel Policy Changes
- Consider changing monthly Library Board meeting times.

The next Library Board meeting will be held Monday, December 9 at 6pm.

The meeting was adjourned at 6:35pm by Library Board President Jeff Jensen.