

Winneconne Public Library Board of Trustees
Meeting Minutes
Monday, December 9, 2019

Meeting called to order by Library Board President Jeff Jensen at 6:04pm.

ROLL CALL

Members Present: Jeff Jensen, Brenda Kubasta, Mary Brefeld, Tom Snider, and Di-Anne Rengstorf

Absent: Dana Jerabek

Also Present: Holly Selwitschka, Cindy Krohn, Leah Krohn (Winneconne High School Student)

PUBLIC PARTICIPATION none

CONSENT AGENDA

Motion by Brefeld to approve the consent agenda.

Second: Rengstorf

Roll Call Vote:

Brefeld - yes

Rengstorf – yes

Snider - abstain

Kubasta – yes

Jensen – yes

Motion carried.

DIRECTOR'S REPORT

Holly reviewed the written report she provided.

- Holly is waiting to hear back from David Porter about his conversation with Ehlers regarding the LGIP funds and how they can be used; however, in the meantime, we can proceed with opening an Endowment Fund, as the \$10,000 donation money is all we need to get it started, and that money can be used for that purpose. This will go on as an agenda item in January – appoint a committee to get the ball rolling.
- Joint Library committee struggles with finding times to meet. Max Clifford offered to step aside; Holly has requested a replacement from Chris Boucher. Meetings can resume when all sides have representation.
- Jingle Book Bash and FOL Holiday Faire, along with Club Winston Cuddle Buddy Workshop went well.

NEW BUSINESS

Change Meeting Times of the Library Board.

Motion by Brefeld to change the regular meeting start time of the library board from 6pm to 4:30pm on the same regular meeting day, which is the second Monday of each month, starting in January.

Second: Kubasta

Vote: Unanimous

Motion by Snider to enter Closed Session per WI State Statutes Section 19.85(1)(c) to discuss the Annual Performance Review of the Library Director.

Second: Kubasta

Roll Call Vote:

Snider – yes

Kubasta – yes

Brefeld – yes

Rengstorf – yes

Jensen – yes

The Library Board entered closed session at 6:21pm.

Motion by Rengstorf to re-enter Open Session per WI State Statutes Section 19.85(1)(c) to discuss the Annual Performance Review of the Library Director.

Second: Kubasta

Roll Call Vote:

Rengstorf – yes

Kubasta – yes

Brefeld – yes

Snider – yes

Jensen – yes

The Library Board re-entered open session at 6:56pm.

Motion by Snider to approve Library Director wage increase as proposed in the final 2020 Budget and in line with the guidelines established by the Village.

Second: Rengstorf

Roll Call Vote:

Snider – yes

Rengstorf – yes

Brefeld – yes

Kubasta – yes

Jensen - yes

Items for the Next Meeting Agenda:

- Discussion NO FINES policy
- Community Foundation endowment fund – establish sub-committee
- Joint Library update
- Personnel Policy Changes
- Staff Holiday Party

The next Library Board meeting will be held Monday, January 13 at 4:30pm.

The meeting was adjourned at 7:15pm by Library Board President Jeff Jensen.